

PSYC5202 Counseling in Ministry
Spring 2015 – Online
New Orleans Baptist Theological Seminary

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Call or email any time; drop in if you are in New Orleans. I have an open door policy and will always see you if I am available.

Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Values

New Orleans Baptist Theological Seminary highlights five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. While all five core values are emphasized, one of the core values will be identified as a primary focus each semester. Students will be encouraged to consider how counseling can be applied to the core values within the context of pastoral ministry and counseling. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries.

The Core Value Focus for the 2015 school year, as determined by seminary President, Dr. Charles Kelley, is *Spiritual Vitality*.

Course Description

This course is designed to introduce students to the field of Christian counseling and basic counseling skills. Biblically-based foundations and approaches to counseling will be examined. In addition, the class will address skill development and application and will examine counseling issues such as marital and family relationship problems, depression, anxiety, anger, forgiveness and reconciliation, abuse problems, and spiritual direction.

Student Learning Outcomes

In order to perform counseling effectively with the knowledge and skills necessary, students, by the end of the course, should:

1. Know the basic foundations and dimensions of biblically-based Christian counseling, including theological, pastoral, historical, scientific, and psychological elements and counseling models.

2. Be able to evaluate personal limits in counseling and to know how and when to make appropriate referrals.
3. Be able to demonstrate effective basic counseling skills.
4. Be able to apply a biblically-based knowledge of pastoral care and counseling to the difficulties commonly faced by church members and their families.

Teaching Methods

As this course is being taught on the Internet, its primary learning activity is interaction with required readings and material posted to the course's website. Each week you will be asked to interact with different types of materials, including lecture notes, PowerPoint presentations, class texts, exercises or practical activities, and responses from other students. Students will participate in a weekly threaded discussion on Blackboard.

Required Textbooks

- Bible—your preferred translation
- Jones, Ian F. (2006). *The Counsel of Heaven on Earth: Foundations for Biblical Christian Counseling*. Nashville, TN: Broadman & Holman.
- Sphar, Asa R. III, and Argile Smith (2003). *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling and Preaching*. University Press of America, Inc.
- Collins, Gary. (2007). *Christian Counseling: A Comprehensive Guide*. Revised and Updated Third Edition. Nashville: Thomas Nelson.

Recommended Reading

(Although these books are not required, they provide helpful information for further study in areas covered by the course.)

- Bolton, Robert (1979) *People Skills: How to Assert Yourself, Listen to Others, and Resolve Conflicts*. New York: Touchstone/Simon & Schuster.
- Clinton, Timothy, & George Ohlschlager (Eds.). (2002). *Competent Christian Counseling, Volume One: Foundations & Practice of Compassionate Soul Care*. Colorado Springs, Colorado: WaterBrook Press.
- Clinton, Tim, Archibald Hart, & George Ohlschlager. Editors (2006). *Caring for People God's Way: Personal and Emotional Issues, Addictions, Grief, and Trauma*. Nashville, TN: Nelson Reference & Electronic.
- Johnson, Eric, Editor (2010). *Psychology & Christianity: Five Views*. Downers Grove, IL: IVP Academic.
- Sande, Ken (2004). *The Peacemaker: A Biblical Guide to Resolving Personal Conflict*. Third Edition, Revised and Updated. Grand Rapids, Michigan: Baker Books.

Course Requirements

Examinations:

(Midterm—20%, Final—20%)

Exams will cover material from assigned readings and PowerPoint presentations. They will be posted on Blackboard, along with instructions.

Discussion Board:

20%

Students will be required to participate in weekly discussion on Blackboard. Questions and activities will be posted throughout the semester. Each student will be responsible for one primary post in response to *each* of the instructor questions, and a minimum of two secondary post responses per unit, commenting on primary posts from other students.

As an example – in Week 1, you will make a primary post addressing the instructor question for 1.1. Then, you will be responsible for commenting on two posts during the week from your fellow students – these are your secondary posts for 1.1. So, your total minimum posting for the week is 1 primary post and 2 secondary posts. Feel free to make more secondary posts and to keep the discussion going. You will repeat this process in Week 2 and in subsequent weeks. See the Reading and Assignments Schedule below for specific dates.

A new discussion board will be posted at the beginning of each week (on Sunday of each week at 12:00 AM). In order to facilitate better discussion, *students must post their primary responses as early as possible in the week, no later than Wednesday, end of day*. Discussion boards will be closed on Saturday at 11:59 PM (CST) each week. Discussion board will not be reopened once they are closed.

Posts will be graded for content quality and synthesis of course reading materials. Primary posts must demonstrate an understanding of the reading, presentation, or assigned activity, with a normal expectation of approximately one paragraph in length. Secondary posts may be shorter (a few sentences to a paragraph), but must demonstrate evidence of quality and informed reflection on the subject.

Book Review:

15%

Students will write a book review of not less than five pages, excluding cover sheet, of the book *The Counsel of Heaven on Earth* by Ian F. Jones. The review will be double spaced, in accordance with current APA style for counseling majors or Turabian style for all other students. The book review should include (1) a brief summary of content, (2) an evaluation of the strengths and limitations of the work, and (3) its applicability to Christian ministry and counseling. Submit the review on Blackboard at the designated place under Assignments.

Research Paper:

25%

Each student will write a paper on a counseling issue (see possible topics below), approximately 20 pages in length (not counting cover sheet, endnotes or bibliography).

The paper should consist of:

1. An introduction to the topic, including definitions, description and extent of the problem, and significant related issues.

2. How the Scripture speaks to the issue and information gathered from research in the field (particularly evidence-based research).
3. An awareness of biblical insights along with possible counseling interventions and resources.

Possible sources for information include Bible commentaries, books on the subject, counseling texts, journals, and organizations dedicated to addressing the problem—one place to start your search is the syllabus bibliography. Caution: although you may gather information from multiple sources, you need to be careful about the use of material found on the Internet, much of which is of dubious quality. Check your sources carefully. Submit the paper on Blackboard at the designated place under Assignments.

Possible Research Topics: The following topics are generally broad. You may need to narrow the topic in order to cover the material within the requirements of the paper. Students may also choose topics from the chapter headings in the Collins text. The professor must approve other topics.

1. The Use of Scripture in Counseling
2. Marriage Counseling for _____ (You select the issue) _____.
3. Bereavement, Grief and Loss Counseling
4. Problem-Solving and Resolving Conflict in Relationships
5. Ethical Issues for Christian Counselors
6. The Essentials of Pre-Marital Counseling
7. Counseling Parents of Troubled Teens
8. Counseling Parents of Troubled Children
9. Counseling with Single Parents
10. Counseling with Singles
11. Counseling People with Terminal Illnesses
12. Counseling Divorced Church Members
13. Counseling Substance Abusers
14. Counseling Children of Alcoholic Parents
15. Counseling Skills for a Successful Pastoral Counselor
16. Group Counseling in a Church Setting
17. Counseling People in Financial Crisis
18. Communication Skills in Relationships and Counseling
19. Anxiety & Depression Counseling
20. Trauma and Stress Counseling
21. Self-Harm and Suicide Counseling
22. Counseling and Spiritual Crises
23. Counseling and Spiritual Warfare
24. Counseling Victims of Incest/Rape or other Sexual Abuse
25. Counseling: Brief vs. Long-Term Therapy
26. Other topics as approved by the professor.

The paper will be in the APA format for counseling majors and Turabian for all other majors. The paper will include a bibliography with a minimum of ten references other than the texts for this course. Papers will be scanned for plagiarism. (See the seminary statement in the Student

Handbook under General Policies [p. 9] at
<http://www.nobts.edu/resources/pdf/StudentHandbook.pdf>)

Embedded Assignment Details:

This assignment (the research paper) is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to this syllabus. Please complete the assignment in accordance with the syllabus and this rubric. (See below. Assessment of the Student Learning Objectives will be drawn, in particular, from Sections 2-4 in the rubric.)

Rubric for Research Paper (Embedded Assignment Sections 2-4) Name: _____ **Grade:** _____

Research Paper	Unacceptable (0)	Basic/Poor (70)	Competent/Fair (80)	Good (90)	Excellent (100)
Abstract/ Introduction Weight: 5%	0%	70% (3.5 pts.) Abstract/summary is missing or fails to address the structure and nature of the paper	80% (4 pts.) A summary or introduction is present, but incomplete.	90% (4.5 pts.) The summary or introduction covers the content, but it is not clearly articulated	100% (5 pts.) Well-written abstract/summary of paper or introduction of the paper
Sec. 2 UNDERSTANDING Description of Biblically-based Counseling Model or Approach Weight: 15%	0%	70% (10.5 pts.) Subject matter is missing.	80% (12 pts.) Inadequate discussion of subject matter.	90% (13.5 pts.) Adequate discussion of the subject matter	100% (15 pts.) Excellent discussion of the subject matter
Sec. 3 COMMUNICATION Evaluation of Personal Counseling Skills Weight: 15%	0%	70% (10.5 pts.) Discussion of basic counseling skills and assessment is missing or not adequately addressed	80% (12 pts.) Incomplete discussion of basic counseling skills and assessment.	90% (13.5 pts.) Some basic counseling skills are identified with limited assessment.	100% (15 pts.) Basic counseling skills are identified and comprehensively assessed.
Sec. 4 APPLICATION Counseling Issue Description & Analysis Weight: 30%	0%	70% (21 pts.) Discussion on a counseling issue is missing or fails to adequately address the issue	80% (24 pts.) Incomplete discussion of a counseling issue, lacking biblical insights, interventions, evaluation, and use of research	90% (27 pts.) Counseling issue is discussed along with some biblical insights, interventions, critical evaluation, and use of research	100% (30 pts.) Excellent examination of a counseling issue, including biblical insights, appropriate interventions, critical evaluation, and use of evidenced-based research
Conclusion Weight: 5%	0%	70% (3.5 pts.) Conclusion missing	80% (4 pts.) Incomplete conclusion, failing to draw	90% (4.5 pts.) Adequate conclusion,	100% (5 pts.) Excellent concluding summary

			contents of the paper together	but fails to tie all areas of the paper together	drawing together and applying all components of the paper
Organization, Grammar and Spelling Weight: 10%	0%	70% (7 pts.) Paper lacks organization and is not clearly structured; many style, spelling and grammar errors	80% (8 pts.) Incomplete or unclear organization and numerous style, spelling, and grammar errors	90% (9 pts.) Paper is adequately organized, with few style, spelling, or grammar errors	100% (10 pts.) Paper is well-organized, with no obvious style, typographical, spelling or grammar errors
Documentation Weight: 10%	0%	70% (7 pts.) Evidence of plagiarism and failure to document appropriately	80% (8 pts.) Sources are not properly documented or cited, or are missing	90% (9 pts.) Sources are documented and properly cited in most cases. Few errors	100% (10 pts.) All sources are documented and properly cited. Documentation is error free
Bibliography Weight: 5%	0%	70% (3.5 pts.) Bibliography is missing or lacks use of basic books and articles in the field	80% (4 pts.) Bibliography is lacking, failing to meet minimum requirements	90% (4.5 pts.) Bibliography is adequate, generally meeting minimum requirements	100% (5 pts.) Bibliography is comprehensive and relevant to the subject, with use of significant supporting books and journal articles and a minimum of 10 references
Format Weight: 5%	0%	70% (3.5 pts.) Form and writing does not meet the standard APA or Turabian guidelines. Many significant errors	80% (4 pts.) Form and writing only minimally follows the standard APA or Turabian guidelines and contains numerous errors	90% (4.5 pts.) Form and writing does not completely follow the standard APA or Turabian guidelines. Some errors	100% (5 pts.) Form and writing follows the standard APA or Turabian guidelines, with no obvious errors

Course Evaluation

Requirements and Grading:

1. Exam 1 (Midterm)	20%
2. Exam 2 (Final)	20%
3. Discussion Board	20%
4. Book Review	15%
5. Research Paper	25%

Due Dates & Times; File Formats:

All assignments are due on their respective due dates as detailed in the Reading and Assignments Schedule. Assignments are to be submitted on Blackboard by “end of day” (11:59 PM CST) on the dates they are due. *Late assignments will be assessed an initial 8 point deduction, then a 2-point per day penalty each day following.*

If technical difficulty precludes your submitting an assignment through Blackboard, you may email it as an attachment to the instructor or grader and it will be graded according to the date & time stamp on your email. Please use the email option only as a last resort.

You may submit assignments in MS Word format (doc or docx) or as a PDF. If you use a different word processor (Word Perfect, Pages, Open Office, etc.), convert the file to PDF for submission. Save the document with the filename as follows: last name, first initial, name of assignment. For example: GarrettCBookReview.doc.

Reading and Assignments Schedule

CC = *Christian Counseling: A Comprehensive Guide*. HHP = *Helping Hurting People*

Unit #	Date/Discussion Board	Reading & Assignments Schedule
1	1.1 1/20 – 1/24	CC – Part 1: Introductory Issues Ch. 1-3 HHP – Ch. 1
	1.2 1/25 – 1/31	
2	2.1 2/1 – 2/7	CC – Part 1: Introductory Issues Ch. 4-7 HHP Ch. 2-3 Due: Book Review (2/14/15 end of day)
	2.2 2/8 – 2/14	
3	3.1 2/15 – 2/21	CC – Part 2: Prominent Issues Ch. 8-12 HHP – Ch. 4
	3.2 2/22 – 2/28	
4	4.1 3/1 – 3/7	CC – Part 3: Developmental Issues Ch. 13-17 HHP – Ch. 5 Due: Exam/Midterm (3/14/15, end of day)
	4.2 3/8 – 3/14	

5	5.1, 5.2 3/15 – 3/21	CC – Part 4: Interpersonal Issues Ch. 18-22 3/23 – 3/27 is SPRING BREAK <i>The discussion board will be open if you would like to post for 5.2, but you may choose to post 5.1 & 5.2 the first week of this unit and take the spring break week off if you wish.</i>
	3/22 – 3/28 SPRING BREAK	
6	6.1 3/28 – 4/4	CC – Part 5: Identity Issues Ch. 23-27
	6.2 4/5 – 4/11	
7	7.1 4/12 – 4/18	CC – Part 6: Family Issues Ch. 28-32 Due: Research Paper (4/18/15, end of day)
	7.2 4/19 – 4/25	
8	8.1 4/26 – 5/2	CC – Part 7: Control Issues Ch. 33-37 CC – Part 8: Control Issues Ch. 38-42
	8.2 5/3 – 5/9	
Final Exam	5/10 – 5/14	Due: Final Exam (may be taken online any time from 5/10/15 at 12:00 AM to 5/14/15 at 11:59 PM.)

Additional Items and Policies

Academic Honesty:

All graduate and undergraduate NOBTS students, whether on-campus, Internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Attendance:

This course is designed to be an interaction between the professor and students and between students. Attendance for this course will be determined by the students' responses to questions posted to the discussion board each week. Each student must make substantive responses to the activities and question(s) posted. You are encouraged to interact with the responses of your

fellow students as well. Pay attention to the due dates for postings. Time is set at U.S. Central Standard Time (CST).

Grading Scale:

The following grading scale is used at NOBTS (see the Graduate Catalog, available online at <http://www.nobts.edu/resources/pdf/GraduateCatalog.pdf>):

- A: 93-100
- B: 85-92
- C: 77-84
- D: 70-76
- F: Below 70

Online Etiquette:

As a student preparing for ministry and enrolled in a graduate level course, a mature attitude toward education is expected. Material posted to this course's website should reflect scholarly thought appropriate to both ministry and graduate level work. Please do not post non-course material to the website. Observing the following suggestions will help ensure a positive experience for everyone.

Here are some helpful hints as to what to do:

1. Use courtesy and discretion.
2. Be precise in your writing and keep in mind that your audience does not have the benefit of seeing you or observing your body language, including your facial expressions, and, in particular, hearing your "tone of voice." What you may intend as humor could be interpreted in a variety of ways by your readers, so try to communicate as accurately as possible.
3. Feel free to disagree with one another, including your instructor, but do so in an agreeable manner. Treat one another with Christian respect.
4. Respond to each Discussion Board assignment to the best of your ability, keeping in mind that your responses, for better or for worse, may influence others.
5. Appropriate humor and levity are a valued part of group discussions.

Some helpful hints on what you should avoid:

1. Don't use all capital letters. SUCH PRACTICE IS THE EQUIVALENT OF SHOUTING AND IS CONSIDERED RUDE. Occasional use of a word in all capitals for emphasis is fine: "Do NOT ridicule a fellow student (or the instructor)!"
2. Don't be overwhelmed or intimidated by a difficult topic, particularly one that you have not studied before. Each person brings different levels of knowledge and understanding to the discussion and we should all be able to learn from one another. Your theological training may be limited, and you may even be a relatively new Christian, but you are a child of God and you have the Holy Spirit in you. Study hard and be confident in what you add to the discussion group.
3. Don't set limits on your reading and study and remain ignorant about a subject you know little about. Be prepared to do some extra reading, when necessary, rather than trying to get by. The goal of your Christian education should not be mediocrity but doing your best

in order to honor God. (Something to think about: Secular education asks “What do I need to do to get an A or a passing grade?” Christian education rejects this form of idolatry and asks “What do I need to do to honor and glorify God?” The grade, while important, is a secondary consideration or objective.)

4. Don't talk down to others, use pejorative language that diminishes others, shut down a discussion by pulling rank (“I'm an expert on this subject...”) use sarcasm, be mean-spirited, or imply that you have a corner on biblical truth and interpretation. We need to be humble in our communication and reminded that God can even use donkeys to communicate his truth if he so chooses (Num. 22).
5. Don't use ad-hominem arguments, where you dismiss a position, theory, opinion, or an idea by attacking the person presenting the view.

Some acceptable discussion and contributions include:

1. Dealing with the issue rather than getting off track or getting bogged down in incidental or minor points.
2. Citing something you learned in a specific course, or referencing something (appropriate) that you have read.
3. Using anecdotes or personal illustrations that add to the discussion.

Help make our class discussions some of the most fruitful and enjoyable experiences of this course.

Plagiarism:

Plagiarism is considered by NOBTS to be a serious academic and ethical offense. It also has implications in the student's adherence to copyright laws. Read the NOBTS *Student Handbook* (p. 9) (See: <http://www.nobts.edu/resources/pdf/StudentHandbook.pdf>) for a description of plagiarism and how to avoid it. The seminary has instituted serious disciplinary consequences for plagiarism. The seminary policy will be followed to the letter in this course. See your style guides (APA or Turabian) for correct format for citation in your assignments.

Emergencies:

In cases of emergency, such as hurricanes, disease outbreaks, or other disasters, go to the seminary website (www.nobts.edu) for information. The seminary administration will post information, such as the nature of the emergency, instructions for response, and evacuation and return dates. Please check Blackboard for information specific to this course. Because Blackboard is available, the course will continue even if the main campus is closed. Please consider registering for the seminary's priority text messaging service through SelfServe. This service is used only in emergencies, and will allow the seminary to deliver urgent information to you as needed.

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WEBSITES

- Society for Christian Psychology: <http://www.christianpsych.org/>, (Note posts by Dr. Mike McGuire)
- Christian Association for Psychological Studies: <http://www.caps.net/>
- American Association of Christian Counselors: <http://www.aacc.net/>
- Hope for the Heart: <http://www.hopefortheheart.org>
- National Association of Nouthetic Counselors: <https://www.nanc.org/>

The Department of Psychology and Counseling has adopted the following policies for use in all psychology and counseling classes.

Except where specifically noted, these policies will serve as the standard for this course. Not all of these policies will apply to online coursework. Some changes have been made to accommodate the online learning environment and shortened summer format. These are noted in italic font, inline.

Papers or Assignments	<p>All <u>assignments</u> are to be typed in either Times New Roman 12 or Courier 10. Any deviation in this will result in the deduction of points.</p> <p><u>Assignments</u> will be turned in at the beginning of the class on the date it is due. Papers or assignments turned in after this time will be considered late.</p> <p><u>Late assignments</u> will result in a deduction of eight points per class period. (Initial 8-point deduction, then 2 points per day for following days in this summer online course. See syllabus policy above.)</p> <p><u>Assignments</u> must be turned in to the professor, grader, or administrative assistant. The time and date of submission will be noted. No assignments may be submitted by fax or e-mail without prior approval. <i>(All assignments are to be submitted electronically in this summer online course. See syllabus policy above.)</i></p> <p>All <u>counseling students</u> will write papers in accordance to standards set in the APA Publication Manual.</p>
Quizzes	<p>Quizzes will not be given to students late for class. A grade of zero will be given for any missed quiz. No makeup quizzes will be given.</p>
Exams	<p>If there is a conflict with a scheduled test, you may request to take it early. Only under extreme circumstances will late exams be administered. If you find yourself in an extreme circumstance, please contact the professor, grader, or the departmental secretary as soon as possible. Taking a late final exam requires the approval of the registrar's office.</p>
Study Guide	<p>Students should not assume that the study guide, if one is given, is comprehensive to what will be on the exam.</p>
Plagiarism	<p>A high standard of personal integrity is expected of all students. Copying another person's work, submitting downloaded material without proper references, submitting material without properly citing the source, submitting the same material for credit in more than one course, and other such forms of dishonesty are strictly forbidden. All sources must be cited.</p> <p>The Psychology and Counseling department adheres to the seminary's policy on plagiarism found in both the student handbook and graduate catalog. All infractions will be handled according to procedures outlined in the seminary's policy on plagiarism.</p>
Class Participation	<p>Working on assignments for other classes, playing games or using social media on electronic devices during class time are examples of behavior that will not be tolerated. If you feel the need to study during class time, then please choose to be absent that day.</p>

* Any exceptions to any of the above policies require unanimous approval of all faculty members in the department.