

New Orleans Baptist Theological Seminary
Leavell College – South Florida Center
First Baptist Church Hialeah 631 East 1 Ave. Hialeah, FL 33010

LSCM 0351 Reading and Writing English as a Second Language
Spring 2014 January 24th, 2014 – May 2nd Thursdays 8:00-10:00pm

Dr. David A. Escobar Arcay Ph.D.
pastor-scholar@gmail.com

Course Objective: This course emphasizes the development of English comprehension that leads to more confident written and oral communication. This will be accomplished by review of the basics in English grammar, class exercises in grammar skills, spelling quizzes and spelling bees, creative writing, crossword puzzles (for vocabulary), and study of the basics in clear expository writing.

Textbooks: *The Only Grammar Book You'll Ever Need* by Susan Thurman, Adams Media, 2003. (OGB)
Essentials of English Grammar, 3rd edition, by L. Sue Baugh, McGraw-Hill, 2005
Any up-to-date English dictionary

Course Evaluation: This course will be evaluated on the basis of demonstrated improvement of the student's English comprehension and expression. The final grade will reflect the student's improvement in reading and writing skills throughout the course. Participation and attendance (10 points), 4 Quizzes (20points, 5 points each), 2 spelling tests (20 points, 10 points each), 2 short writing assignments (20 points, 10 points each) and 1 final examination (30 points) will be used for evaluation of the student's performance.

Course Methodology

1. Integrating the rules of grammar and punctuation with the study of how to write English clearly, showing how the proper use of grammar and punctuation makes one's writing more effective.
2. Study of English vocabulary, using spelling lists and quizzes, and class spelling bees to give practice in correct spelling.
3. A simplified approach to elements of English composition, focusing on the writing of effective paragraphs.
4. Use of crossword puzzles, solved collectively by the class, to strengthen vocabulary and increase awareness of word meanings.
5. Use of brief literary selections for oral readings in class, to strengthen reading skills and English comprehension

Class Attendance: Class attendance is mandatory because the skills taught in the course are cumulative and require regular attendance for the student to receive the benefits. If a

student is absent for more than three classes, the final grade is F. The only exception is mitigating circumstances, to be evaluated by the Dean of the College.

Grading

93 – 100	A
85 – 92	B
77 – 84	C
70 – 76	D
Bajo 70	F

Class Schedule

OGB = The Only Grammar Book You'll Ever Need

EEG = Essentials of English Grammar

Jan. 23 Diagnostic test/Diagnostic paragraph; Overview of the course; Using a Dictionary

Assignment: Spelling OGB, p. 161, #1-60

Read OGB: Chapter 2 “Parts of Speech”

Read EEG: Chapter 1: “Parts of Speech” pp. 3-23

Jan. 30: What is a sentence? Subjects and Predicates. Spelling quiz. Writing An Illustration Paragraph.

Assignment: Spelling OGB, p. 162, #61-120

Read OGB: Chapter 3 “Basic Sentence Structure”

Read EEG: pp. 24-38

Feb. 6: The verb “to be”. Basic sentence structure. Phrases and clauses. Fragments. Writing about a personal memory. Spelling quiz.

Assignment: Spelling OGB, p. 162, #120-153

Read OGB: Chapter 4, “Verb Varieties”.

Read EEG: pp. 39-56, Conjunctions, Punctuation

Feb. 13: Types of verbs. Punctuation. Conjunctions. Spelling quiz. Writing a definition paragraph.

Assignment: Spelling OGB, p. 163, #154-215

Read OGB: Chapter 5, “Pronoun Problems”

Read EEG: pp. 56-65, Quotation Marks, Apostrophe, Possessives, Parentheses, Contractions.

Feb. 20: Pronouns, More Punctuation. Spelling quiz. Writing a comparison paragraph.

Assignment: Spelling, OGB, p. 164, #247-307

Read OGB: Chapter 7, “Writing Better Sentences”.

Read EEG: Chapter 4, Capitalization, Abbreviations and Numbers.

Feb. 27: Writing Effective Sentences. Capitalization and Abbreviations. Spelling quiz. Writing a classification (types of) paragraph.
Assignment: Spelling, OGB, p. 165, #339-400
Read OGB: Chapter 8, “Avoiding Common Errors”
Read EEG: Chapter 5, “Spelling and Word Division”

March 6: Common Errors in Writing English. Spelling Rules. Spelling quiz. Writing a descriptive paragraph.
Assignment: Spelling, OGB, p. 166, #432-493
Read OGB: Chapter 9: “Writing and Revising”
Read EEG: Chapter 6, Clarity in Sentences

March 13: How to write effectively. The importance of clarity in your writing. Spelling quiz. Writing a process paragraph.
Assignment: Spelling, OGB, p. 167, #525-588
Read OGB: Chapter 10: “Writing Formats”
Read EEG: Chapters 7 and 8, Brevity and Clarity

March 20: Writing Formats. Brevity in writing. Spelling quiz. Writing a 5-paragraph essay.
Assignment: Spelling, OGB, p.168, #653-716
Read OGB: Chapter 1, Finding the Right Words
Read EEG: Appendix A: Irregular Verbs, pp. 167-168

March 27: SPRING BREAK – NO CLASS (MARCH 24-28, 2013)

April 3: Writing Formats. Brief Introduction to Poetry. Spelling quiz. Writing an argumentative essay.
Assignment: Spelling, OGB, p. 169, #717-780
Read OGB: Appendix B: Substitutes for Wordy Phrases
Read EEG: Appendix C, Frequently Confused Words

April 10: Writing Your Resume. Spelling Quiz. Writing in Teams.

April 17: GOOD FRIDAY – NO CLASS

April 24: Writing Business Letters and Research Papers - Verb Review. Punctuation Review. Writing a review of a poem, short story, or film. Review for Final Examination

May 1: Review for Final Examination

May 8: Final Examination

BIBLIOGRAPHY – TEACHING WRITING AND READING

Axline, Virginia M. Dibs In Search of Self. Ballantine Books, 1964.
 Cisneros, Sandra. The House on Mango Street. Random House, 1991.
 Columbo, Gary. Rereading America. St. Martin's Press, 1989.
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 Divakaruni, Chitra B. Multitude. McGraw Hill, 1993.
 Dorris, Michael. The Broken Cord. Harper Perennial, 1989.
 *Grisham, John. The Firm. Dell Publishing, 1992.
 *Hemingway, Ernest. The Old Man and The Sea. Macmillan Publishing Company: New York, 1987.
 *Kirszner, Laurie and Stephen Mandell. Common Ground: Reading and Writing about America's Cultures. St. Martin's Press, 1993.
 *Kunz, Linda A. 26 Steps - Controlled Composition for Intermediate and Advanced Language Development. New Jersey Prentice Hall Regents, 1988.
 Letkowitz, N. From Process to Product Beginning/Intermediate Writing Skills for Students Of ESL. Prentice Hall Regents, 1987.
 *MacGowan-Gilhooly, Adele. Achieving Fluency in English. Kendell-Hunt, 1996.
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 McKay, S. and Pettitt, D. At the Door: Selected Literature for ESL Students. Prentice Hall Regents, 1984.
 Moody, Anne. Coming of Age in Mississippi. Dell, 1976.
 Reid, Joy M. The Process of Paragraph Writing (2nd edition). Prentice Hall Regents, 1994.
 *Steinbeck, John. The Pearl. Viking Penguin, 1993.
 Tan, Amy. The Joy Luck Club. Ballantine Books, 1989.
 *Yeziarska, Anzia. Bread Givers. Persea Books, 1980.

Leavell College Calendar for 2013-14
 Spring Semester
 (January - May 2014)
Academic Schedule for Spring Semester

Classes Begin (Including Internet Classes)	January 21, 2014
Spring Break (Offices open)	March 24-28, 2014
March Academic Workshops	March 24-28, 2014
Grant Application for Fall 2013 Returning Students	April 1- 30, 2014
Good Friday (Offices closed; no classes)	April 18, 2014
Leavell College Final Examination Period	May 8-13, 2014

Exam Week Schedule

Monday Classes	May 12, 2014
Tuesday Classes	May 13, 2014
Thursday Classes	May 8, 2014