



**PATH6230-01 or EVAN6230-01
SUPERVISED MINISTRY 2:
MINISTRY PRACTICUM**

New Orleans Baptist Theological Seminary
Division of Church Ministry

Spring 2021 * Tues. & Thurs. * 9:30-10:20 AM
(1/19 & 21, 2/2 & 4, 3/23 & 25, 4/20 & 22, 5/4 & 6)

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Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Course Description

This course is designed to guide each student in a ministerial internship compatible with the curriculum within his or her respective degree program. Course offerings will be coordinated and faculty members will be enlisted by the Director of Supervised Ministry. Also can be taken as EVAN6230. Prerequisite: EVAN5230 Supervised Ministry 1. The course is available in a mentoring format. The internship should be compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor/mentor and with the professor.

Student Learning Outcomes

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

Textbooks

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

Course Teaching Methodology

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors/mentors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

Course Requirements and Course Schedule

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning **January 31**. Students will submit a **Project Approval Form** on **February 4** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Videos with their supervisors before February 25 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The videos and PowerPoint Presentation is on the NOBTS website at
<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>
<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/mentor-training.html>

2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors/mentors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues.

***Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors/mentors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.
4. **Case studies:** All students will submit two case studies. The case studies should relate to an event this semester in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted on April 22 and May 6.**

5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **January 31**. The **first report** (Weeks 1-6) is to be submitted on **March 25**. The **second report** (Weeks 7-12) is to be submitted on **May 6**.

6. A **Supervisor's Evaluation of Student Performance Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by May 6**.

7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 double-spaced pages in length and **submitted by May 6**.

8. Textbook Assignments:

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

a. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** on **February 4**. The summary should be approximately 2 to 3 double-spaced pages in length.

b. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** on **March 25**. The summary should be approximately 2 to 3 double-spaced pages in length.

c. All students must submit a **book review** of the **McIntosh and Rima book** due on **April 22**. The review should be 4-5 double-spaced pages in length.

9. **Students will perform 4 hours of ministry in the city of New Orleans or in another urban setting nearest to the student with a church or inner city ministry or agency.** A brief **report** including the details of the ministry project must be submitted by **May 6**.

Evaluation of Grade

This course is a **Pass/Fail course**. **All assignments** for the course must be completed and **all forms** must be submitted in order for the student to receive a passing grade.

Writing Style Guide

Writing assignments should follow the **NOBTS/Leavell College Manual of Form and Style** (*revised August 2019*). A copy of the approved NOBTS Style Guide can be found in the course Blackboard shell, or can be located online at the Writing Center's page on the seminary website at: <https://www.nobts.edu/resources/pdf/writing/StyleGuide.pdf>

Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. Selfserve@nobts.edu - Email for technical questions/support requests with the [Selfserve.nobts.edu](https://www.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](https://www.nobts.edu/blackboard).
3. ITCSupport@nobts.edu - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](https://www.nobts.edu/itc/) - General NOBTS technical help information is provided on this website.

Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 4**. Basic requirements for an assignment are:

- a. Done with a supervisor/mentor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

Assignments may be chosen in the following areas:

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music/Worship Leader, Student Minister, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

NOTE: This is a **pass/fail course**. In order to pass this course, students must complete satisfactorily **all assignments**. Assignments should be turned in when due.

QUALIFICATIONS OF SUPERVISORS/MENTORS

- 1. Master's Degree from an accredited theological seminary (Required although experience can be considered)
- 2. Ministerial staff member of a church, denomination, or parachurch ministry
- 3. Ordination or license from a Baptist church (Exceptions for female staff members/supervisors/mentors)
- 4. At least three years of leadership experience in ministry
(At least three of these qualifications must be met. Check with professor for any exceptions.)

PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230

Name of Field Supervisor

Name of Student

Name of Ministry

Student's Ministry Position

Address

Address

City, State, Zip

City, State, Zip

Phone (Include Area Code)

Phone (Include Area Code)

Field Supervisor's E-mail

Student's E-mail

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

- I. It is my understanding that my responsibilities include:
1. Supervise the involvement of the student in the various aspects of this ministry.
 2. Meet with the student each week to discuss his/her experience in this ministry.
 3. Help the student discover his/her strengths as well as lesser strengths.
 4. Make a final evaluation report to the Supervised Ministry Office.
 5. View the Mentor Training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

- II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

Field Supervisor

Date

Please retain a copy of this form for your personal file.

Supervised Ministry 2: PATH6230/EVAN6230
Supervisor's Evaluation of Student Performance:

Name/Signature of Student: _____

Course: (ex. Fall 2019 Internet) _____

	Poor: 0	Average: 1	Good: 2	Outstanding: 3
Contribution	Student did not contribute to the ministry throughout the setting	Student needs growth in contribution to the ministry setting	Student contributed to the ministry throughout the majority of the setting	Student made an excellent contribution to the ministry overall
Leadership	Student showed no sign of interest in ministry area	Student needs to aim for higher leadership goals	Student grew in leadership potential	Student excelled at leadership in the ministry area
Goal Setting	Student did not set goals or aim for improvement in ministry	Student did not initially set goals but aimed to improve in ministry ability	Student initially set goals and worked to grow in them	Student initially set goals and worked consistently to grow in them
Attitude	Student showed poor attitude throughout the majority of the setting	Student began to show a better attitude as the ministry continued	Student's overall attitude only slightly waived and was mostly positive	Student maintained a positive and Christ-like attitude through involvement

Circle the student's performance in each category and then average. Average Total: _____

Comments/Concerns: _____

Number of hours completed at ministry site **[48 hours minimum]** _____

Name/Signature of Supervisor: _____ Date: _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not affect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

Supervised Ministry 2 PATH6230 or EVAN6230

Weekly Report Form (1-6)

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

Supervised Ministry 2 PATH6230 or EVAN6230

Weekly Report Form (7-12)

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
FOR SUPERVISORS OF STUDENTS
IN SUPERVISED MINISTRY 2
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

Location

Date

Signature of Field Supervisor

Title

Name of Church or Ministry

Address

City, State, and Zip

E-mail

Phone

Student

Student's Ministry Position

Selected Bibliography

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