

**PATH6230-01 or EVAN6230-01**

**Supervised Ministry 2**

**Ministry Practicum**

New Orleans Baptist Theological Seminary

Division of Pastoral Ministries

**Spring 2015\*Friday\*8:00-9:50 AM**

**(1/23, 2/6, 3/20, 4/17, 5/8)**

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**MISSION STATEMENT**

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

**CORE VALUES: FOCUS AND CURRICULUM COMPETENCIES**

1. The Curriculum Competencies to be addressed include Disciple Making and Servant Leadership.
2. The core values of the seminary include:  
Doctrinal Integrity      Characteristic Excellence  
Spiritual Vitality      Servant Leadership  
Mission Focus

Each academic year one of the core values is highlighted. The core value of **Spiritual Vitality** will be emphasized during the course this semester.

**COURSE DESCRIPTION**

This course is designed to guide each student in a ministerial internship compatible with the curriculum within his or her respective degree program. Course offerings will be

coordinated and faculty members will be enlisted by the Director of Supervised Ministry. Also can be taken as EVAN6230. Prerequisite: EVAN5230 Supervised Ministry1. The internship should be compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor/mentor and with the professor.

### **STUDENT LEARNING OUTCOMES**

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

### **COURSE METHODOLOGY**

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors/mentors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

### **COURSE REQUIREMENTS**

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning **February 8**. Students will submit a **Project Approval Form** by **February 6** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors before February 20 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.** The video and PowerPoint Presentation is on the NOBTS website at <http://www.nobts.edu/SupervisedMinistry/SupMin2/Default.html>

2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors/mentors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues.

**\*Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors/mentors for dialogue which should include

honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.

4. **Case studies:** All students will submit two case studies. The case studies should relate to an event this semester in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted by March 20 and May 8.**

5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **February 8**. The **first report** (Weeks 1-6) is to be submitted by **March 20**. The **second report** (Weeks 7-12) is to be submitted by **May 8**.

6. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by May 8**.

7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 double-spaced pages in length and **submitted by May 8**.

#### 8. **Textbooks:**

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

a. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** by **February 6**. The summary should be approximately 2 to 3 double-spaced pages in length.

b. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** by **March 20**. The summary should be approximately 2 to 3 double-spaced pages in length.

c. All students must submit a **book review** of the **McIntosh and Rima book** due on **April 17**. The review should be 4-5 double-spaced pages in length.

**9. Students will perform 5 hours of ministry in the city of New Orleans or in another urban setting nearest to the student with a church or inner city ministry or agency.** A brief **report** including the details of the ministry project must be submitted by **May 8**.

## **SUPERVISED MINISTRY 2 ASSIGNMENTS**

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 6**. Basic requirements for an assignment are:

- a. Done with a supervisor/mentor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

### **Assignments may be chosen in the following areas:**

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music/Worship Leader, Student Minister, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

**NOTE:** This a pass/fail course. To pass this course students must complete satisfactorily **all** assignments. Assignments should be turned in when due.

## **QUALIFICATIONS OF SUPERVISORS/MENTORS**

1. Master's Degree from an accredited theological seminary
2. Ministerial staff member at church or approved ministry
3. Ordination or license from a Baptist church
4. At least three years of experience in vocational ministry

**PROJECT APPROVAL FORM**  
**NOBTS – SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230**

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**Name of Field Supervisor**

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**Name of Student**

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**Name of Ministry**

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**Student's Ministry Position**

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**Address**

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**Address**

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**City, State, Zip**

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**City, State, Zip**

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**Phone (Include Area Code)**

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**Phone (Include Area Code)**

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**Field Supervisor's E-mail**

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**Student's E-mail**

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

- I. It is my understanding that my responsibilities include:
1. Supervise the involvement of the student in the various aspects of this ministry.
  2. Meet with the student each week to discuss his/her experience in this ministry.
  3. Help the student discover his/her strengths as well as lesser strengths.
  4. Make a final evaluation report to the Supervised Ministry Office.
  5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.
- II. The student's responsibilities will include:
- 1.
  - 2.
  - 3.
  4. Others...(use back if necessary)

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**Field Supervisor**

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**Date**

Please retain a copy of this form for your personal file.

**SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

**NAME OF STUDENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLACE OF ASSIGNMENT:** \_\_\_\_\_

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance:      **GOOD** \_\_\_\_\_ **FAIR** \_\_\_\_\_ **POOR** \_\_\_\_\_

Number of hours completed at your ministry site [**48 hours minimum**] \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

Student's Signature \_\_\_\_\_

**Note:** This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (1-6)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (7-12)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
FOR SUPERVISORS OF STUDENTS  
IN SUPERVISED MINISTRY 2  
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

_____ Location	_____ Date	_____ Signature of Field Supervisor
_____ Title	_____ Name of Church or Ministry	
_____ Address	_____ City, State, and Zip	
_____ E-mail	_____ Phone	
_____ Student	_____ Student's Ministry Position	

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