

New Orleans Baptist Theological Seminary
PASTORAL MINISTRY – PATH 5331-01
Fall 2012 (113)

Dr. David Raul Lema, Jr., DMin
Asst. Prof. of Theology and Missions, Leavell College

Cell Phone: 305-431-4030
Email: dlema@nobts.edu

MISSION STATEMENT

“The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.”

COURSE DESCRIPTION:

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

COMPETENCIES ADDRESSED:

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. The course will address the competencies of interpersonal skills, servant leadership, spiritual and character formation, and disciple making.

COURSE OBJECTIVES:

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, helpers, and supervisors), not all are involved in a pastoral ministry vocation or calling. However, while students who take this course may have a variety of ministry callings and may pursue different academic degree programs, this course is particularly designed for students with a pastoral ministry calling (such as pastors, staff members, chaplains, missionaries, and church planters).

By the end of the course, the student will:

1. Be able to apply pastoral ministry principles, concepts, methodologies, and resources to their situation of beginning and carrying out ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear Theology and philosophy of pastoral ministry, carry out a personal prayer ministry and pastoral visitation, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral (non-licensed) counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, and manage time) with the aid of course resources

CORE VALUE FOCUS:

The core value for the 2013 Fall/Spring semester is “Servant Leadership” - We follow the model of Jesus to exert leadership through nurturing and encouraging those around us.

COURSE METHODS:

1. Lectures and other instructional methods will be utilized to review and teach important fundamentals and principles about sermon construction, delivery, oral interpretation, and voice, as well as to present and discuss applicable print and other resources.
2. Writing assignments will be required to facilitate experiential learning and skills development in sermon building and communication.
3. Resource comparisons will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, and the course instructor are encouraged during the duration of this class to facilitate such insights.

REQUIRED TEXTS:

In addition to required textbooks, students are encouraged to explore a variety of resources useful for pastoral ministry. The following textbooks are required:

- Bisagno, John. *Pastor's Handbook*. Nashville: Broadman and Holman, 2011.
- Cothen, Joe H. *Equipped for Good Work*. 2nd ed. Revised by Joe Cothen and Jerry Barlow. Gretna: Pelican, 2002.
- Witmer, Timothy Z. *The Shepherd Leader*. Philipsburg, NJ: P & R Publishing, 2010.
- Leas, Speed B. *Discover Your Conflict Management Style*. Herndon, VA: Alban Institute Publication, 1997.
- Carbonell, Mels. *Combining 23 Spiritual Gifts & 4 Personality Types*. GA: Mel Carbonell, 1997.

COURSE REQUIREMENTS:

Students are required to:

1. Submit one book critique of the book *The Shepherd Leader* by Timothy Witmer (Please use the book critique guide – Appendix A). You will be required to submit a cover page, but do not include an intervening blank page. The book critique must be five pages in length plus the cover page (single spaced, 12 point, Times New Roman).
2. Complete a pastoral leadership assessment. The purpose of this assessment is to discover who you are as a leader and how God can use the skills He has equipped you with to lead His people. This assessment will include the following components: (1) Discover your conflict management style using the book by the same title by Speed B. Leas, (2) Discover your personality type and spiritual giftedness using “Uniquely You” assessment guide, (3) Discover your leadership style (the way God created you)
3. Complete Pastoral Ministry Assignment. Pastoral ministry includes a variety of responsibilities. This assignment will be divided into four segments: (1) Basic Ministry Functions – Baptism, Lord’s Supper, Hospital Visits. (2) Crisis Counseling/ Grief Ministry. (3) Shepherding. (4) Four Essential Leadership Skills – Attitude skills, Leadership Skills, Equipping Skills, and Relational Skills.
4. A Mid-Term and Final Exam will cover the lecture notes and include material from the required textbooks (See Course Schedule).

GRADING FOR THE COURSE

The following will be the grading system used for this course: A – 93-100; B – 85-92; C – 77-84; D – 70-76; F – Below 70 (See NOBTS Grading Scale for more information).

1. Book Critique	–	10%
2. Pastoral Leadership Assessment Assignment	–	30%
3. Pastoral Ministry Assignment	–	30%
4. Mid-Term & Final Exam (15% each)	–	30%
Total		100%

COURSE SCHEDULE

PREA 6200

Classes will meet from 9:00 – 10:50 a.m. on the following dates: 8/27, 9/10, 9/24, 10/8, 10/22, 11/5, 11/26, 12/3

AUGUST

- 23 Introduction to course. The pastor as a person – His spiritual and personal development

SEPTEMBER

- 10 The pastor and his family – his relationship with his spouse and children
24 The pastor as a pastor/shepherd – evangelism and relationship skills

OCTOBER

- 8 **Mid-Term Exam** - The pastor as pastor/shepherd – crisis management and pastoral ministry skills
22 The pastor as leader – conflict management skills

NOVEMBER

- 5 The pastor as leader – leadership skills
26 The pastor as leader – communication skills

DECEMBER

- 3 **Final Exam** – The pastor as leader – administration skills

COURSE MODIFICATION

The professor reserves the right to modify any portion of this syllabus as he deems necessary to maintain the integrity of the learning experience as a result of events and circumstances that occur during the course.

SELECTED BIBLIOGRAPHY FOR PREACHING

Andrews, Dale P. *Practical Theology for Black Churches*. Louisville: Westminster John Knox Press, 2002.

Armstrong, John H. *Reforming Pastoral Ministry: Challenges for Ministry in Postmodern Times*. Wheaton, IL: Crossway Books, 2001.

_____, ed. *Understanding Four Views on the Lord's Supper*. Grand Rapids: Zondervan, 2007.

Armstrong, Richard Stoll. *Help! I'm a Pastor*. Louisville: Westminster John Knox Press, 2005.

Ascol, Thomas K., ed. *Dear Timothy: Letters on Pastoral Ministry*. Cape Coral, FL: Founders Press, 2004.

Baker, Benjamin S. *Special Occasions in the Black Church*. Nashville: Broadman & Holman, 1989.

Ballard, Paul, and Stephen R. Holmes, eds. *The Bible in Pastoral Practice*. Grand Rapids: Eerdmans, 2005.

Barlow, Jerry N. *Pastoral Care PM 0351: A Study Guide*. Nashville: The Seminary Extension of the Southern Baptist Seminaries, 2000.

_____. "How to Use Time Wisely." In *Toolbox for [Busy] Pastors*, Barry Campbell, 139-140. Nashville: Convention Press, 1998.

Benner, David G. *Strategic Pastoral Counseling*. 2d ed. Grand Rapids: Baker Academic, 2003.

Bickers, Dennis. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.

- Bisagno, John R. *Letters to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
- _____. *Pastor's Handbook*. Nashville: Broadman and Holman, 2011.
- Blackaby, Henry T., Henry Brandt, and Kerry Skinner. *The Power of the Call*. Nashville: Broadman & Holman Publishers, 1997.
- Bonem, Mike, and Roger Patterson. *Leading from the Second Chair*. San Francisco: Jossey-Bass, 2005.
- Branson, Mark Lau, and Juan F. Martinez. *Churches, Cultures & Leadership*. Downers Grove: IVP, 2011.
- Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cothen, Joe H. *Equipped for Good Work: A Guide for Pastors*. 2d ed. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.
- Crabb, Larry. *Real Church*. Nashville: Thomas Nelson, 2009.
- Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.
- Daily, Doug. *Overcoming Stress in Your Marriage*. HomeBuilders Couples Series. Loveland, CO: Group Publishing, Inc., 2001.
- Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
- Daman, Glenn. *Shepherding the Small Church: A Leadership Guide for the Majority of Today's Churches*. Grand Rapids: Kregel Publications, 2002.
- Engle, Paul E., ed. *Baker's Funeral Handbook: Resources for Pastors*. Grand Rapids: Baker Books, 1996.
- Erickson, Millard J., and James L. Heflin. *Old Wine in New Wineskins: Doctrinal Preaching in a Changing World*. Grand Rapids: Baker Book House, 1997.
- Everist, Norma Cook, and Craig L. Nesson. *Transforming Leadership*. Minneapolis: Fortress Press, 2008.
- Fabarez, Michael. *Preaching That Changes Lives*. Nashville: Thomas Nelson Publishers, 2002.
- Fasol, Al, Roy Fish, Steve Gaines, and Ralph Douglas West. *Preaching Evangelistically*. Nashville: Broadman and Holman, 2006.
- Fernando, Ajith. *Jesus Driven Ministry*. Wheaton, IL: Crossway Books, 2002.
- Finzel, Hans. *The Top Ten Mistakes Leaders Make*. Colorado Springs: David C. Cook, 2007.
- Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.
- Foyle, Marjory. *Honourably Wounded: Stress Among Christian Workers*. Grand Rapids: Monarch Books, 2001.
- Gallaty, Robby. *Unashamed: Taking a Radical Stand for Christ*. Chattanooga, TN: AMG Publishers, 2010.

- Greidanus, Sidney. *Preaching Christ from the Old Testament: A Contemporary Hermeneutical Method*. Grand Rapids: William B. Eerdmans Publishing Company, 1999.
- Gripe, Alan G. *The Interim Pastor's Manual*. Louisville: Geneva Press, 1997.
- Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.
- Harvey, John D. *Anointed with the Spirit and Power*. Phillipsburg, NJ: P&R Publishing, 2008.
- Hawkins, Martin E., and Kelli Salman. *The Associate Pastor*. Nashville: Broadman and Holman, 2005.
- Hawkins, O. S. *The Pastor's Primer*. Dallas: Guidestone, 2006.
- Henderson, David W. *Culture Shift: Communicating God's Truth to Our Changing World*. Grand Rapids: Baker Book House, 1998.
- Henry, Jim. *In Remembrance of Me: A Manual on Observing the Lord's Supper*. Broadman and Holman, 1998.
- Herrington, Jim, Mike Bonem, and James H. Furr. *Leading Congregational Change: A Practical Guide for the Transformational Journey*. San Francisco: Jossey-Bass, 2000.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.
- Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.
- Hughes, Robert G, and Robert Kysar. *Preaching Doctrine for the Twenty-First Century*. Minneapolis: Fortress Press, 1997.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.
- Iorg, Jeff. *The Character of Leadership*. Nashville: Broadman and Holman, 2007.
- Kaiser, Walter C., Jr. *Preaching and Teaching from the Old Testament*. Grand Rapids: Baker Academic, 2003.
- Klopp, Henry. *The Ministry Playbook: Strategic Planning for Effective Churches*. Grand Rapids: Baker Books, 2002.
- Laniak, Timothy S. *Shepherds After My Own Heart*. Downers Grove, IL: Apollos IVP, 2006.
- Larimore, Walt. *10 Essentials of Highly Healthy People*. Grand Rapids: Zondervan, 2003.
- Larue, Cleophus J., ed. *Power in the Pulpit: How America's Most Effective Black Preachers Prepare Their Sermons*. Louisville: Westminster John Knox Press, 2002.
- Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.
- Lingenfelter, Sherwood G., and Marvin K. Mayers. *Ministering Cross-Culturally*. 2d. ed. Grand Rapids: Baker Academic, 2003.
- London Jr., H. B., and Neil B. Wiseman. *The Heart of a Great Pastor*. Ventura, CA: Regal Books, 2006.

- Lutzer, Erwin. *Pastor to Pastor: Tackling the Problems of Ministry*. Grand Rapids: Kregel Publications, 1998.
- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Yhomas Nelson, 2005.
- Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.
- _____. *Doing Church: A Biblical Guide for Leading Ministries through Change*. Grand Rapids: Kregel Publications, 1999.
- _____. *The Dynamics of Church Leadership: Ministry Dynamics for a New Century*. Grand Rapids: Baker Books, 1999.
- _____. *Ministry Nuts and Bolts: What They Don't Teach Pastors in Seminary*. Grand Rapids: Kregel Publications, 1997.
- _____. *A New Kind of Church*. Grand Rapids: Baker Books, 2007.
- _____. *Values-Driven Leadership*. Grand Rapids: Baker, 2004.
- Maxwell, John. *Developing the Leader Within You*. Nashville: Thomas Nelson, 1993.
- Mayhue, Richard L., and Robert L. Thomas, eds. *The Master's Perspective on Pastoral Ministry*. Grand Rapids: Kregel Publications, 2002.
- McCalep, George O., Jr. *Faithful Over a Few Things: Seven Critical Church Growth Principles*. Lithonia, GA: Orman Press, 1996.
- McIntosh, Gary L., and Robert L. Edmondson. *It Only Hurts on Monday: Why Pastors Quit and What You Can Do About It*. Carol Stream, IL: ChurchSmart Resources, 1998.
- McRaney, Will, Jr. *The Art of Personal Evangelism: Sharing Jesus in a Changing Culture*. Nashville: Broadman & Holman Publishers, 2003.
- Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.
- Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman Publishers, 2006.
- _____. *The Empowered Communicator*. Nashville: Broadman & Holman, 1994.
- _____. *The Empowered Leader*. Nashville: Broadman and Holman Publishers, 1995.
- _____. *The Sermon Maker: Tales of a Transformed Preacher*. Grand Rapids, Zondervan, 2002.
- Mims, Gene. *The Kingdom Focused Church*. Nashville: Broadman and Holman, 2003.
- Muse, J. Stephen, ed. *Beside Still Waters: Resources for Shepherds in the Market Place*. Macon, GA: Smyth & Helwys Publishing, Inc., 2000.
- Osborne, Larry. *Sticky Church*. Grand Rapids, MI: Zondervan, 2008.

- Paget, Naomi K., and Janet R. McCormack. *The Work of the Chaplain*. Valley Forge: Judson Press, 2006.
- Patton, John. *Pastoral Care: An Essential Guide*. Nashville: Abingdon Press, 2005.
- Piper, John. *Brothers, We Are Not Professionals: A Plea to Pastors for Radical Ministry*. Nashville: Broadman & Holman, 2002.
- Porter, Carol, and Mike Hanel, eds. *Women's Ministry Handbook*. Colorado Springs: Chariot Victor Publishing, 1992.
- Prime, Derek, and Alistair Begg. *On Being a Pastor*. Chicago: Moody Publishers, 2004.
- Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel Publications, 1998.
- Rainer, Thom S. *Eating the Elephant*. Nashville: Broadman and Holman Publishers, 1994.
- Schreiner, Thomas R., and Shawn D. Wright. *Believer's Baptism*. Nashville: B & H Academic, 2006.
- Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.
- Shaddix, Jim. *The Passion Driven Sermon: Changing the Way Pastors Preach and Congregations Listen*. Nashville: Broadman & Holman Publishers, 2003.
- Shelley, Marshall, ed. *Renewing Your Church Through Vision and Planning: 30 Strategies to Transform Your Ministry*. Minneapolis: Bethany House Publishers, 1997.
- Smith, Edward L. *Augustine as Mentor: A Model for Preparing Spiritual Leaders*. Nashville, TN: Broadman & Holman, 2008.
- Smith, Gordon T., ed. *The Lord's Supper: Five Views*. Downers Grove, IL: IVP Academic, 2008.
- Sphar, Asa R., III, and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling and Preaching*. New York: University Press of America, Inc., 2003.
- Stanley, Andy, Reggie Joiner, and Lane Jones. *7 Practices of Effective Ministry*. Sisters, OR: Multnomah, 2004.
- Stowell, Joseph M. *Shepherding the Church in the 21st Century*. Wheaton, IL: Victor Books, 1994.
- Sweeney, Douglas A. *Jonathan Edwards and the Ministry of the Word*. Downers Grove, IL: IVP Academic, 2009.
- Sweet, Leonard. *Aqua Church*. Loveland, CO: Group Publishing, 1999.
- Tautges, Paul. *Comfort Those Who Grieve*. England: Day One Publications, 2009.
- Tidball, Derek. *Ministry by the Book: New Testament Patterns for Pastoral Leadership*. Downers Grove, IL: IVP Academic, 2008.
- Toler, Stan. *Stan Toler's Practical Guide for Pastoral Ministry*. Indianapolis: Wesleyan, 2007.
- Tucker, Austin. *A Primer for Pastors*. Grand Rapids: Kregel, 2004.
- Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.

- Waugh, Phillip H. *How to Minister to Families in Your Church*. Nashville: LifeWay Press, 2001.
- Whaley, Vernon M. *Called to Worship*. Nashville: Thomas Nelson, 2009.
- Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.
- Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.
- Williams, Donna Reilly, and JoAnn Sturzl. *Grief Ministry: Helping Others Mourn*. Rev. ed. San Jose, CA: Resource Publications, Inc., 2001.
- Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.
- Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*. Grand Rapids: Baker Books, 1999.

BOOK CRITIQUE GUIDE

Bibliographical Information of the Book

Author:
Title:
Place of publication:
Publisher:
Date of publication:
Number of pages:

Purpose of the Book (One brief paragraph)

Check the forward, introduction, or first few pages of chapter 1

Organization and Content

Summary contents
Major divisions – Biblical & theological emphases within divisions

Evaluation

Did the author accomplish the purpose?
What is one (or more) helpful feature(s) of the book for Christian proclamation?
What is one (or more) difficulty, deficiency, or limitation in using the book for Christian proclamation?

Application

How does the subject matter relate to your call to ministry? To Christian ministry in general? To your practice and/or philosophy of preaching? Be specific.