

PATH5331 Pastoral Ministry – Spring 2015
Tuesday/Thursday 9:20-10:50 am

New Orleans Baptist Theological Seminary
Division of Pastoral Ministries
Dr. Mark Tolbert
Caskey Center for Church Excellence – HSC 215 (ext. 8227)

Dr. Mark Tolbert
Director of the Caskey Center for Church Excellence
Professor of Preaching and Pastoral Ministry
mtolbert@nobts.edu

Seminary Mission Statement

The mission of the New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Purpose of the Course

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. This course will address the following NOBTS Core Values:

- ▶ *Doctrinal Integrity*
- ▶ *Spiritual Vitality*
- ▶ *Mission Focus*
- ▶ *Characteristic Excellence*
- ▶ *Servant Leadership*

NOTE: The Core Value emphasis for 2014-2015 is Spiritual Vitality.

Course Description

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Outcomes

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, church staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related academic degree program will:

1. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.

3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, engage in effective pastoral care, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, do basic organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.
4. Learn people-sensitive and task-focused leadership principles, models and methods related to pastoral ministry and shepherding.
5. Develop a personal philosophy and theology of pastoral ministry, utilizing biblical principles and concepts.

Course Methods

1. Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Class and small group dialogue will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

Course Textbooks

Required Textbooks:

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Bryant, James W. and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.

Henry, Jim. *A Minister's Treasury of Funeral and Memorial Messages*. Nashville: Broadman and Holman, 2003.

_____. *The Two Shall Become One: A Wedding Manual*. Nashville: Broadman and Holman, 2000.

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*. Grand Rapids: Revell, 1999.

For Further Reading:

Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and

- Holman, 2001.
- Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.
- Cothen, Joe H. and Jerry N. Barlow. *Equipped for Good Work: A Guide for Pastors*. Gretna, LA: Pelican, 2002.
- Grudem, Wayne and Dennis Rainey, editors. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway Books, 2002.
- Laniak, Timothy S. *Shepherds After My Own Heart: Pastoral Traditions and Leadership in the Bible*. Downers Grove: Intervarsity Press, 2006.
- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.
- Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman, 2006.
- Prime, Derek and Alistair Begg. *On Being a Pastor*. Chicago: Moody, 2004.
- Poirier, Alfred. *The Peacemaking Pastor: A Biblical Guide to Resolving Church Conflict*. Grand Rapids: Baker Books, 2006.
- Swetland, Kenneth L. *Facing Messy Stuff in the Church: Case Studies for Pastors and Congregations*. Grand Rapids: Kregel, 2005.
- Thomas, Curtis D. *Practical Wisdom for Pastors*. Wheaton: Crossway Books, 2001.
- Thompson, James W. *Pastoral Ministry According to Paul*. Grand Rapids: Baker Academic, 2006.
- Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.

Course Requirements

1. Using Gary McIntosh, *One Size Doesn't Fit All* as a guide, develop a **Congregational Analysis** for the church where the student is currently serving either as pastor, church staff, or member. The Congregational Analysis is to follow the 12 chapter subjects, with no more than one page written on each topic. The length of the congregational analysis is to be no more than 12 pages, single-spaced. Documentations from the textbook are to be parenthetical references (see Turabian, chapter 10) like this example: "The future of any size church is the sum of its next moves." (McIntosh 1999, 139). **The Congregational Analysis is due at 8:00 a.m. February 17, 2015.**
2. Read the textbook *The Two Shall Become One: A Wedding Manual* by Henry and write a single-spaced **Response** involving the following components:

Part 1 – Wedding Plans: Write a one-paragraph response, to each "guideline", (a total of five paragraphs), discussing the significance of the guideline in the wedding planning process.

Part 2 – Wedding Ceremonies: Select any five (5) ceremonies and write a half-page response for each ceremony selected, answering the question “What are the main challenges in planning this kind of wedding ceremony?”

The Wedding Manual Response is due at 8:00 a.m. March 3, 2015.

3. Read the textbook *A Minister’s Treasury of Funeral and Memorial Messages* by Henry and write a single-spaced **Response** involving the following components:

Part 1 – Guidelines: Using the guidelines listed, develop a one-page, single-spaced case study, describing in narrative form details of the deceased and the process of planning a funeral from the time of the death notice to the end of the graveside service.

Part 2 – Memorial Services: Select any five (5) funeral services and write a half – page response for each service selected, answering the question “What are the main challenges in planning this kind of funeral service?”

The Funeral Manual Response is due at 8:00 a.m. April 7, 2015.

ASSIGNMENTS 1-3 ARE TO BE SUBMITTED VIA BLACKBOARD.

4. There will be a **Mid-term Exam** and a **Final Exam** at the scheduled times. The Mid-term Exam will be a take-home exam, covering class lectures and discussions as well as related chapters from *The Pastor’s Handbook* and *The New Guidebook for Pastors*. The Final Exam will involve class lectures and discussions as well as related chapters from *The Pastor’s Handbook* and *The New Guidebook for Pastors*. The professors will give instructions for preparing for the Mid-term and Final Exam.

Note: This assignment is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus. Please complete the assignment according to the syllabus and this rubric.

Course Evaluation:

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| Congregational Analysis | 20% |
| Wedding Manual Assignment | 15 % |
| Funeral Manual Assignment | 15% |
| Mid-term Exam | 20 % |
| Final Exam | 20% |
| Class Participation/Dialogue | 10% |

Absences, Make-up Exams, and Late Assignments:

Students should consult the current NOBTS Catalog for the Seminary policy on class absences. When emergencies exist, the student may petition the Academic Advisor for permission to remain in class with excessive absences. Students also are reminded that being tardy to class can result in absences being recorded (three times tardy will be recorded as one class period absence) and that students, **not the professor**, are responsible for having their presence in class recorded on the class roll when they are tardy in attendance.

Make-up exams should be scheduled with the professors only.

Assignments are due at the beginning of the first class hour on the day due. Those assignments turned in past the date and time due will incur a late penalty of **ten** points, which will be deducted from the assignment grade. **Assignments will not be accepted more than one week past the date due** without permission from the professor.

Selected Bibliography

- Ammerman, Nancy T., Jackson W. Carroll, Carl S. Dudley, and William McKinney, eds. *Studying Congregations: A New Handbook*. Nashville: Abingdon Press, 1998.
- Anderson, Leith. *Dying for Change*. Minneapolis: Bethany House, 1990.
- Anthony, Michael J. And James Estep, Jr. *Management Essentials for Christian Ministries*. Nashville: Broadman and Holman, 2005.
- Armstrong, John H., ed. *Reforming Pastoral Ministry*. Wheaton: Crossway Books, 2001.
- Bailey, Robert W. *The Minister and Grief*. New York: Hawthorn Books, Inc., 1976.
- Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.
- Baxter, Richard. *The Reformed Pastor: A Pattern of Personal Growth and Ministry*. Regent College Pub., 2001.
- Bickers, Dennis. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.
- Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
- Brubaker, David R. *Promise and Peril: Understanding and Managing Change and Conflict in Congregations*. Herndon, VA: The Alban Institute, 2009.
- Bullard, George W., Jr. *Every Congregation Needs a Little Conflict*. St. Louis: Chalice Press, 2008.
- Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cothen, Joe H. *Equipped for Good Work*. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.
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- Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.
- Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
- Daman, Glenn. *Shepherding the Small Church*. Grand Rapids: Kregel, 2002.

- _____. *The Pastor's Guide for Growing a Christlike Church*. Kansas City: Beacon Hill Press, 2004.
- Duduit, Michael, ed. *Handbook of Contemporary Preaching*. Nashville: Broadman Press, 1992.
- Farris, Stephen. *Preaching that Matters*. Louisville: Westminster John Knox Press, 1998.
- Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.
- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
- Furlong, Gary T. *The Conflict Resolution Toolbox*. Ontario, Canada: Jossey-Bass, 2005.
- Gerkin, Charles V. *An Introduction to Pastoral Care*. Nashville: Abingdon Press, 1997.
- Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.
- Gruden, Wayne and Dennis Rainey, eds. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway, 2002.
- Hellerman, Joseph H. *When the Church Was a Family*. Nashville: B & H Academic, 2009.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.
- Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.
- _____. *The Official Rule Book for the New Church Game*. Nashville: Broadman Press, 1990.
- Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Hobbs, J. R. *The Pastor's Manual*. Nashville: Broadman Press, 1962.
- Horrell, J. Scott. *From the Ground Up: New Testament Foundations for the 21st Century Church*. Grand Rapids: Kregel, 2004.
- Howe, Leroy. *A Pastor in Every Pew*. Valley Forge: Judson Press, 2000.
- Hunter, Rodney J., ed. *Dictionary of Pastoral Care and Counseling*. Nashville: Abingdon, 1990.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.
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- McKenna, David L. *Never Blink in a Hailstorm and Other Lessons on Leadership*. Grand Rapids: Baker Books, 2005.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.
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- _____. *The Dynamics of Church Leadership*. Ministry Dynamics for a New Century. Grand Rapids: Baker Books, 1999.
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