



**PATH6230-01/PATH6230-6000  
SUPERVISED MINISTRY 2:  
MINISTRY PRACTICUM  
(NOLA2U FLEX)**

New Orleans Baptist Theological Seminary  
Division of Church Ministry

**Fall 2021 \* Tues. & Thurs. \* 9:30-10:20 AM  
(8/17 & 19, 8/31 & 9/2, 10/12 & 14, 11/9 & 11/11, 11/30)**

**Dr. Preston L. Nix**

Professor of Evangelism and Evangelistic Preaching  
Occupying the Roland Q. Leavell Chair of Evangelism  
Director of the Leavell Center for Evangelism and Church Health  
Director of Supervised Ministry

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**Mission Statement**

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

**Course Description**

This course is designed to guide each student in a ministerial internship compatible with the curriculum within his or her respective degree program. Course offerings will be coordinated and faculty members will be enlisted by the Director of Supervised Ministry. Also can be taken as EVAN6230. Prerequisite: EVAN5230 Supervised Ministry 1. The course is available in a mentoring format. The internship should be compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor/mentor and with the professor.

**Student Learning Outcomes**

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

**Textbooks**

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

### **Course Teaching Methodology**

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors/mentors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

### **Course Requirements and Course Schedule**

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning **August 29**. Students will submit a **Project Approval Form** on **September 2** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Videos with their supervisors before September 16 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The videos and PowerPoint Presentation is on the NOBTS website at

<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>

<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/mentor-training.html>

2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors/mentors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues.

**\*Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors/mentors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.

4. **Case studies:** All students will submit two case studies. The case studies should relate to an event this semester in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted on November 11 and November 30.**

5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **August 29**. The **first report** (Weeks 1-6) is to be submitted on **October 14**. The **second report** (Weeks 7-12) is to be submitted on **November 30**.

6. A **Supervisor's Evaluation of Student Performance Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by November 30**.

7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 double-spaced pages in length and **submitted by November 30**.

#### 8. **Textbook Assignments:**

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

a. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** on **September 2**. The summary should be approximately 2 to 3 double-spaced pages in length.

b. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** on **October 14**. The summary should be approximately 2 to 3 double-spaced pages in length.

c. All students must submit a **book review** of the **McIntosh and Rima book** due on **November 11**. The review should be 4-5 double-spaced pages in length.

9. **Students will perform 4 hours of ministry in the city of New Orleans or in another urban setting nearest to the student with a church or inner city ministry or agency.** A brief **report** including the details of the ministry project must be submitted by **November 30**.

#### **Evaluation of Grade**

This course is a **Pass/Fail course**. **All assignments** for the course must be completed and **all forms** must be submitted in order for the student to receive a passing grade.

## Writing Style Guide

Writing assignments should follow the **NOBTS/Leavell College Manual of Form and Style** (*revised August 2019*). A copy of the approved NOBTS Style Guide can be found in the course Blackboard shell, or can be located online at the Writing Center's page on the seminary website at: <https://www.nobts.edu/resources/pdf/writing/StyleGuide.pdf>

## Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

## Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

## Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

## NOLA2U Flex Students

If you are taking this course as a NOLA2U Flex student, please note the following attendance policies:

1. You are required to be in class either through viewing the lectures live or viewing the recorded lectures on Blackboard. When you view the recorded lecture, you will be considered present for that class. Regardless of if you watch the class live or recorded, you are only allowed to miss the amount of class time specified in the NOBTS attendance policy as stated in the graduate catalog. (See “Absences” category in the website catalog at: <https://catalog.nobts.edu/generalinfo/academicpolicies>.)
2. You will be asked to certify that you have been present for the live session or have viewed the recorded session. This certification will be done through [**assignment by professor**] after having watched the class live or viewing the recorded session.
3. All video lectures are available for 7 days after the video is posted. If you are unable to view the video within that time frame, you will be considered absent for that class session.
4. Technical issues will not be considered a valid reason for missing a lecture.

## **SUPERVISED MINISTRY 2 ASSIGNMENTS**

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **September 2**. Basic requirements for an assignment are:

- a. Done with a supervisor/mentor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

### **Assignments may be chosen in the following areas:**

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music/Worship Leader, Student Minister, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

**NOTE:** This is a **pass/fail course**. In order to pass this course, students must complete satisfactorily **all assignments**. Assignments should be turned in when due.

## **QUALIFICATIONS OF SUPERVISORS/MENTORS**

1. Master's Degree from an accredited theological seminary (Required although experience can be considered)
2. Ministerial staff member of a church, denomination, or parachurch ministry
3. Ordination or license from a Baptist church (Exceptions for female staff members/supervisors/mentors)
4. At least three years of leadership experience in ministry  
(At least three of these qualifications must be met. Check with professor for any exceptions.)

**PROJECT APPROVAL FORM**  
**NOBTS – SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230**

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**Name of Field Supervisor**

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**Name of Student**

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**Name of Ministry**

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**Student's Ministry Position**

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**Address**

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**Address**

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**City, State, Zip**

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**City, State, Zip**

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**Phone (Include Area Code)**

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**Phone (Include Area Code)**

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**Field Supervisor's E-mail**

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**Student's E-mail**

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

I. It is my understanding that my responsibilities include:

1. Supervise the involvement of the student in the various aspects of this ministry.
2. Meet with the student each week to discuss his/her experience in this ministry.
3. Help the student discover his/her strengths as well as lesser strengths.
4. Make a final evaluation report to the Supervised Ministry Office.
5. View the Mentor Training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

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**Field Supervisor**

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**Date**

Please retain a copy of this form for your personal file.

**Supervised Ministry 2: PATH6230/EVAN6230**  
**Supervisor's Evaluation of Student Performance:**

Name/Signature of Student: \_\_\_\_\_

Course: (ex. Fall 2019 Internet) \_\_\_\_\_

	Poor: 0	Average: 1	Good: 2	Outstanding: 3
Contribution	Student did not contribute to the ministry throughout the setting	Student needs growth in contribution to the ministry setting	Student contributed to the ministry throughout the majority of the setting	Student made an excellent contribution to the ministry overall
Leadership	Student showed no sign of interest in ministry area	Student needs to aim for higher leadership goals	Student grew in leadership potential	Student excelled at leadership in the ministry area
Goal Setting	Student did not set goals or aim for improvement in ministry	Student did not initially set goals but aimed to improve in ministry ability	Student initially set goals and worked to grow in them	Student initially set goals and worked consistently to grow in them
Attitude	Student showed poor attitude throughout the majority of the setting	Student began to show a better attitude as the ministry continued	Student's overall attitude only slightly waived and was mostly positive	Student maintained a positive and Christ-like attitude through involvement

Circle the student's performance in each category and then average. Average Total: \_\_\_\_\_

Comments/Concerns: \_\_\_\_\_

Number of hours completed at ministry site **[48 hours minimum]** \_\_\_\_\_

Name/Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** This evaluation will be used if needed in counseling the student regarding his/her ministry and will not affect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (1-6)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

# Supervised Ministry 2 PATH6230 or EVAN6230

## Weekly Report Form (7-12)

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
FOR SUPERVISORS OF STUDENTS  
IN SUPERVISED MINISTRY 2  
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

_____	_____	_____
Location	Date	Signature of Field Supervisor
_____	_____	
Title	Name of Church or Ministry	
_____	_____	
Address	City, State, and Zip	
_____	_____	
E-mail	Phone	
_____	_____	
Student	Student's Ministry Position	

## Selected Bibliography

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