



PATH6230 SUPERVISED MINISTRY 2

New Orleans Baptist Theological Seminary

Center for the Americas ♦ Miami, FL

Spring 2014 ♦ Mondays 3-5 p.m.

1/27, 2/10, 2/24, 3/10, 3/31, 4/14, 4/28, 5/12

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The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. This course supports the five core values emphasized by the seminary.

The core value for 2013-2014 is Doctrinal Integrity. Doctrinal Integrity: Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. Our confessional commitments are outlined in the Articles of Religious Belief and the Baptist Faith and Message 2000.

Purpose of the Course

The purpose of this course is to give training and experience in personal ministry under the guidance of a qualified supervisor. In addition, students will be exposed to material used to strengthen pastoral ministry skills.

Course Description

This course is designed to guide each student in a ministerial internship compatible with the curriculum within his or her respective degree program. Course offerings will be coordinated and faculty members will be enlisted by the Director of Supervised Ministry. Also can be taken as EVAN6230. Prerequisite: EVAN5230 Supervised Ministry1. The internship should be compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor/mentor and with the professor.

Course Objectives

1. The student will gain ministry experience that will help the student prepare for future ministry.
2. The student will discover areas of strengths and weaknesses.
3. The student's supervisor will help the student address the areas of weakness.
4. The student will gain experience in ministry in an urban setting.
5. The student will be able to practice applied ministry skills and value applied ministry.

Curriculum Competencies Addressed

This course will address the following curriculum competencies:

1. *Effective Servant Leadership*: to serve churches effectively, students will learn how to lead with the right attitude, the right heart, and the right ministry mindset (every church member is a vital part of ministry).
2. *Interpersonal relationship skills*: to perform pastoral ministry effectively, students will discover personal strengths and weaknesses in areas that include communication skills, conflict management, and leading ministry teams.
3. *Disciple making*: to stimulate church health, students will learn how to mobilize the church through proper training to function effectively in the following areas: missions, evangelism, discipleship, and church growth.

Required Textbooks

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville, TN: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: The Paradox of Personal Dysfunction*. Grand Rapids: Baker Books, 1997.

McIntosh, Gary. *Church that Works*. Grand Rapids: Baker Books, 2004.

Course Teaching Methodology

This course will be composed of class lectures and discussions, periodic evaluation over course reading material, small group activities and accountability, and the personal involvement of students in local church evangelism.

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors/mentors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in both evaluation from a supervisor and a self-evaluation.

Course Requirements

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 3 hours of ministry a week at their places of ministry for at least 10 weeks beginning **Feb. 10**. Students will email the professor a **Project Approval Form** by **Feb. 10** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors before February 24 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The video and PowerPoint Presentation is on the NOBTS website at

<http://www.nobts.edu/SupervisedMinistry/SupMin2/Sup2MentorTrainingVideoHi.html>.

2. Students are required to meet weekly with their field supervisors for dialogue, which should include honest evaluation of the student's strengths, passions, and areas that need improvement or development as well as addressing personal, relational, and professional issues.

3. **Case studies:** All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. The case studies should be submitted by **Apr. 14**.
4. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **Feb. 10**. The Weekly Report Form is to be submitted by **Apr. 28**.
5. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the ten weeks of ministry and submitted by **Apr. 28**.
6. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages in length and submitted by **Apr. 28**.
7. **Textbook assignments:** (a) All students must submit a two-page summary of *Experiencing Ministry Supervision* by **Mar. 31**. (b) All students must do a book review of *Overcoming the Dark Side of Leadership* and submit it by **Apr. 14**. The review should be 3-4 pages in length. (c) All students must do a book review of *Church that Works* and submit it by **Apr. 28**. The review should be 3-4 pages in length.

Course Schedule

A schedule of class meetings and topics will be discussed at the first class on **Jan. 27**.

Absences

Students who miss a class meeting, or a dialogue session, will be required to add two hours to their urban ministry assignment for each class missed. Students who miss more than two class periods will receive a failing grade.

Blackboard

All assignments will be posted on Blackboard by the students by the date they are required. Late postings will be penalized. Students will be responsible for Blackboard assignments as presented by the professor.

Course Evaluation/Grading: This a pass/fail course. To pass this course, students must complete satisfactorily **all** assignments. Assignments should be turned in when due. **No assignments will be accepted beyond the date of the last class meeting on May 12.**

SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 10**. Basic requirements for an assignment are:

- a. Done with a supervisor/mentor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of three hours of work per week (10 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

Assignments may be chosen in the following areas:

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music/Worship Leader, Student Minister, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

QUALIFICATIONS OF SUPERVISORS/MENTORS

1. Master's Degree from an accredited theological seminary
2. Ministerial staff member at church or approved ministry
3. Ordination or license from a Baptist church
4. At least three years of experience in vocational ministry

**PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2 PATH6230**

Name of Field Supervisor	Name of Student
Name of Ministry	Student's Ministry Position
Address	Address
City, State, Zip	City, State, Zip
Phone (Include Area Code)	Phone (Include Area Code)
Field Supervisor's E-mail	Student's E-mail

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 10 weeks of supervised experience.

I. It is my understanding that my responsibilities include:

1. Supervise the involvement of the student in the various aspects of this ministry.
2. Meet with the student each week to discuss his/her experience in this ministry.
3. Help the student discover his/her strengths as well as lesser strengths.
4. Make a final evaluation report to the Supervised Ministry Office.
5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

Field Supervisor	Date
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Please retain a copy of this form for your personal file.

**SUPERVISED MINISTRY 2 PATH6230
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

NAME OF STUDENT: _____ **DATE:** _____

PLACE OF ASSIGNMENT: _____

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance: **GOOD** _____ **FAIR** _____ **POOR** _____

Number of hours completed at your ministry site [**30 hours minimum**] _____

Supervisor's Signature _____

Student's Signature _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

**MENTOR TRAINING VERIFICATION
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
FOR SUPERVISORS OF STUDENTS
IN SUPERVISED MINISTRY 2 PATH6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

Location Date Signature of Field Supervisor

Title Name of Church or Ministry

Address City, State, and Zip

E-mail Phone

Student Student's Ministry Position

**SUPERVISED MINISTRY 2 PATH6230
WEEKLY REPORT FORM (1-6)**

Supervisor name _____ Student Name _____

WEEK	TYPE OF MINISTRY	HOURS INVOLV	DESCRIPTION OF MINISTRY ACTIVITY	COMMENTS
1				
2				
3				
4				
5				
6				

**SUPERVISED MINISTRY 2 PATH6230
WEEKLY REPORT FORM (7-12)**

Supervisor name _____ Student Name _____

WEEK	TYPE OF MINISTRY	HOURS INVOLV	DESCRIPTION OF MINISTRY ACTIVITY	COMMENTS
7				
8				
9				
10				
11				
12				

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