

PATH5331 PASTORAL MINISTRY (Online Course)

New Orleans Baptist Theological Seminary

Division of Pastoral Ministry

Hochul Song, Ph.D.

Senior Pastor, Greensboro Korean Baptist Church

Adjunct Professor for Pastoral Ministries Division, NOBTS

paulshc0192@hotmail.com

NOBTS Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Purpose of the course, Core Value Focus, and Curriculum Competencies Addressed

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. The core value focus of the course will emphasize spiritual vitality. The course will also address the competencies of interpersonal skills, servant leadership, spiritual and character formation, and disciple making.

Course Description:

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Objectives:

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, helpers, and supervisors), not all are involved in a pastoral ministry vocation or calling. However, while students who

take this course may have a variety of ministry callings and may pursue different academic degree programs, this course is particularly designed for students with a pastoral ministry calling (such as pastors, staff members, chaplains, missionaries, and church planters).

A. By the end of this course, students will:

1. Be able to apply pastoral ministry principles, concepts, methodologies, and resources to their situation of beginning and carrying out ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.

3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, carry out a personal prayer ministry and pastoral visitation, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, and manage time) with the aid of course resources.

Course Methods

1. Lectures. The lectures of the professor will be a resource material for the course. Students will present their papers and lead the discussion on their assigned topics.
2. Discussion. Students will participate in class discussions based on questions raised in the assigned reading and in the lectures through the weekly discussion board. Student interaction with peers, pastoral ministry resource persons, and the course instructor are encouraged during the duration of this class to facilitate such insights.
3. Assignments. Students will solve quiz problems using the textbook reading. Writing assignments will be used to enhance and promote personal insights in ministry. Research paper will be used for exploring ministry philosophy and effective ministry skills.
4. Conferences. Conference with the instructor are invited and may be accomplished Via telephone, e-mail, or CIV/Skype meeting. Even informal conferences can stimulate learning and application of course principles and concepts. Small group discussions will be used to enhance and promote personal insights in ministry.

Required Textbooks:

Choi, Hyun Seo. *Pastoral Theology for 21 st Century*. Daejeon: Baptist Theological Seminary Press, 2012.

최현서. *21 세기를 위한 현대목회학*. 대전: 침례신학대학교 출판부, 2012.

Lee, Jeong Hee. *The Pastor's Manual*. Seoul: Baptist Press, 1993.

이정희, *목회 예식서*. 서울: 침례회 출판사, 1993.

Optional Textbooks

Anderson, Robert C. *The Effective Pastor*. Seoul: Somangsa, 2003.

로버트 앤더슨. *목회학*, 이용원역. 서울: 소망사, 2001.

Bisagno, John. *Pastor's Handbook*. Nashville: Broadman and Holman, 2011.

Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.

Cothen, Joe H. *Equipped for Good Work*. 2^d ed. Rev. by Joe Cothen and Jerry Barlow. Gretna: Pelican, 2002.

Fisher, David. *The 21st Century Pastor*. Translated by Won Kyo Seo. Seoul: Compass House Publishers, 1999.

Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.

Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.

Requirements

1. Book Reviews

Students should choose one from the required textbooks and submit the first book review (**Due by Mid-Term Exam**). Also, students should choose a book related to pastoral ministry written by the past or contemporary pastor and submit the second book review (**Due by Final Exam**). The choice of the book for the second book review should be confirmed by the instructor before starting the book review. Each Book review will have (1) a biographical sketch of the author(s); (2) a summary of the book's contents; (3) an evaluation of the book, including both positive and negative criticisms of the book's contents; and (4) a description of the book's contributions to pastoral ministry. The length of the review will be no longer than five pages

2. Textbook Reading Assignment

Students should read the textbooks according to the lecture unit and should answer the quizzes on the blackboard.

3. Theology and Philosophy Ministry Assignments (the student must complete both ministry assignments).

1. Prepare a typed (single-spaced), four-page (or less) theology of pastoral ministry (or shepherding), which gives biblical references (i.e., two to five references per topic) and discusses these topics: the calling to pastoral ministry (or to Christian ministry), the church, the office of pastor, the office of deacon, preaching, ordination, the ordinances, pastoral visitation and evangelism (or personal ministry visitation and evangelism), the pastor's (or Christian's) family and ministry priorities, servant leadership, and the pastor's (or Christian's) spiritual life and example. **Format:** Each topic is to be taken in the order given herein and is to be listed as a heading followed by its respective biblical references and discussion.

2. Prepare a typed (single-spaced), four-page (or less) philosophy of doing pastoral ministry with regard to: church worship (or personal worship), outreach/witnessing, discipleship, missions, ministries, stewardship, conflict management, time management, funerals, weddings, and church staff relationships (or ministry staff relationships). **Note:** if you are married, then your philosophy paper must conclude with a discussion of getting your family adjusted at a new church field (or in a new ministry area or church). **Format:** same as the theology paper, except that biblical references are not to be cited and discussed.

4. Ministry Research Essay

Type a topic-based essay of no more than **eighteen** pages in accordance with Turabian (Korean Turabian edition). The paper topic is to be **entitled:** What I needed to learn about pastoral ministry this semester (**or** entitled: What I needed to learn about ministry shepherding this semester), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics. Note: the selected bibliography of the essay must list a minimum of 6 print sources (books, journals, or periodicals) and a minimum of 2 Internet sources which have informed your knowledge of the topic researched. Please note: all bibliography entries must be cited in the essay as parenthetical references.

5. Mid and Final Examination

The mid and final examinations will be taken in this course. The mid and final examinations are comprehensive and cover the entire course's material. The study guide for the mid and final exams will be given before the tests.

Evaluation

All course objectives will be evaluated through the grading of the course assignments and final exam. Student participation and behavior in class will also be considered in the evaluation of the course objectives and grading.

The student's final grade will be determined as follows:

1. Book Reviews	20%
2. Reading Assignment and Quiz	20%
3. Theology Paper	10%
4. Philosophy Paper	10%
5. Ministry Research Essay	20%
6. Mid and Final Exam	20%

Grading Scale:

A : 93-100	P : Pass in Pass/Fail class
B : 85-92	I : Incomplete
C : 77-84	S : Satisfactory
D : 70-76	U : Unsatisfactory
E : Course in progress	AW: Admin. Withdrawal
F : Below 70 or failure	WP: Withdrew Passing in Pass/Fail course
WF : Withdrew Failing	EW : Emergency Withdrawal

Late Assignments

Assignments turned in **past the date due** will incur a late penalty of **ten** points, which will be deducted from the assignment grade. Assignments will **not be accepted more than one week past the date due** without permission from the course professor. However, students are reminded that some points for submitted assignments are better than no points for assignments not submitted.

Lesson Topics:

LESSON ONE

Introduction to Pastoral Ministry, Relationship with Other Theological Disciplines, Importance of Pastoral Ministry

LESSON TWO

Identity of Pastor, Qualifications for being a Pastor

LESSON THREE

Preparing for a Pastor, Theological Aspects, Educational Aspects, Advices for being a Pastor

LESSON FOUR

Biblical Teaching about Pastors

LESSON FIVE

The Life of Pastors: Pastor's Family, Issues Related Pastors, What Kind of Job Pastors Should and Should Not Do in Pastoral Care

LESSON SIX

Competencies for Pastoral Ministry: Characteristics of Pastoral Ministry, Pastoral Ministry in the 21st Century, Principles of Pastoral Ministry, Organic Congregation

LESSON SEVEN

Exploring Pastoral Ministry Skills: Preaching, Christian Education, Worship Services, Visiting and Counseling, Church Music

LESSON EIGHT

Insights for Healthy Christian and Healthy Church: Principles for Church Growth, Church Revitalization Strategies: Expository Preaching, Church Evangelism

LESSON NINE

Exploring Reviving a Church: Small Group Dynamics

LESSON TEN

Exploring Leadership: Mentoring, Principles of Leadership

LESSON ELEVEN

Exploring Effective Pastoral Ministry Strategy: Discipleship, Nourishing and Encouraging Lay Christians for Pastoral Ministry, The Second Reformation, Witnessing and Equipping

LESSON TWELVE

Exploring Church Health: Myths, Revival Strategies, Characteristics of Healthy Church, Applications of the Principles of Church Growth

LESSON THIRTEEN

Performing Services: Funerals, Weddings, Ordinations, Baptism, the Lord Supper

LESSON FOURTEEN

Church Administration: Budgeting for Effective Ministry, Pastor and Church Staff, The Pastor and His Deacons

Netiquette: Appropriate Online Behavior

Each student is expected to demonstrate Christian behavior when working online on the Discussion Board. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Topical Paper Guidelines:

Requirements:

1. The official style and form guide is Kate L. Turabian, *A Manual for Writers*, 7th ed.
2. Use footnotes, not endnotes.
3. Use Batang for Korean letters with 11 point font.
4. Staple the paper; do not put in a folder/binder.
5. Include a title page.
6. Include a table of contents that shows at least two levels of subheadings (functioning as an outline).
7. The use of first person (I or we) and second person (you) is not allowed. Arguments should be presented in such a manner so as to eliminate the need for all but third person references.
8. Use correct grammar and spelling.
9. The uses of past tense and present tense must be consistent. Generally, past is used to refer to historical events and persons, including writers of published materials. Present tense is utilized to present arguments, interact with opinions and viewpoints, and cite extant texts.
10. Do not use split infinitives.
11. Avoid one-sentence paragraphs.
12. Do not overuse indefinite pronouns (such as “it” or “there” without an antecedent).

Suggestions:

1. Type your paper on a computer.
2. Keep a computer diskette backup disk.
3. You may use a small font for footnotes.
4. Organize your work-write an outline before writing the text.
5. Use the active voice; avoid overuse of the passive voice.

6. Strive to be concise both in verbiage and argumentation. The quality of the content of the work is not measured by its length.
7. Avoid unusually long and/or choppy sentences.
8. Avoid wordiness. Restrict the use of adjectives; avoid circumlocutions; be direct.
9. Avoid sermonic rhetoric that appeals to the emotions rather than the mind.
10. Avoid cliches, archaisms, and neologisms.
11. Personifications are to be avoided as much as possible. For example, do not give books animate qualities. Books are inanimate.
12. Do not overuse split verbs.
13. Avoid the excessive use of adverbs such as “very.”
14. Do not end a sentence with a preposition.
15. Avoid overuse of references such as “this student” and “this researcher.”
16. Edit! Proofread!

Selected Bibliography

- Anderson, Andy and Lawson, Linda. *Effective Methods of Church Growth*. Nashville: Broadman Press, 1985.
- Anderson, Leith. *A Church for 21st Century*. Minneapolis: Bethany House Publisher, 1992.
- _____. *Circles for Influence*. Chicago: Moody Press, 1991.
- _____. *Dying for Change*. Minneapolis: Bethany House Publisher, 1990.
- Barna, George. *The Habits of Highly Effective Churches*. Ventura, CA.: Regal Books, 1999.
- _____. *Leaders on Leadership*. Ventura, CA.: Regal Books, 1997.
- _____. *Marketing the Church*. Colorado Springs: NAV Press, 1990.
- _____. *Today's Pastors*. Ventura, CA.: Regal Books, 1993.
- _____. *User Friendly Churches*. Ventura, CA.: Regal Books, 1991.
- Benson, Dennis C. *The Visible Church*. Nashville: Abingdon Press, 1998.
- Bierly, Steve R. *Help for the Small Church Pastor*. Grand Rapids: Zondervan, 1995.
- _____. *How to Thrive as a Small-Church Pastors*. Grand Rapids: Zondervan, 1998.
- Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.
- Bush, Luis and Lutz, Lorry. *Partnering in Ministry: The Direction of World Evangelism*. Downers Grove, Ill.: Inter Varsity Press, 1990.
- Calahan, Kennon L. *Twelve Keys to an Effective Church*. San Francisco: Harper & Row Publishers, 1983.
- Cedar, Paul, Hughes, Kent, and Patterson, Ben. *Mastering the Pastoral Role*. Portland, Oreg.: Multnomah Press, 1991.
- Chandler, Russell. *Racing Toward 2001*. Grand Rapids: Zondervan Publishing House, 1992.
- Clark, Anryun C. A. *The Work of the Pastor*. Seoul: The Christian Literature Society, 1991.
- Cho, Bong Hee. *Venture Ministry*. Seoul: Nachimpan Press, 2000.
- Cho, Young Gi. *The Story of My Church Growth*. Seoul: Seoul Word Press, 2005.
- Choi, Yeong Gi. *Lay Pastoral Ministry through House Church*. Seoul: Duranno Press, 2000.
- _____. *The Church Is a Hospital*. Seoul: Calvin Press, 2000.
- Clinton, J. Robert. *The Making of a Leader*. Colorado Springs: NAV Press, 1988.
- Cothen, Joe H. *Equipped for Good Work*. 2^d ed. Rev. by Joe Cothen and Jerry Barlow. Gretna: Pelican, 2002.
- Farris, Lawrence W. *Ten Commandments for Pastor New to a Congregation*. Grand Rapids: William B. Eerdmans Publishing Company, 2003.
- Fisher, David. *The 21st Century Pastor*. Translated by Won Kyo Seo. Seoul: Compass House Publishers, 1999.

- Fulenwider, Ray. *The Servant-Driven Youth Ministry*. Grand Rapids: Zondervan Publishing House, 1998.
- George, Carl F. *Prepare Your Church for the Future*. Grand Rapids: Fleming H Revell, 1992.
- George, Carl F. and Robert E. Logan. *Leading and Managing Your Church*. Grand Rapids: Fleming H. Revell, 1987.
- Gets, Gene A. and Joe L. Wall. *Effective Church Growth Strategies*. Nashville: Word Publishing, 2000.
- Hall, Eddy and Gray Morsch. *The Lay Ministry Revolution*. Grand Rapids: Baker Books, 1995.
- Hayford, Jack W. *God's Principles for Spiritual Leaders*. Nashville: Nelson Publishers, 1944.
- Hebbard, Don W. *The Complete Handbook for Family Life Ministry in the Church*. Nashville: Thomas Nelson Publishers, 1995.
- Hemphill, Ken S. *The Antioch Effect*. Nashville: Broadman & Holman Publishers, 1994.
- Hirsh, Robert D. and John w. Pearson. *Marketing Your Ministry*. Brentwood, TN: Wolgewuth & Hyatt Publishers, Inc. 1990.
- Icenogle, Gareth Weldon. *Biblical Foundations for Samall Group Ministry*. Downers Grove, IL: InterVarsity Press, 1994.
- Johnson, Douglas W. *Vitality Means Church Growth*. Nashville: Abingdon Press, 1989.
- Johnson, Talmadge and Stan Toler. *Rediscovering the Sunday School*. Kansas City, MO: Beacon Hill Press of Kansas City, 2000.
- Kim, Sang Bok. *Pastor's Leadership*. Seoul: Emmao Press, 1987.
- Kraft, Charles H. *Christianity With Power*. Ann Arbor, MI: Servant Publications, 1989.
- Lee, Jang Shik. *Who Are Lay Christians?* Seoul: Korean Christianity Press, 1980.
- Lee, Jung Pyo. *Pastoral Ministry for the Next World*. Seoul: Kumran Press, 1995.
- Lee, Seong Hee. *Big Prophecy for Future Pastoral Ministry*. Seoul: Gyugang Munwhasa, 1998.
- Lee, Yeong Hoo. *Spiritual Discipline for Pastors*. Seoul: Seoul Press, 1995.
- Lee, Yong Won. *21st Century Pastoral Theology*. Seoul: Somang Press, 2005.
- Logan, Robert E. and Larry Short. *Mobilizing for Compassion: Moving People into Ministry*. Grand Rapids: Fleming H. Revell, 1994.
- Lutzer, Erwin W. *Pastor to Pastor*. Grand Rapids: Kregel Publishers, 1998.
- MacArthur, Jr., John F. *The Master's Plan for the Church*. Chicago: Moody Press, 1991.
- Macchia, Stephen A. *Becoming A Healthy Church*. Grand Rapids: Baker Book House Company, 1999.
- Maxwell, John C. *The 17 Indisputable Laws of Teamwork: Embrace Them and Empower Your Team*. Nashville: Thomas Nelson Inc., 2001.
- _____. *The 21 Indispensible Quality of a Leader*. Nashville: Thomas Nelson Inc., 1998.
- Maxwell, John C. and Zig Zigla. *The 21 Irrefutable Laws of Leadership*. Nashville: Thomas Nelson Inc. 1999.
- McBride, Neal F. *How to Lead Small Groups*. Colorado Springs: NAV Press, 1990.

- _____. *How to Build a Small Groups Ministry*. Colorado Springs: NAV Press, 1995.
- Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.
- _____. *Leadership in Christian Ministry*. Grand Rapids: Baker Books, 1989.
- Miller, Calvin. *O Shepherd Where Art Thou?* Nashville: Broadman and Holman, 2006.
- _____. *The Empowered Leader*. Nashville: Broadman & Holman Publishers, 1995.
- Moberg, Daniel O. *The Church as a Social Institution*. Grand Rapids: Baker Book House, 1984.
- Myong, Sung Hoon. *70 Principles and Strategies for Starting and Keeping a Healthy Church*. Seoul: Kukminilbo, 1999.
- Neibour, Jr., Ralph W. *The Second Reformation: Reshaping the Church for the Twenty-First Century*. Houston: Touch Publications, Inc., 2000.
- _____. *Where Do We Go from Here?: A Guidebook for Cell Group Churches*. Houston: Touch Publications, Inc., 1990.
- Park, Gun. *The Strategy of the Mentoring Ministry*. Seoul: Nachimpan Press, 1999.
- Rainer, Thom S. *The Book of Church Growth*. Nashville: Broadman & Holman Publishers, 1993.
- Sanders, J. Oswald. *Spiritual Leadership*. Chicago: Moody Bible Institute, 1994.
- Schaller, Lyle E. *44 Steps Up Off the Plateau*. Nashville, Abingdon Press, 1993.
- Segler, Franklin. *A Theology of Church and Ministry*. Nashville: Broadman Press, 1960.
- Slocum, Robert E. *Maximize Your Ministry*. Colorado Springs: NAV Press, 1990.
- Steinbron, Melvin J. *The Lay Driven Church*. Ventura, CA: The Division of Gospel Light, 1997.
- Stockstill, Larry. *The Cell Church*. Ventura, CA: Bethany Publishing House, 1998.
- Van Auken, Philip M. *The Well-Managed Ministry*. Wheaton, IL: Victor Books, 1989.
- Wiersbe, Warren W. and David W. *Ten Power Principles for Christian Service*. Grand Rapids: Baker Books, 1997.
- Willimon, William H. *What=s Right with the Church*. San Francisco: Harper & Row Publishers, 1985.