

**PATH6230 or EVAN6230 Supervised Ministry 2 (Mentoring)**  
**New Orleans Baptist Theological Seminary**  
**Pastoral Ministries Division**  
**Spring 2016**

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**MISSION STATEMENT**

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

**CORE VALUES: FOCUS AND CURRICULUM COMPETENCIES**

1. The Curriculum Competencies to be addressed include Disciple Making and Servant Leadership.
2. The core values of the seminary include:

Doctrinal Integrity	Characteristic Excellence	
Spiritual Vitality	Servant Leadership	Mission Focus

Each academic year one of the core values is highlighted. The core value of **Mission Focus** will be emphasized during the course.

**COURSE DESCRIPTION**

This course is designed to guide each student in a ministerial internship compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor and with the professor.

**STUDENTS LEARNING OUTCOMES**

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

## COURSE METHODOLOGY

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.
3. Students will read assigned materials and write book summaries and book reviews.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

## COURSE REQUIREMENTS

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning by **February 1**. Students will submit a **Project Approval Form** by **February 8** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors before February 15 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.** The video and PowerPoint Presentation is on the NOBTS website at: <http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>
2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues. **The student will submit weekly reports of the mentorship. The reports should be two paragraphs devoted to the mentorship experiences of the week.**

**\*Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.
4. **Case studies:** All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted by March 21 and April 12.**
5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **February 1**. The **first report** (Weeks 1-6) is to be submitted by **March 21**. The **second report** (Weeks 7-12) is to be submitted by **May 2**.

6. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by May 2.**

7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages **single spaced** in length and **submitted by May 2.**

**8. Textbooks:**

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach.* Nashville: Broadman and Holman, 1995.

Hillman Jr., George M. *Preparing for Ministry: A Practical Guide to Theological Field Education.* Grand Rapids: Kregel Publications, 2008.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures.* Grand Rapids: Baker Books, 1997. Rev. ed. 2007.

a. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** by **February 8.** The summary should be approximately 2 to 3 double spaced pages in length.

b. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** by **March 1.** The summary should be approximately 2 to 3 pages double spaced in length.

c. All students must submit a **book review** of the **Hillman book** due on **March 23.** The review should be 4-5 pages double spaced in length. **Students are not required to read or review Part 5: Chapters 17 and 18.**

d. All students must submit a **book review** of the **McIntosh and Rima book** due **April 20.** The review should be 4-5 pages double spaced in length.

Unit	Assignment
Unit 1 (Jan. 19 - Feb. 8)	Introductions; Project Approval Form; First Outline/Summary of Pyle & Seals
Unit 2 (Feb. 9 - Feb.29)	Mentor Training Video (Both Sessions); Mentor Verification Form
Unit 3 (Mar. 1 - 21)	Second Outline/Summary of Pyle & Seals; First Case Study; and Weekly Report Form (1-6)
Unit 4 (Mar. 22 - Apr. 11)	Hillman Book Review
Unit 5 (Apr. 12 - May 2)	McIntosh & Rima Book Review; Second Case Study; Weekly Report Form (7-12); Supervisor's Evaluation Form; Personal Evaluation

## SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 8**. Basic requirements for an assignment are:

- a. Done with a supervisor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

### **Assignments may be chosen in the following areas:**

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music, Minister of Youth, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

### **Qualifications of a Mentor:**

A Masters degree from an accredited theological seminary (Required).

- Being on the ministerial staff of a church, denomination, or parachurch ministry.
- Having been ordained or licensed by a Baptist church.
- At least three years of leadership experience in ministry.

(At least one of these three qualifications should be met.)

**NOTE:** This is a pass/fail course. To pass this course, students must satisfactorily complete **all** assignments. Assignments should be turned in when due.

**PROJECT APPROVAL FORM**  
**NOBTS – SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230**

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**Name of Field Supervisor**

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**Name of Student**

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**Name of Ministry**

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**Student's Ministry Position**

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**Address**

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**Address**

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**City, State, Zip**

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**City, State, Zip**

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**Phone (Include Area Code)**

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**Phone (Include Area Code)**

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**Field Supervisor's E-mail**

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**Student's E-mail**

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

- I. It is my understanding that my responsibilities include:
1. Supervise the involvement of the student in the various aspects of this ministry.
  2. Meet with the student each week to discuss his/her experience in this ministry.
  3. Help the student discover his/her strengths as well as lesser strengths.
  4. Make a final evaluation report to the Supervised Ministry Office.
  5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.
- II. The student's responsibilities will include:
- 1.
  - 2.
  - 3.
  4. Others...(use back if necessary)

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**Field Supervisor**

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**Date**

Please retain a copy of this form for your personal file.

**SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

**NAME OF STUDENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLACE OF ASSIGNMENT:** \_\_\_\_\_

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance:      **GOOD** \_\_\_\_\_ **FAIR** \_\_\_\_\_ **POOR** \_\_\_\_\_

Number of hours completed at your ministry site [**48 hours minimum**] \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

Student's Signature \_\_\_\_\_

**Note:** This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (1-6)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (7-12)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
FOR SUPERVISORS OF STUDENTS  
IN SUPERVISED MINISTRY 2  
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

<hr/> <b>Location</b>	<hr/> <b>Date</b>	<hr/> <b>Signature of Field Supervisor</b>
<hr/> <b>Title</b>	<hr/> <b>Name of Church or Ministry</b>	
<hr/> <b>Address</b>	<hr/> <b>City, State, and Zip</b>	
<hr/> <b>E-mail</b>	<hr/> <b>Phone</b>	
<hr/> <b>Student</b>	<hr/> <b>Student's Ministry Position</b>	

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