



**COSR9301 Issues in Counseling Supervised Reading Colloquium
Specialized Study in Focus Area
New Orleans Baptist Theological Seminary
Division of Church and Community Ministries
Fall 2019**

Meetings: 1. Friday, August 30, 7:00-9:00 p.m.; 2. Friday, October 4, 7:00-9:00 p.m.; 3. Friday, November 15, 7:00-9:00 p.m.

**Professor: Dr. Ian Jones (504-252-4455, ext. 3716); email: ijones@nobts.edu
Leeke Magee Christian Counseling Center 101**

Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Mission Statement of the Counseling Program

The mission of the NOBTS Counseling Program is to provide training and supervised experience in evidence-based counseling methods to help people deal with life issues in a biblically sound way and prepare students for licensure in counseling and counseling-related professions. We seek to produce graduates who have the values, knowledge, skills, and personal disposition to promote the mental health and holistic wellness of clients across diverse populations.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is Spiritual Vitality.

Curriculum Competencies

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are: interpersonal skills, servant leadership, and spiritual/character formation.

Syllabus Distribution

This syllabus is distributed at the beginning of the semester for review and can be found electronically on Blackboard.

Course Description

In consultation with the assigned professor, the student will identify sources relevant to an initial topic of interest and develop a rationale for this topic with a view toward dissertation research.

Program Objective #4: Research and Scholarship: Be able to critically analyze and evaluate scholarly research, develop and implement research designs, and produce scholarly reports that disseminate findings to the profession of counseling.

Course Objectives

Course Objectives	Learning Experiences	Assessments
Students will demonstrate knowledge and understanding of scholarly examination of theories and issues relevant to counseling and research questions appropriate	<i>Instruction</i> Consultation and discussion with instructor Literature search Preparation and Presentation of	<i>Course Assignments</i> Reading Plan Annotated Bibliography Final Report: Response and Action Plan

for professional research and publication, including becoming acquainted with relevant authors, journals, periodicals, and online sources in order to identify and/or eliminate potential sources for the preliminary bibliography for a dissertation proposal or professional conference proposal. (6.B.1.a; 6.B.4.g,i)	Bibliography Group Discussion <i>Readings</i> Selected bibliography	
Students will demonstrate knowledge and understanding of the potential contribution for their selected topic by grasping an initial state of research in the particular subject area, through examining current and classic materials that will allow them to clarify a next step in the literature and possibly lead to a research question for a dissertation or professional conference proposal. (6.B.4.g,i)	<i>Instruction</i> Consultation and discussion with instructor Literature search <i>Readings</i> Selected bibliography.	<i>Course Assignments</i> Reading Plan Annotated Bibliography Final Report: Response and Action Plan
Students will demonstrate knowledge and practice of skills in the identification and categorization of research sources through physical (card catalog, library inventory) and electronic (e.g., Ebsco, ProQuest) inquiry and the organization and prioritization of selected resources into a comprehensible bibliography.	<i>Instruction</i> Consultation and discussion with instructor Literature search Preparation and Presentation of Bibliography Group Discussion <i>Readings</i> Selected bibliography	<i>Course Assignments</i> Organized and Prioritized Annotated Bibliography

Course Requirements and Evaluation of Grades

Assignment & Description	Pass/ Fail	Due Date
Consultation Meeting Students will meet with the instructor (in-person or synchronous video [e.g., Skype, Facetime]) for consultation on an initial topic of interest, the research question to be studied, the methodology used to study it, and plans for gathering of resources.		Week 1
Preliminary List of Resources Submit a preliminary list of no fewer than 25 resources on the topic of interest. Books and articles should have full bibliographic (APA) references and a brief annotation describing the contents. The length of the annotation will vary, depending on the relevance and importance of the information. Present preliminary list at first class meeting		Week 2 Meeting 1: Friday, August 30, 7-9 p.m.
Updates of Readings and Resources The student will collect 60 sources (minimum) for the bibliography. The guiding professor and/or fellow students may suggest additional resources, particularly to investigate the type of study (quantitative, qualitative, historical). Thus the sources discovered will inform both the research question to be studied and the methodology used to study it. The report will be arranged in a logical order with a flow from general to specific. The bibliography should demonstrate a thoughtful assessment of organization by categories, and should include		Weeks 7 Meeting 2: Friday, October 4, 7-9 p.m.

classic, contemporary, and online sources. Present bibliography for discussion in colloquium class		
Presentation and Discussion of Final Bibliography Class meeting: Each student will bring a rough draft of no less than 60 sources to be shared and discussed with fellow students. Final Report: Response and Action Plan After the discussion and evaluation regarding the organization, categorization, and relevance of the draft bibliography, students will write a response summarizing what actions they need to take and a response expressing what they learned from their peers and how it could impact their future work.		Week 12 Meeting 3: Friday, November 15, 7-9 p.m.
Discussion Board Discussion Board will be available for posting proposed topics, comments on your readings, and suggestions on any books, articles, references, or information that might be helpful or of interest for other class members. Read other posts and respond when appropriate.		
Weekly Time Requirements: Be prepared to average around 20 hours per week on work for the seminar. Although there is no set amount of time required for research, a general guide is that students need to allocate about twenty hours of research time per week for each seminar. Thus, students taking a full load (two seminars and one supervised reading colloquium) should plan to be engaged in research a minimum of forty hours per week. ("Weekly Time Requirements," Policies and Procedures, G-2, <i>NOBTS Manual for Research Doctoral Programs</i> , 2016, p. II-3.)		

Textbooks

Students will select reading list in consultation with the instructor.

Course Teaching Methodology

The course will involve the following methodologies: reading assignments, colloquium discussion, consultation with the instructor, and literature review presentations.

Technical Resources and Competencies

Students in the NOBTS Counseling Program are expected to have access to a home computer or laptop, Internet access, and basic Microsoft Office software (Word, PowerPoint, and Excel). Desktop computers are available for use by students in the Information Technology Center (ITC), 2nd floor, Hardin Student Center, New Orleans Campus. The online version of Microsoft Office is [available free](#) to enrolled NOBTS students through the seminary ITC. In addition, students should develop competencies in the following areas. These competencies are based on the Association for Counselor Education and Supervision (ACES) Technical Competencies.

1. Be able to use productivity software to develop group presentations, letters, and reports.
2. Be able to use such audiovisual equipment as video recorders, audio recorders, projection equipment, video conferencing equipment, and playback units.
3. Be able to use email.
4. Be able to help clients search for various types of counseling-related information via the internet, including information about careers, employment opportunities, educational & training opportunities, financial assistance/scholarships, treatment procedures, and social and personal information.
5. Be able to subscribe, participate in, and sign off counseling related listservs.
6. Be able to access and use counseling related CD-ROM and online databases.
7. Be knowledgeable of the legal and ethical codes which relate to counseling services via the Internet.
8. Be knowledgeable of the strengths and weaknesses of counseling services provided via the Internet.
9. Be able to use the Internet for finding and using continuing education opportunities in counseling.
10. Be able to evaluate the quality of Internet information.

These competencies meet or exceed the recommendations of both the American Counseling Association and the Council of Standards in Human Services Education.

Evaluation of Grade

The professor will use a grading rubric to assign a grade of **Pass** or **Fail** based upon the completeness and excellence of the bibliography, giving thought to presentation, logic, categorization, style, and form. Additionally, the professor will evaluate the meetings during the semester based upon preparedness and progress toward the work product.

Rubric for COSR9301 Issues in Counseling Supervised Reading Colloquium

Criterion	Scale 1 0 %	Scale 2 70 %	Scale 3 80 %	Scale 4 90 %	Scale 5 100 %	Total
Bibliography 15 pts Minimum 60 Resources; Relevance to type of study proposed, informing both the proposed research question and methodology.	0 pts Not acceptable	10.5 pts Passing but seriously lacking	12 pts Satisfactory	13.5 pts Above average	15 pts Excellent	15
Logical Order 10 pts Bibliography follows logical order from general to specific	0 pts Not acceptable	7 pts Passing but seriously lacking	8 pts Satisfactory	9 pts Above average	10 pts Excellent	10
Organization 10 pts Bibliography shows thoughtful assessment of organization by categories; APA style & form	0 pts Not acceptable	7 pts Passing, but seriously lacking	8 pts Satisfactory	9 pts Above average	10 pts Excellent	10
Sources 15 pts Completeness of bibliography including classic, contemporary, and online sources	0 pts Not acceptable	10.5 pts Avg. 3 errors per page	12 pts Satisfactory	13.5 pts Above average	15 pts Excellent	15
Preparation 15 pts Weekly submissions, preparedness, and progress toward the work product	0 pts Not acceptable	10.5 pts Passing but seriously lacking	12 pts Satisfactory	13.5 pts Above average	15 pts Excellent	15
Presentation 15 pts Presentation of bibliography at meetings; demonstrating knowledge of product	0 pts Not acceptable	10.5 pts Passing but seriously lacking	12 pts Satisfactory	13.5 pts Above average	15 pts Excellent	15
Final Report 20 pts Response following meeting, summarizing actions need to take, expressing what you have learned from your peers, and how it will impact your future work	0 pts Not acceptable	14 pts Passing but seriously lacking	16 pts Satisfactory	18 pts Above average	20 pts Excellent	20
Total						/100

Grading Scale:

The following grading scale is used at NOBTS:

A: 93-100 B: 85-92 C: 77-84 D: 70-76 F: below 70

Pass: 76-100 **Fail:** Below 76

Course Policies, Academic Conduct, and Professional Conduct

Academic Honesty Policy

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Academic Policies

Academic policies relating to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [New Orleans Baptist Theological Seminary Academic Catalog](#).

Classroom Parameters

Please arrive on time.

Turn off cell phones. Utilize laptops and other technology for class purposes only.

Respect the professor and other members of the class.

Maintain confidentiality when someone shares personal information.

Participate in class and group discussions.

Classroom Participation/Active Dialogue

Student participation is expected. Class interaction is an important and valuable aspect of the learning environment where we can experience the truth of the Great Commandment by truly knowing one another.

Disabilities and Accommodations

New Orleans Baptist Theological Seminary does not discriminate against applicants/ students on the basis of personal disabilities. The Seminary, in voluntary compliance with the American Disabilities Act, will provide reasonable institutional accommodations, modifications, and adjustments to enable and empower students with disabilities to participate in Seminary programs and activities to the fullest extent possible. However, NOBTS cannot support accommodations that place undue hardship on the Seminary or its resources or which alter the essential requirements of curriculum and academic progress. While the seminary does not provide direct assistance to students in the form of equipment or personnel, accommodations may be made by individual professors at their discretion. These accommodations usually take the form of early access to lecture materials in electronic format and additional time to complete tests and assignments. The most efficient way to pursue such accommodations is to provide the Director of Testing and Counseling (Dr. Jeff Nave, jnave@nobts.edu, 504-282-4455 ext. 8004) with documentation of the condition for which you seek accommodation, an explanation of helpful accommodations received in the past, and a description of the specific accommodations you desire. The Director of Testing and Counseling will document your request and communicate on your behalf with the professors who teach the course(s) for which you are registered. The seminary reserves the right to consider each request for "special" accommodations on a case by case basis pursuant to the criteria enumerated above.

Diversity

The Counseling Program at NOBTS affirms the Christian doctrinal position that God created man in His own image, and that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love. We believe the counseling profession affords our students and graduates the opportunity to be "salt and light" (Matthew 5:13-16) whatever their places of service, and that a robust appreciation for and sensitivity to human diversity is key to that end. Further, a learning environment diverse in its people, curricula, scholarship, research, and creative activities expands opportunities for intellectual inquiry and engagement, helps students develop critical thinking skills, and prepares students for social and civic responsibilities. Students and faculty benefit from diversity. The quality of learning, research, scholarship, and creative activities are enhanced by a climate of inclusion, understanding, and appreciation of the full range of human experience. We are committed to nurturing and training a diverse student body in an atmosphere of mutual respect and appreciation of differences. As a result, the counseling program is committed to diversity and equal opportunity and recognizes that it must

represent the diversity inherent in American society, reflected in our local community, and aligned with the core values of the NOBTS community.

Emergencies

In cases of emergency, such as hurricanes, disease outbreaks, or other disasters, go to the seminary website (www.nobts.edu) for information. The seminary administration will post information, such as the nature of the emergency, instructions for response, and evacuation and return dates. Please check Blackboard for information specific to this course. Because Blackboard is available, the course will continue even if the main campus is closed. Please consider registering for the seminary's priority text messaging service through SelfServe. This service is used only in emergencies, and will allow the seminary to deliver urgent information to you as needed.

Extra Credit

No extra credit is available in this course.

Netiquette

Netiquette refers to appropriate online behavior in Blackboard or other online discussions. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Policy for Graduating Seniors

Graduating seniors are responsible for alerting the professor of your intention to graduate. All of your assignments must be completed by noon (12:00 PM) on the Wednesday prior to commencement exercises.

Professor's Policy on Late Assignments

All work is due on the assigned date in the syllabus. The grade for late assignments will automatically be reduced by one letter grade per week late.

Professional Conduct

Students are expected to adhere to the appropriate codes of ethics for their particular programs. Any behavior deemed unethical will be grounds for dismissal from the program.

Professor's Availability and Assignment Feedback

The student may contact the professor at any time using the email address provided in the course syllabus. The professor will make every effort to return answers to emailed questions within a 24-hour period of time. Assignments requiring grading will be returned to the student within a reasonable period of time. Student feedback on graded assignments will be provided through the grading rubric located in the student's Blackboard Grade Book. The student will find comments in the grading rubric, as well as on graded paper assignments. The student may also email the course grader with questions regarding grading.

Reading Assignments

Students are responsible for completing all reading assignments.

Technical Assistance

For assistance regarding technology, consult the NOBTS Information Technology Center (ITC) at 504-816-8180 or the following websites:

1. Selfserve@nobts.edu - Email for technical questions/support requests with the Selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)

2. BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com.
3. ITCSupport@nobts.edu - Email for general technical questions/support requests.
4. www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.

Writing Center

NOBTS has adopted a Quality Enhancement Plan to improve English writing at the graduate level. As part of this effort, NOBTS has established a writing center located in the Hardin Student Center (290B). Visit the official [NOBTS Writing Center](#) online help site for writing academic papers and essays. You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines.

You will also find language fonts for Greek and Hebrew.

More information about how to set up an appointment for writing assistance is available on the writing center page.

Writing Style

All papers in counseling courses are to be written in American Psychological Association (APA) style. Please see the latest edition of the [Publication Manual of the American Psychological Association](#).

Student Services

This is a partial list of NOBTS student services available to all students, no matter your delivery system or location. If you have questions or do not see what you need here, please refer to www.nobts.edu/student-services, email us at studentservices@nobts.edu, or call the Dean of Students office at 800-662-8701, ext. 3283. We are glad to assist you!

Need	Email	Phone	Web Page
Advising – Graduate Program	studentservices@nobts.edu	504.282.4455 x3312	www.nobts.edu/registrar/default.html#advising
Advising – Undergraduate Program	lcadminasst@nobts.edu	504.816.8590	www.nobts.edu/LeavellCollege
Church Minister Relations (for ministry jobs)	cmr@nobts.edu	504.282.4455 x3291	www.nobts.edu/CMR
Financial Aid	financialaid@nobts.edu	504.282.4455 x3348	www.nobts.edu/financialaid
PREP (help to avoid student debt)	Prepassistant1@nobts.edu	504.816.8091	www.nobts.edu/prep
Gatekeeper NOBTS news	pr@nobts.edu	504.816.8003	nobtsgatekeeper.wordpress.com
Information Technology Center	itcsupport@nobts.edu	504.816.8180	selfserve.nobts.edu
Help with Blackboard	blackboardhelpdesk@nobts.edu	504.816.8180	nobts.blackboard.com
Library	library@nobts.edu	504.816.8018	www.nobts.edu/Library
Online library resources	library@nobts.edu	504.816.8018	http://www.nobts.edu/research-links/default.html
Writing and Turabian style help	library@nobts.edu	504.816.8018	http://www.nobts.edu/writing/default.html
Guest Housing (Providence Guest House)	ph@nobts.edu	504.282.4455 x4455	www.provhouse.com
Student Counseling	lmccc@nobts.edu	504.816.8004	www.nobts.edu/student-services/counseling-services.html
Women’s Programs	womensacademic@nobts.edu	504.282.4455 x3334	www.nobts.edu/women

For additional library resources in your state, check <http://www.nobts.edu/library/interlibrary-loan.html>

- GALILEO for Georgia students
- LALINC for Louisiana students
- Florida Virtual Library (<http://www.flelibrary.org/>) for Florida students
- Interact with us online at –



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 [INSTAGRAM.COM/NOBTS](https://www.instagram.com/NOBTS)
 [FACEBOOK.COM/NOBTS](https://www.facebook.com/NOBTS)

Student Course Schedule, Fall 2019

Week #	Date	Reading & Assignments Schedule	Learning Experiences
1	8/19-24	Assignments: Consultation with instructor: contact instructor and communicate initial topic of interest and plan for gathering of resources. Reading Assignments: Read the syllabus thoroughly.	Consultation & Discussion
2 Class Meeting (2 hrs.)	8/25-31	Assignments: First Meeting, Friday, August 30, 7:00-9:00 p.m. Present a preliminary list of no fewer than 25 resources (annotated bibliography) on a topic of interest.	Literature Search and Review Consultation and Discussion
3	9/1-7	Assignments: Develop and update annotated readings and resources	Literature Search and Review
4	9/8-14	Assignments: Develop and update annotated readings and resources	Literature Search and Review
5	9/15-21	Assignments: Develop and update annotated readings and resources	Literature Search and Review
6	9/22-28	Assignments: Develop and update annotated readings and resources	Literature Search and Review
7 Class Meeting (2 hrs.)	9/29-10/5	Assignments: Second Meeting, Friday, October 4, 7:00-9:00 p.m. Present annotated update of at least 60 readings and resources to be shared and discussed with fellow students.	Literature Search and Review Consultation and Discussion
8	10/6-12	Assignments: Develop and update annotated readings and resources	Literature Search and Review
	10/13-19	FALL BREAK	
9	10/20-26	Assignments: Develop and update annotated readings and resources	Literature Search and Review
10	10/27-11/2	Assignments: Develop and update annotated readings and resources	Literature Search and Review
11	11/3-9	Assignments: Develop and update annotated readings and resources	Literature Search and Review
12 Class Meeting (2 hrs.)	11/10-16	Assignments: Third Meeting, Friday, November 15, 7:00-9:00 p.m. Bring a revised and updated draft of no less than 60 annotated sources to be shared and discussed with fellow students. Final Report: Study of Issues in Counseling After the discussion and evaluation regarding the	Literature Search and Review

		organization, categorization, and relevance of the draft bibliography, students will write a response summarizing what actions they need to take and a response expressing what they learned from their peers and how it could impact their future work.	
13	11/17-23	Assignments: Prepare final report	Personal evaluation and assessment of final research report and response
	11/24-30	THANKSGIVING BREAK	
14	12/1-7	Assignments: Submit Final Draft, Response and Action Plan	
15	12/8-14	FINALS WEEK & GRADUATION	

Selected Bibliography

Chosen in consultation with the instructor