



# Church Community Ministries

## CCSW6364

New Orleans Baptist Theological Seminary  
Church and Community Ministries Division  
Spring Break Workshop 2015

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*The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill  
the Great Commission and the Great Commandments  
through the local church and its ministries.*

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### **Purpose of the Course**

The purpose of this course is to prepare students to develop weekday programs for churches and faith-based community ministries based on the needs of the community as well as spiritual needs.

### **Core Value Focus**

The course will emphasize the seminary's current core value focus assigned annually by the Administrative Council. For the 2014-2015 academic year, the core value is Spiritual Vitality.

*Doctrinal Integrity* – Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. The doctrinal statements used in our evaluations are our Articles of Religious Belief and the Baptist Faith and Message Statement.

*Spiritual Vitality* – We are a worshiping community, with both personal spirituality and gathering together as a Seminary for the praise and adoration of God and instruction in His Word.

*Mission Focus* – We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries.

*Characteristic Excellence* – What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ.

*Servant Leadership* – We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us.

### **Curriculum Competency Addressed**

This course will address the following curriculum competency:

*Disciple making:* This course will prepare the student to mobilize the church for missions, evangelism, discipleship, and applied ministry.

### **Course Description**

A special study is made in the development of weekday programs for churches and faith-based community ministries. Emphasis is placed on discovering needs of a community and developing programs to meet these needs as well as the spiritual needs of people. Attention is given to church and community surveys in addition to supervision and administration of weekday ministries.

### **Student Learning Outcomes**

In order to serve churches effectively through Christian Education, the student, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of church and community weekday ministries to meet community needs.
2. Value community ministries.
3. Be able to administer church and community surveys and to supervise and administer weekday ministries.

### **Required Readings**

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

#### **Required Texts**

Gospel of Luke

Morgan, Tony, and Tim Stevens. *Simply Strategic Volunteers: Empowering People for Ministry*. Loveland, CO: Group, 2005.

North American Mission Board. *His Heart, Our Hands: A Guide to Ministry Evangelism*. Alpharetta, GA: North American Mission Board, 2001. Available for download at: <http://www.namb.net/ministry-tool-kit/>

Rusaw, Rick, and Eric Swanson. *The Externally Focused Church*. Loveland, CO: Group, 2004.

Sider, Ronald J., Philip N. Olson, and Heidi Rolland Unruh. *Churches that Make a Difference: Reaching Your Community with Good News and Good Works*. Grand Rapids: Baker, 2002.

### **Course Teaching Methodology**

#### **Units of Study**

Unit 1: Introduction/Biblical Basis

Unit 2: Historical and Philosophical Foundations for Ministry

- Unit 3: Current Context for Ministry
- Unit 4: Starting a Ministry
- Unit 5: Ministry Evangelism Examples
- Unit 6: Church Assessment
- Unit 7: Community Needs Assessment
- Unit 8: Working with Volunteers: Overview and Recruiting
- Unit 9: Working with Volunteers: Training and Supervision
- Unit 10: Funding
- Unit 11: Evaluation/Policies and Procedures
- Unit 12: Nonprofit Organizations/Faith-Based Initiatives
- Unit 13: Advocacy and Social Action
- Unit 14: Ministry Evangelism in Different Contexts

**Teaching Method.** Lecture, discussion, guest speakers, videos, role plays, and case studies will be utilized in this in-class course.

### Assignments and Evaluation Criteria

- I. Reading Assignments Due: 1:00 PM, March 27, 2015
  - A. **Reading Accountability**  
Students are responsible for reading the texts required for the class. Students will complete a reading accountability statement on Blackboard. Students will indicate the percentage of each reading assignment completed.
  - B. **Gospel of Luke Outline**  
Read the Gospel of Luke and write an outline in sentence form of how Jesus met the needs of people. Use Scripture references rather than quoting passages of Scripture. The outline should be 2-3 typed pages (single-spaced) and submitted on Blackboard. Students should bring a copy (electronic or print) for use in class.
  - C. **Book Critique**  
Provide a critique (not a summary) of the book *Churches that Make a Difference*. Include in the critique: strengths and weaknesses of the book, your reaction to the book, and a discussion of how the material can be applied in your current ministry position (paid or volunteer). Your critique should show evidence that you have read and interacted with the book. This assignment should be 4-5 typed pages (double-spaced) and submitted on Blackboard.
  - D. **Church Evaluation**  
Each student will complete an evaluation of his/her church using *The Externally Focused Church*. Students should use the discussion questions at the end of each chapter as a guide for their papers. The evaluation should be 5 typed (double-spaced) pages with a Turabian cover sheet (cover sheet not included in the total number of pages). Submit this paper on Blackboard.
  
- II. Ministry Resource File Due: 1:00 PM, March 27, 2015  
Students will research one of the following areas of church community ministries: campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministry, raceway ministries,

transportation ministries, multihousing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, after school programs.

Students should sign up for topics on Blackboard (under Wiki tab). Topics will be assigned on a first come, first served basis (one topic per student).

Students will research their chosen topic and compile a resource file for the chosen ministry. The resource file should include the following:

- An annotated bibliography of 10 current (published after 2007) books or articles about the ministry area.
- A list and description of 10 websites related to the chosen ministry area.
- Five examples of ministry in the chosen area, including a ½ page description of each ministry and contact information for each ministry.

The resource file should be typed and submitted via Blackboard. Students should also bring a copy (electronic or print) for use in class.

The resource file will be graded as follows:

Annotated Bibliography	30 points
Websites	30 points
Ministry Example	40 points

III. Final Exam [Submit on Blackboard] Due: Midnight, April 3, 2015

Students will complete the final exam, which will be available on Blackboard, at 11:00 AM on the final day of the workshop.

IV. Ministry Project Paper

- Each student is to design a ministry\* for his/her church. The paper should include the following: introduction, description of ministry area and need for ministry, Biblical basis for ministry, description of the church and community (including demographic information), design of the ministry, plan for implementation in the church (including a plan for recruiting, training, and supervising volunteers), conclusion, footnotes, and works cited. Each section of the paper should relate specifically to the student's chosen ministry.
- The paper is to be typed according to Turabian, 8<sup>th</sup> edition. Papers should be typed, double-spaced with 12 point, Times New Roman font. The body of the paper should be 14-15 pages in length.
- Twelve sources are required for the paper. Although students can use textbooks and class notes for their papers, these sources will not be counted as part of the 12 required sources.
- Papers will be graded on content, organization, and form. The paper will be graded as follows:

Title Page/Table of Contents/Introduction	5 points
Description of Church and Community	10 points
Description of Ministry Area and Need for Ministry	10 points
Biblical Basis for Ministry	10 points
Design of the Ministry	20 points
Plan for Implementing the Ministry	20 points
Conclusion	5 points
Works Cited	10 points
Grammar/Spelling/Turabian (including footnotes)	10 points
Total	100 points

\* Possible ministry topics include campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministries, raceway ministries, transportation ministries, multihousing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, afterschool programs. Any topic not listed above should be approved by the professor.

### Course Evaluation

<b>Assignment</b>	<b>Percentage of Grade</b>	<b>Due Date</b>
Reading Accountability	5%	March 23, 1 PM
Gospel of Luke Outline	5%	March 23, 1 PM
Book Critique	10%	March 23, 1 PM
Church Evaluation	15%	March 23, 1 PM
Ministry Resource File	20%	March 23, 1 PM
Final Exam	20%	April 2, 11:59 PM
Ministry Project Paper	25%	April 9, 11:59 PM

### Course Policies

#### Policy Regarding all Assignments

All assignments should be submitted with a cover page. All papers should be typed using Turabian, 8<sup>th</sup> edition. All pre-workshop assignments are due at 1:00 PM on the first day of the workshop. Other assignments are due as indicated on the syllabus. All assignments should be submitted on Blackboard. Please do not email assignments to the professor or the grader, unless prior permission has been granted for emergency situations.

#### Professor's Policy on Late Assignments

All work is due on the assigned day. The grade for late assignments will automatically be reduced by 10 points. Assignments that are over one week late will not be accepted except in emergency situations with approval by the professor.

#### Academic Integrity

Each student is responsible for the academic integrity of his/her work. The following are examples of violations of academic integrity: cheating on an exam, plagiarism, turning in work done by someone else, and submitting a paper which has been submitted in another class. These and other violations of academic integrity may result in failure of the course.

#### Classroom Parameters

- Please arrive on time.
- Turn off cell phones. Utilize laptops and other technology for class purposes only.
- Respect the professors and other members of the class.
- Maintain confidentiality when someone shares personal information.
- Participate in class and group discussions. Students are expected to dialogue with guest speakers who come to class. In order to enhance classroom participation, the professor prefers that students not use laptops or other technological devices in class on the days when guest speakers are present.

#### Extra Credit

No extra credit opportunities will be available for individual students. Any extra credit opportunities, if offered, will be available to all students.

#### Academic Policies

Academic policies related to absences, examinations, and other topics can be found in the *New Orleans Baptist Theological Seminary Academic Catalog 2014-2015*.

#### Blackboard

Blackboard will be used in this class to post information, communicate with students, and submit assignments. Please make sure that your contact information is accurate and up-to-date. If you need assistance accessing Blackboard, please contact the Information Technology Center (Hardin Student Center 290).

#### Netiquette:

Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic media. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

#### Electronic Devices in the Classroom

Using electronic devices unrelated to class activities distracts the student using the device, other students, and the professor. The inappropriate use of electronic devices is also disrespectful of others engaged in the learning process. Laptop computers are permitted for classroom purposes only. Mobile devices should not be used in the classroom unless permission has been granted by the professor. Students using electronic devices unrelated to the learning environment may be asked to put away all electronic devices or to leave the classroom.

## Policy Regarding Workshops

Students must attend all class sessions of the workshop in order to receive credit for the course. No absences are permitted.

## Course Schedule

### Workshop Schedule

Monday, March 23, 2015	1-4 PM; 6-9 PM
Tuesday, March 24, 2015	8-11 AM; 1-4 PM
Wednesday, March 25, 2015	8-11 AM; 1-4 PM
Thursday, March 26, 2015	8-11 AM; 1-4 PM *
Friday, March 27, 2015	8-11 AM

\*The class will tour a community ministry doing innovative work in an inner city New Orleans neighborhood. Please dress comfortably and expect to do some walking. We will leave promptly at 1 PM so return to the pre-arranged meeting place at 12:50 PM or earlier.

### Daily Class Schedule

Date/Unit	Topic	Assignment
<b>March 23</b> Unit 1	Introduction Why Ministry Evangelism?	<i>His Heart, Our Hands</i> (HHOH), Chapters 1-3; Sider et al., Chapters 1-3
Units 2 & 3	Biblical Basis; Historical Basis; Foundation for Ministry	Gospel of Luke; Rusaw & Swanson, Appendix
<b>March 24</b> Unit 4	Current Context for Ministry	HHOH, MAPs 1, 2, 6, 10, 11 and 16 Rusaw & Swanson, Chapters 1-2
Unit 5	Starting a Ministry Ministry Evangelism Example	HHOH, Chapter 4, Appendices A-C; Sider et al. Chapters 8-9; Rusaw & Swanson, Chapters 3-5
Unit 6	Assessing Your Church	Rusaw & Swanson, Chapters 6-11 Sider et al. Chapters 6-9, 12
Unit 7	Community Needs Assessment	Community Assessment Manual is available online at: <a href="http://www.namb.net">www.namb.net</a> then search " <i>Community Strengths and Needs Survey</i> "; Sider et al. 12; HHOH, 6
<b>March 25</b> Unit 8	Involving People; Working with Volunteers: Overview & Recruiting	HHOH, 5; Appendix D; Morgan & Stevens, pages 1-115
Unit 9	Working with Volunteers: Training and Supervision	Morgan & Stevens, pages 116-235 HHOH, Chapters 8-9
Unit 10	Funding/Grants	HHOH, 10-11, MAPs 3-5, Appendices E, F; Sider et al. Chapter 5
<b>March 26</b> Unit 11	Evaluation Policies and Procedures	Sider et al. Chapters 13-14 HHOH, MAPs 12-15
Unit 12	Nonprofit Organizations	Sider et al. Chapter 11

	Faith-Based Initiatives	HHOH, MAPs 12-15
<b>Ministry</b>	<b>Trinity Christian Community</b>	Come promptly after lunch and ready to drive 10 minutes to a community ministry, dress comfortably
<b>Tour</b>	Hollygrove Neighborhood	
<b>March 27</b>	Advocacy and Social Action Making a Difference in Your Community; Discussion of Sider	Sider et al. Chapter 4
Unit 13		HHOH, MAPs 16-21
Unit 14	Ministry Evangelism in Different Contexts; Review/Conclusion	HHOH, MAPs 22-27

### Selected Bibliography

- Atkinson, Donald A., and Charles L. Roesel. *Meeting Needs, Sharing Christ: Ministry Evangelism in Today's New Testament Church*. Nashville: LifeWay, 1995.
- Bolton, Barbara, Mike Bright, and Byron Cressy. *Care and Feeding of Volunteers: Recruiting and Keeping an Excellent Volunteer Ministry Staff*. Cincinnati, OH: Standard Publishing, 2001.
- Cobble, Jr., James F. "Screening Children's Workers." *Leadership* 23, no. 3 (Summer 2002): 72-77.
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- Keller, Timothy J. *Ministries of Mercy: The Call of the Jericho Road*, 2d ed. Phillipsburg, NJ: P & R Publishing, 1997.
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*Special Needs – Special Ministry: For Children's Ministry*. Loveland, CO: Group Publishing, 2004.

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