

Introduction to Ministry: CMCM 1310-01
New Orleans Baptist Theological Seminary
Leavell College 727-866-7362 w, 727-480-0846c
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Course Description

The purpose of this course is to introduce students to the philosophical and theological aspects of ministry. The primary thrust of the course is to help students develop a practical approach and skills which will enable them to function as under shepherds in various ministry settings. Lectures are devoted to emphasizing a team orientation to the organization and administration of pastoral nurturing. This course is a prerequisite for all other pastoral care classes.

Student Objectives

At the conclusion of this course, the student will:

- Be acquainted with the basic concepts, methodologies, and resources pertaining to contemporary Christian ministry.
- Understand the general theological and philosophical assertions which are foundational to Christian ministry.
- Gain personal insight concerning how one's calling, character, spiritual gifts, and personality qualities contribute to Christian ministry.
- Learn the basic theories, techniques, and leadership methods related to the organization and administration of Christian nurturing.
- Develop a practical approach and skills for functioning as an undershepherd in a range of ministry contexts.

Textbooks

Cothen, Joe; Jerry Barlow. *Equipped for Good Work*. New Orleans: Pelican Press, 2001.

Stowell, Joseph M. *Shepherding the Church into the 21st Century*. Wheaton: Victor Books, 1994

Optional texts:

Blackaby, Henry and Richard. *Spiritual Leadership*. Nashville: Broadman and Holman Publishers, 2001.

Hughes, Kent and Barbara. *Liberating Ministry from the Success Syndrome*. Wheaton, Illinois: Tyndale House Publishers, Inc., 1987.

Course Methodology

This course will consist of assigned readings, lectures, class discussion, written assignments, and audio-visual materials.

Course Requirements

Attendance

Class attendance is essential for effective learning. Students are responsible for being in the classroom on time, reading any assigned materials and participating in class discussions. Presence and class participation will have an affect upon your final grade.

Assignments

1. Reading Report: Each student will complete a one page typed single space summary of the two texts. The summary should give major highlights and strengths and weakness: *Shepherding the Church into the 21st Century* and *Equipped for Good Work* showing that it has been read in its entirety. This will be due on January 24, by submission on Blackboard or email.

2. Each student will be expected to put together 3 wedding ceremonies: a. Formal Wedding b. Informal Wedding c. House wedding These three documents should reflect general and generic verbage so that the student will have a wedding "outline" for "spur of the moment" requests to do a wedding. This will be due on February 7, by submission on Blackboard or email.

*If a female student does not wish to put together the three ceremonies, she may present a "wedding director's guide" that would include general and helpful information for directing a wedding. This document should consider the wedding rehearsal and have paragraph wording that gives instructions to the bridal party and that might include a model of where the participants should stand. Instructions regarding early arrival and picture taking should be included. This document should be between 2-5 pages.

3. Each student will put together six funeral services: the services should have the scripture (address) that will be used and some general thoughts. Five types of funeral outlines will be needed: a. Funeral for a child b. Funeral for a youth/teen C. Funeral for a middle aged adult D. Funeral for a senior adult E. Funeral for suicide/murder/tragedy F. Funeral for a non Christian. (These can be one page documents---the purpose is for the student to be ready for the "spur of the moment requests". This will be due on February 21, by submission of Blackboard or email.

*Female students will prepare an instructive document outlining their own personal funeral. This document should stipulate who you might want to do

your funeral. What sort of music do you want (name two or three specific songs)? What Scriptures do you hope would be used at your funeral?

4. Each student will write a 6-8 page paper on the pastor as a servant leader. This will be due on February 28, submitted in class.

Develop a brief outline so that if your family had to put together your service that you would leave them with a good idea of what you desire.

Class Schedule;

January 17: Introduction

- A Theology of Pastoral Ministry and Christian Shepherding
- Biblical Concepts
- Historical Concepts
- Calling to Pastoral Ministry and Shepherding
- God's Will and Pastor Search/Personnel Committees
- The Matter of Ordination

January 31: A Philosophy of Pastoral Ministry and Christian Shepherding

- Competencies for Ministry
- Getting Started and Carrying Out Ministry in a Church
- Planning and Leading Worship Services
- Praying in Services and at Other Places and Times
- Preaching and Teaching: Preparing and Planning
- Performing the Ordinances
- Performing Funerals, Weddings, and Ordinations
- Visiting and Counseling
- Witnessing and Equipping

February 14: Servant Leadership and Church Administration

- Interpersonal Relationships and Skills
- Problem Solving, Planning, and Conflict Management
- Scheduling and Time Management
- Spiritual Life, Example, Finances/Stewardship, and Personal Growth

February 28: Ending Ministry with a Church

- The Call to a New Work
- Conflicted Church Situations and Relationships (Present and Future)
- Turnover Files and Transition
- Ending Responsibilities and Making New Commitments
- Continuing Relationships and Returning

Concluding Matters in Pastoral Ministry and Christian Shepherding
Final Exam:

Grading:

Reading Assignments	20%
Weddings	20%
Funerals	20%
Paper, Servant Leadership	20%
Final Exam	20%

Selected Bibliography

Anderson, Leith. *Dying for Change*. Minneapolis: Bethany House, 1990.

Bailey, Robert W. *The Minister and Grief*. New York: Hawthorn Books, Inc., 1976.

Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.

Barlow, Jerry N. *Pastoral Care PM 0351: A Study Guide*. Nashville: The Seminary Extension of the Southern Baptist Seminaries, 2000.

Bisagno, John R. *Letters to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.

Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.

Cothen, Joe H. *Equipped for Good Work: A Guide for Pastors*. 2d ed. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.

_____. *The Pulpit Is Waiting*. Gretna: Pelican, 1998.

Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.

Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
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Farris, Stephen. *Preaching that Matters*. Louisville: Westminster John Knox Press, 1998.

Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.

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Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.

_____. *The Official Rule Book for the New Church Game*. Nashville: Broadman Press, 1990.

Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.

Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.

Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.

Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.

Lutzer, Erwin. *Pastor to Pastor: Tackling the Problems of Ministry*. Grand Rapids: Kregel Publications, 1998.

MacArthur, John, Jr. *Rediscovering Pastoral Ministry*. Dallas: Word Publishing, 1995.

Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.

Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.

_____. *Doing Church: A Biblical Guide for Leading Ministries through Change*. Grand Rapids: Kregel Publications, 1999.

_____. *The Dynamics of Church Leadership*. Ministry Dynamics for a New Century. Grand Rapids: Baker Books, 1999.

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Maxwell, John. *Developing the Leader Within You*. Nashville: Thomas Nelson, 1993.

McCalep, George O., Jr. *Faithful Over a Few Things: Seven Critical Church Growth Principles*. Lithonia, GA: Orman Press, 1996.

Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.

Miller, Calvin. *The Empowered Communicator*. Nashville: Broadman & Holman, 1994.

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Pearce, J. Winston. *Planning Your Preaching*. Nashville: Broadman Press, 1967.

Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel Publications, 1998.

Rainer, Thom S. *Eating the Elephant*. Nashville: Broadman and Holman Publishers, 1994.

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.

Stanfield, V.L. *The Christian Worshiping*. Nashville: Convention Press, 1965.

Stowell, Joseph M. *Shepherding the Church in the 21st Century*. Wheaton, IL: Victor Books, 1994.

Sweet, Leonard. *Aqua Church*. Loveland, CO: Group Publishing, 1999.

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Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.

Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.

Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.

Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*.