

PATH5331-01 Pastoral Ministry
New Orleans Baptist Theological Seminary
Division of Pastoral Ministries
Dr. Robert D. Greene
Adjunct Professor
850-471-3430; e-mail: bob@pbbassociation.com
Fall 2010

Seminary Mission Statement

The mission of the New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Purpose of the Course, Core Value Focus, and Curriculum Competencies Addressed

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. The core value focus of the course will emphasize spiritual vitality. The course will specifically address the competencies of interpersonal skills, servant leadership, spiritual and character formation, and disciple making.

Course Description

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Objectives

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, helpers, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related pastoral ministry academic degree program will:

1. Be able to apply pastoral ministry principles, concepts, methodologies, and resources to their situation of beginning and carrying out ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, carry out a personal prayer ministry and pastoral visitation, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, and manage time) with the aid of course resources.

By the end of this course, students who do not have a pastoral ministry calling nor are in a related pastoral ministry academic degree program will:

1. Be able to apply selected pastoral ministry principles, concepts, methodologies, and resources in their ministry and service for Christ.

2. Value their role and calling and that of pastors in caring for others through Christian ministry and service.
3. Demonstrate a knowledge of what pastors do and an acceptable proficiency in shepherding functions applicable to their role and calling (such as able to articulate a clear theology and philosophy of Christian shepherding, carry out a personal prayer ministry and shepherding visitation, explain the administration of the ordinances, outline a wedding ceremony, describe premarital counseling, identify issues in conducting funerals and ordinations, do informal [non-licensed] counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, or manage time) with the aid of course resources.

Course Methods

1. Lecture presentations and other methods will be utilized to teach the course concepts and methodologies, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Resource comparisons will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, and the course instructor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the instructor are invited and may be accomplished via telephone, e-mail, or personal visits. Even informal conferences can stimulate learning and application of course principles and concepts.

Textbooks

Students are encouraged to explore the variety of resources useful for contemporary pastoral ministry. The texts listed below and in the Selected Bibliography will be helpful.

The following textbooks are **required** (will be cited in various class lectures and/or used in assignments):

Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.
Cothen, Joe H. *Equipped for Good Work*. 2d ed. Rev. by Joe Cothen and Jerry Barlow. Gretna: Pelican, 2002.

The following textbooks are **optional** (will be helpful and may be used in class assignments):

Bisagno, John R. *Letters to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.

Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.
Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel Publications, 1998.
Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.

The following resources are **supplemental** and may be assigned as coursework.

Blanchard, Ken, and Phil Hodges. *The Most Loving Place in Town*. Nashville: Thomas Nelson, 2008.
Creswell, Jane. *The Complete Idiot's Guide to Coaching for Excellence*. New York: Alpha, 2008.
Kinnaman, Gary D., and Alfred H. Ells. *Leaders that Last*. Grand Rapids: Baker Books, 2003.
Kotter, John. *Our Iceberg Is Melting*. New York: St. Martin's Press, 2005.
Lencioni, Patrick. *The Five Dysfunctions of a Team*. San Francisco: Jossey-Bass, 2002.
London, Jr., H. B., and Neil B. Wiseman. *Pastors at Greater Risk*. Ventura: Regal, 2003.
McIntosh, Gary L., and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership*. Grand Rapids: Baker, 1997.
McNeal, Reggie. *The Present Future*. San Francisco: Jossey-Bass, 2003.
_____. *Missional Renaissance*. San Francisco: Jossey-Bass, 2009.
Rainer, Thom S., and Art Rainer. *Simple Life*. Nashville: B&H Publishing Group, 2009.

Stanley, Andy, and Reggie Joiner, and Lane Jones. *7 Practices of Effective Ministry*. North Point Ministries, Inc., 2004.

Stanley, Andy. *Making Vision Stick*. Grand Rapids: Zondervan, 2007.

Wilson, Michael Todd, and Brad Hoffmann. *Preventing Ministry Failure*. Downers Grove: InterVarsity Press, 2007.

Course Requirements

Students are required to complete all four assignments no later than due date assigned.

Grading

Written assignments will be graded both on content and grammar.

ASSIGNMENT #1

Pastoral Ministry Leader Interview

The student will interview 3 ministry leaders. The student must interview one Senior pastor, one chaplain, and one denominational leader using the questions given below.

For each interview, the student must write 4 double-spaced pages or less answering questions #1-6 and summarizing questions #7-8.

Ministry Leader Interview Questions

1. What is your personal philosophy of ministry?
2. What about your seminary experience (tool, resource- time, leaders, etc.) have you found most helpful? How?
3. What would you change about your seminary experience? Why?
4. What has been your greatest surprise in ministry? Describe.
5. What has been your greatest joy in ministry? Describe.
6. As a veteran in ministry, what would be your wise counsel or word of encouragement to me a rookie?

Responses from the Student's perspective

7. Describe what you (the student) learned about yourself? About ministry? About the person you interviewed?
8. What did you (the student) learn that has informed your philosophy of ministry?

ASSIGNMENT #2

Reading Assignments (Students must complete both reading and writing assignments).

1. Submit **one** typed, six pages or less (double-spaced) **annotated analysis** of the **two** required textbooks (i.e., Bryant/Brunson plus Cothen/Barlow). **Format:** this **one double-spaced** analysis should give a correct bibliographic listing of **each** of the two books with their associated annotations, which answer the following questions:

- a. What is a two-paragraph (or less) summary of the book?
- b. What is one (or more) helpful feature(s) of the book for pastoral ministry/Christian shepherding?
- c. What is one difficulty, deficiency, or limitation in using the book for pastoral ministry/shepherding?

A cover page is to be **used**, but do not include an intervening blank page or binder (if submitted in class).

2. Using the book, *Preventing Ministry Failure*, students must select one of the chapters (Foundation Stones #1-7) that most closely identifies with the developmental need of the student. Students must read the section addressing one Foundation Stone and submit a 4 page or less (double spaced) summary of content and discussion of two or three coaching questions used in the given section.

ASSIGNMENT #3

Pastoral Ministry Handbook—specifications:

Handbook assignments will include eight typed prayers, two wedding ceremonies, four funeral services and sermon briefs, a quarterly sample church calendar, a plan of preaching for four Sundays and Wednesdays (with sermon briefs), and eight orders of worship (with two sermon briefs).

ASSIGNMENT #4

Summary and Presentation of Supplemental Reading

Students must choose one book from the supplemental reading list. Read the book entitled _____, and write a 2 page or less (double spaced) summary of the book and discuss the value of the content as it relates to Pastoral Ministry. This assignment will be presented in class. Students must provide a copy of the completed assignment for each student in the class at the time of presentation. Include bibliographical information pertaining to the source read.

Course Exams

Students must take one sectional exam and a final exam in accordance with the course schedule. Both exams will be taken in class and will be essay.

Evaluation

All course objectives will be evaluated through the grading of the course assignments and examinations. Student participation and behavior in class will also be considered in the evaluation of the course objectives and grading.

The student's final grade will be determined as follows:

- 1. Ministry Leader Interview.....30%
- 2. Reading Assignments.....20%
- 3. Ministry Handbook.....20%
- 4. Summary and Presentation.....10%
- 5. Sectional Exam.....10%
- 6. Final Exam.....10%

Late Assignments

Assignments turned in **past the date due** will incur a late penalty of **ten** points, which will be deducted from the assignment grade. Assignments will **not be accepted more than one week past the date due** without permission from the course professor. However, students are reminded that some points for submitted assignments are better than no points for assignments not submitted.

Assignments must be submitted in class and are due no later than **the beginning of class on these Mondays**

- 1. Ministry Leader Interview.....September 27, 2010
- 2. Reading Assignments..... November 29, 2010
- 3. Ministry Handbook.....October 25, 2010
- 4. Summary and Presentation.....Presentation dates TBA

The sectional exam will be **Monday, October 11**. The final exam will be **Monday, December 6**. **Students will take both exams in class.**

The information provided in this syllabus is subject to change at professor's discretion.

Course and Assignments Schedule

Course topics will be derived from the following possibilities:

- Introduction
- Course Syllabus
- Course Core Assumptions and Organization
- Student Background Survey
- A Theology of Pastoral Ministry and Christian Shepherding
- Biblical Concepts
- Historical Concepts
- The Calling to Pastoral Ministry and Shepherding
- God's Will and Pastor Search/Personnel Committees
- The Matter of Ordination

A Philosophy of Pastoral Ministry
Competencies for Pastoral Ministry
Beginning and Carrying Out Pastoral Ministry in a Church
Planning and Leading Worship Services
Praying in Services and at Other Places and Times
Preaching: Preparing and Planning
Performing the Ordinances
Performing Funerals, Weddings, and Ordinations
Visiting and Counseling
Witnessing and Equipping
Servant Leadership and Church Administration
Interpersonal Relationships and Skills (Deacon, Staff, Community, and Family)
Problem Solving, Planning, and Conflict Management
Scheduling and Time Management
Spiritual Life, Example, Finances/Stewardship, and Personal Growth
Ministry, Technology, and Social Networking
Managing Facilities, Austere Times, and Ministry Transitions
Ending Pastoral Ministry with a Church
The Call to a New Work
Conflicted Church Situations and Relationships (Present and Future)
Turnover Files and Transition
Ending Responsibilities and Making New Commitments
Continuing Relationships and Returning
Concluding Matters in Pastoral Ministry and Christian Shepherding

Selected Bibliography

- Anderson, Leith. *Dying for Change*. Minneapolis: Bethany House, 1990.
- Andrews, Dale P. *Practical Theology for Black Churches*. Louisville: Westminster John Knox Press, 2002.
- Armstrong, John H. *Reforming Pastoral Ministry: Challenges for Ministry in Postmodern Times*. Wheaton, IL: Crossway Books, 2001.
- _____, ed. *Understanding Four Views on the Lord's Supper*. Grand Rapids: Zondervan, 2007.
- Armstrong, Richard Stoll. *Help! I'm a Pastor*. Louisville: Westminster John Knox Press, 2005.
- Ascol, Thomas K., ed. *Dear Timothy: Letters on Pastoral Ministry*. Cape Coral, FL: Founders Press, 2004.
- Baker, Benjamin S. *Special Occasions in the Black Church*. Nashville: Broadman & Holman, 1989.
- Ballard, Paul, and Stephen R. Holmes, eds. *The Bible in Pastoral Practice*. Grand Rapids: Eerdmans, 2005.
- Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.
- Barlow, Jerry N. *Pastoral Care PM 0351: A Study Guide*. Nashville: The Seminary Extension of the Southern Baptist Seminaries, 2000.
- _____. "Peter's Messages." *Biblical Illustrator*, Fall 2000, 16-20.
- _____. "How to Use Time Wisely." In *Toolbox for [Busy] Pastors*, Barry Campbell, 139-140. Nashville: Convention Press, 1998.
- Benner, David G. *Strategic Pastoral Counseling*. 2d ed. Grand Rapids: Baker Academic, 2003.
- Bickers, Dennis. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.
- Bisagno, John R. *Letters to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
- Blackaby, Henry T., Henry Brandt, and Kerry Skinner. *The Power of the Call*. Nashville: Broadman & Holman Publishers, 1997.
- Bonem, Mike, and Roger Patterson. *Leading from the Second Chair*. San Francisco: Jossey-Bass, 2005.
- Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cothen, Joe H. *Equipped for Good Work: A Guide for Pastors*. 2d ed. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.
- _____. *The Pulpit Is Waiting*. Gretna: Pelican, 1998.

Crabb, Larry. *Real Church*. Nashville: Thomas Nelson, 2009.

Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.

Daily, Doug. *Overcoming Stress in Your Marriage*. HomeBuilders Couples Series. Loveland, CO: Group Publishing, Inc., 2001.

Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.

Daman, Glenn. *Shepherding the Small Church: A Leadership Guide for the Majority of Today's Churches*. Grand Rapids: Kregel Publications, 2002.

Doriani, Daniel M. *Putting the Truth to Work: The Theory and Practice of Biblical Application*. Phillipsburg, NJ: P & R Publishing, 2001.

Duduit, Michael, ed. *Handbook of Contemporary Preaching*. Nashville: Broadman Press, 1992.

Engle, Paul E., ed. *Baker's Funeral Handbook: Resources for Pastors*. Grand Rapids: Baker Books, 1996.

Erickson, Millard J., and James L. Heflin. *Old Wine in New Wineskins: Doctrinal Preaching in a Changing World*. Grand Rapids: Baker Book House, 1997.

Everist, Norma Cook, and Craig L. Nesson. *Transforming Leadership*. Minneapolis: Fortress Press, 2008.

Fabarez, Michael. *Preaching That Changes Lives*. Nashville: Thomas Nelson Publishers, 2002.

Farris, Stephen. *Preaching That Matters*. Louisville: Westminster John Knox Press, 1998.

Fasol, Al, Roy Fish, Steve Gaines, and Ralph Douglas West. *Preaching Evangelistically*. Nashville: Broadman and Holman, 2006.

Fernando, Ajith. *Jesus Driven Ministry*. Wheaton, IL: Crossway Books, 2002.

Finzel, Hans. *The Top Ten Mistakes Leaders Make*. Colorado Springs: David C. Cook, 2007.

Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.

Foyle, Marjory. *Honourably Wounded: Stress Among Christian Workers*. Grand Rapids: Monarch Books, 2001.

Greidanus, Sidney. *Preaching Christ from the Old Testament: A Contemporary Hermeneutical Method*. Grand Rapids: William B. Eerdmans Publishing Company, 1999.

Gripe, Alan G. *The Interim Pastor's Manual*. Louisville: Geneva Press, 1997.

Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.

Hawkins, Martin E., and Kelli Salman. *The Associate Pastor*. Nashville: Broadman and Holman, 2005.

Hawkins, O. S. *The Pastor's Primer*. Dallas: Guidestone, 2006.

Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.

. *The Official Rule Book for the New Church Game*. Nashville: Broadman Press, 1990.

Henderson, David W. *Culture Shift: Communicating God's Truth to Our Changing World*. Grand Rapids: Baker Book House, 1998.

Henry, Jim. *In Remembrance of Me: A Manual on Observing the Lord's Supper*. Broadman and Holman, 1998.

Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.

Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.

Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.

Hughes, Robert G, and Robert Kysar. *Preaching Doctrine for the Twenty-First Century*. Minneapolis: Fortress Press, 1997.

Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.

Iorg, Jeff. *The Character of Leadership*. Nashville: Broadman and Holman, 2007.

Kaiser, Walter C., Jr. *Preaching and Teaching from the Old Testament*. Grand Rapids: Baker Academic, 2003.

Klopp, Henry. *The Ministry Playbook: Strategic Planning for Effective Churches*. Grand Rapids: Baker Books, 2002.

Laniak, Timothy S. *Shepherds After My Own Heart*. Downers Grove, IL: Apollos IVP, 2006.

Larimore, Walt. *10 Essentials of Highly Healthy People*. Grand Rapids: Zondervan, 2003.

Larue, Cleophus J., ed. *Power in the Pulpit: How America's Most Effective Black Preachers Prepare Their Sermons*. Louisville: Westminster John Knox Press, 2002.

Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.

Lutzer, Erwin. *Pastor to Pastor: Tackling the Problems of Ministry*. Grand Rapids: Kregel Publications, 1998.

MacArthur, John, Jr. *Rediscovering Pastoral Ministry*. Dallas: Word Publishing, 1995.

Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.

Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.

_____. *Doing Church: A Biblical Guide for Leading Ministries through Change*. Grand Rapids: Kregel

Publications, 1999.

_____. *The Dynamics of Church Leadership: Ministry Dynamics for a New Century*. Grand Rapids: Baker Books, 1999.

_____. *Ministry Nuts and Bolts: What They Don't Teach Pastors in Seminary*. Grand Rapids: Kregel Publications, 1997.

_____. *Values-Driven Leadership*. Grand Rapids: Baker, 2004.

Maxwell, John. *Developing the Leader Within You*. Nashville: Thomas Nelson, 1993.

Mayhue, Richard L., and Robert L. Thomas, eds. *The Master's Perspective on Pastoral Ministry*. Grand Rapids: Kregel Publications, 2002.

McCalep, George O., Jr. *Faithful Over a Few Things: Seven Critical Church Growth Principles*. Lithonia, GA: Orman Press, 1996.

McIntosh, Gary L., and Robert L. Edmondson. *It Only Hurts on Monday: Why Pastors Quit and What You Can Do About It*. Carol Stream, IL: ChurchSmart Resources, 1998.

McRaney, Will, Jr. *The Art of Personal Evangelism: Sharing Jesus in a Changing Culture*. Nashville: Broadman & Holman Publishers, 2003.

Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.

Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman Publishers, 2006.

_____. *The Empowered Communicator*. Nashville: Broadman & Holman, 1994.

_____. *The Empowered Leader*. Nashville: Broadman and Holman Publishers, 1995.

_____. *The Sermon Maker: Tales of a Transformed Preacher*. Grand Rapids, Zondervan, 2002.

Mims, Gene. *The Kingdom Focused Church*. Nashville: Broadman and Holman, 2003.

Muse, J. Stephen, ed. *Beside Still Waters: Resources for Shepherds in the Market Place*. Macon, GA: Smyth & Helwys Publishing, Inc., 2000.

Osborne, Larry. *Sticky Church*. Grand Rapids, MI: Zondervan, 2008.

Paget, Naomi K., and Janet R. McCormack. *The Work of the Chaplain*. Valley Forge: Judson Press, 2006.

Piper, John. *Brothers, We Are Not Professionals: A Plea to Pastors for Radical Ministry*. Nashville: Broadman & Holman, 2002.

Porter, Carol, and Mike Hanel, eds. *Women's Ministry Handbook*. Colorado Springs: Chariot Victor Publishing, 1992.

Prime, Derek, and Alistair Begg. *On Being a Pastor*. Chicago: Moody Publishers, 2004.

Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel Publications, 1998.

Rainer, Thom S. *Eating the Elephant*. Nashville: Broadman and Holman Publishers, 1994.

Schreiner, Thomas R., and Shawn D. Wright. *Believer's Baptism*. Nashville: B & H Academic, 2006.

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.

Shaddix, Jim. *The Passion Driven Sermon: Changing the Way Pastors Preach and Congregations Listen*. Nashville: Broadman & Holman Publishers, 2003.

Shelley, Marshall, ed. *Renewing Your Church Through Vision and Planning: 30 Strategies to Transform Your Ministry*. Minneapolis: Bethany House Publishers, 1997.

Smith, Edward L. *Augustine as Mentor: A Model for Preparing Spiritual Leaders*. Nashville, TN: Broadman & Holman, 2008.

Smith, Gordon T., ed. *The Lord's Supper: Five Views*. Downers Grove, IL: IVP Academic, 2008.

Sphar, Asa R., III, and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling and Preaching*. New York: University Press of America, Inc., 2003.

Stanley, Andy, Reggie Joiner, and Lane Jones. *7 Practices of Effective Ministry*. Sisters, OR: Multnomah, 2004.

Stanley, Charles F. *Living the Extraordinary Life*. Nashville: Nelson Books, 2005.

Stowell, Joseph M. *Shepherding the Church in the 21st Century*. Wheaton, IL: Victor Books, 1994.

Sweeney, Douglas A. *Jonathan Edwards and the Ministry of the Word*. Downers Grove, IL: IVP Academic, 2009.

Sweet, Leonard. *Aqua Church*. Loveland, CO: Group Publishing, 1999.

Tautges, Paul. *Comfort Those Who Grieve*. England: Day One Publications, 2009.

Tidball, Derek. *Ministry by the Book: New Testament Patterns for Pastoral Leadership*. Downers Grove, IL: IVP Academic, 2008.

Toler, Stan. *Stan Toler's Practical Guide for Pastoral Ministry*. Indianapolis: Wesleyan, 2007.

Tucker, Austin. *A Primer for Pastors*. Grand Rapids: Kregel, 2004.

Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.

Waugh, Phillip H. *How to Minister to Families in Your Church*. Nashville: LifeWay Press, 2001.

Whaley, Vernon M. *Called to Worship*. Nashville: Thomas Nelson, 2009.

Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.

Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.

Williams, Donna Reilly, and JoAnn Sturzl. *Grief Ministry: Helping Others Mourn*. Rev. ed. San Jose, CA: Resource Publications, Inc., 2001.

Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*. Grand Rapids: Baker Books, 1999.