

PATH6230 or EVAN6230
Supervised Ministry 2
New Orleans Baptist Theological Seminary
Extension Center, Jacksonville, FL
Spring 2012
1/23, 2/20, 3/5, 4/2, 4/30
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MISSION STATEMENT

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and The Great Commandments through the local church and its ministries.

CORE VALUES: FOCUS AND CURRICULUM COMPETENCIES

1. The Curriculum Competencies to be addressed include Disciple Making and Servant Leadership.
2. The core values of the seminary include: Doctrinal Integrity, Characteristic Excellence, Spiritual Vitality, Servant Leadership, and Mission Focus. Each school year one of the core values is highlighted. The annual core value of Characteristic Excellence - **What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ** - will be emphasized during the course.

COURSE DESCRIPTION

This course is designed to guide each student in a ministerial internship compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor and with the professor.

COURSE OBJECTIVES

1. The student will gain ministry experience which will help the student prepare for future ministry.
2. The student will discover areas of strengths and weaknesses.
3. The student's supervisor will help the student address the areas of weakness.

COURSE METHODOLOGY

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in both evaluation from a supervisor and a self-evaluation.

COURSE REQUIREMENTS

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4.5 hours of ministry a week at their places of ministry for at least 10 weeks beginning no later than **January 30**. Students will submit to the professor a **Project Approval Form** on **February 20** after they have secured a ministry site and a qualified **Field Supervisor**.
2. Current Church Staff Members of Churches and Ministries (including Pastors) are to schedule **one dialogue session** with the professor. Apart from this, staff members (including Pastors) should meet weekly with their supervisor. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues. The **one dialogue session with the professor should be scheduled and conducted by April 2**.

***Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. **Non-staff/non-local church related students:** These students are to meet weekly with their field supervisors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.
4. **Case studies:** All students will submit **two** case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following:
 - a. the event's background,
 - b. a description of what happened,
 - c. an analysis of the event, and
 - d. a self-evaluation of the student's performance. Do not divulge confidential information in the case study.

The case studies should be submitted April 2.

5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week. The **first Weekly Report Form (Week 1-5)** is to be submitted on **March 5** and the **second (Week 6-10) on April 30.**
6. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the ten weeks of ministry and **submitted on April 30.**
7. Each student will be required to submit a **personal evaluation** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 3-4 single-spaced pages in length and is due **April 30.**
8. **Textbooks:**

Hillman, George. *Preparing for Ministry: A Practical Guide to Theological Field Education*, Grand Rapids: Kregel Publications, 2008.

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville, TN: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Grand Rapids, Baker Books, 1997. Rev. ed. 2007.

 - a. All students must submit a **three single-spaced pages summary** of *Preparing for Ministry*. **Due February 20.**
 - b. All students must submit an **outline/summary** of pp. 1-65, 85-96 of *Experiencing Ministry Supervision* (Pyle and Seals) on **February 20**. The summary should be approximately 2 to 3 type-written pages in length.
 - c. All students must submit an **outline/summary** of pp. 99-137 of *Experiencing Ministry Supervision* (Pyle and Seals) on **March 5**. The summary should be approximately 2 to 3 type-written pages in length.

- d. All students must submit a **book review** of *Overcoming the Dark Side of Leadership* (McIntosh and Rima). Due—**April 2**. The review should be 4-5 type-written pages in length.
9. Students will attend all class sessions. **NOTE: The class will only meet 5 times during the semester: 1/23, 2/20, 3/5, 4/2, 4/30.**

SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Project Approval Form** that is provided in the syllabus and by turning it in on **February 20**. Basic requirements for an assignment are:

- a. That it is done with a supervisor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four and a half hours of work per week (10 weeks total).
- d. Contribute toward one’s chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

Assignments may be chosen in the following areas:

- a. Anyone serving in a church staff position (Pastor, Associate Pastor, Minister of Music, Minister of Youth, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in your area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

NOTE: This is a pass/fail course. To pass the course students must satisfactorily complete **all** assignments by the Final Class meeting in **April**. Assignments should be turned in when due.

PATH6230 or EVAN6230—Supervised Ministry 2		
Spring 2012—Assignments		
Assignment	Due Date	Check Completed
Begin Ten-Week Internship by January 30	January 30	
Three-page summary of <i>Preparing for Ministry</i>	February 20	
First <u>Outline/Summary</u> of <i>Experiencing Ministry Supervision</i>	February 20	
Second <u>Outline/Summary</u> of <i>Experiencing Ministry Supervision</i>	March 5	
First Weekly Report Form (Weeks 1-5)	March 5	
Dialogue Session with Professor completed by April 2	April 2	
2 Case Studies	April 2	
Book Review of <i>Overcoming the Dark Side of Leadership</i>	April 2	
Second Weekly Report Form (Weeks 6-10)—Due Final Class meeting	April 30	
Supervisor Evaluation Form—Due Final Class meeting	April 30	
Personal Evaluation—Due Final Class meeting	April 30	

PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2—PATH6230 OR EVAN6230

Name of Field Supervisor	Name of Student
Name of Ministry	Student's Ministry Position
Address	Address
City, State, Zip	City, State, Zip
Phone (Include Area Code)	Phone (Include Area Code)
Field Supervisor Email	Student's Email

I have established a learning agreement with the above-named student in the **Supervised Ministry 2** program of New Orleans Baptist Theological Seminary for a minimum of 10 weeks of supervised experience.

- I. It is my understanding that my responsibilities include:
1. **Supervise** the involvement of the student in the various aspects of this ministry.
 2. **Meet with** the student each week to discuss his/her experience in this ministry.
 3. Help the student **discover** his/her strengths as well as lesser strengths.
 4. Make a final **evaluation** report to the **Supervised Ministry Office**.
 5. **View** the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.
- II. The student's responsibilities will include:
- 1.
 - 2.
 - 3.
 4. Others...(use back if necessary)

Field Supervisor

Date

Please retain a copy of this form for your personal file.

SUPERVISOR TRAINING VERIFICATION
Supervised Ministry 2 – PATH6230 or EVAN6230
New Orleans Baptist Theological Seminary

SUPERVISOR SIGNATURE

*My signature below verifies that I have reviewed the **Supervised Ministry 2** training presentation.*

Field Supervisor's Name and Title _____

Field Supervisor's Signature _____ Date _____

Name of Church or Ministry _____

Address _____

City, State, Zip _____

Phone _____ Email _____

Name of Student _____

Ministry Position/Area _____

Please check all that apply:

I have a Master's degree from an accredited theological seminary. (Required)

I am on the ministerial staff of a church.

I have been ordained or licensed by a Baptist church.

I have at least three years of church leadership experience in evangelism.

(At least one of these three qualifications should be met.)

SUPERVISED MINISTRY 2—PATH6230 OR EVAN6230
New Orleans Baptist Theological Seminary
FIEDL SUPERVISOR'S EVALUATION of STUDENT'S PERFORMANCE

NAME OF STUDENT: _____ DATE: _____

PLACE OF ASSIGNMENT: _____

Please evaluate:

1. Student's attitude toward your ministry:
2. Student's co-operation: Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance: **GOOD** _____ **FAIR** _____ **POOR** _____

Number of hours completed at your ministry site [**45-48 hours minimum**] _____

Supervisor's Name (Please Print) _____

Supervisor's Signature _____

Student's Signature _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not affect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

**Supervised Ministry 2 PATH6230 or EVAN6230
Weekly Report Form (1-5)**

Supervisor Name _____ **Student Name** _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				

**Supervised Ministry 2 PATH6230 or EVAN6230
Weekly Report Form (6-10)**

Supervisor Name _____ **Student Name** _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
6				
7				
8				
9				
10				

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