



**COOP5000 Introduction to NOBTS,
the SBC, and the Cooperative Program -
New Orleans Baptist Theological Seminary
Division of Theological and Historical Studies
Fall 2021 (Hybrid)**

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This course begins on **August 16, 2021**, and, by that date, students should have access to Blackboard, where they will find information and instructions about the course.

Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Course Description

The purpose of this course is to acquaint students with a brief history of NOBTS, the SBC, and the Cooperative Program, as well as their current leadership and operation. Students will also gain in this course an understanding of the significance and relationship of the Cooperative Program to the SBC and NOBTS, and how the Cooperative Program not only assists all NOBTS students, but also assists the churches of the SBC in fulfilling the Great Commission. Lessons learned from the past inform the present and provide guidance for the future.

Student Learning Outcomes

Students who satisfactorily complete this course by fulfillment of the requirements should be able:

1. To understanding of the history, development, and function of NOBTS, the SBC, and the Cooperative Program;
2. To understanding of the specific relationship between the Cooperative Program and NOBTS;
3. To understand the relationship of an SBC local church to the SBC and to the Cooperative Program
4. To understand the purpose and function of the Southern Baptist Convention;
5. To identify and articulate the purpose of each denominational entity associated with and supported by the Cooperative Program;
6. To value the Cooperative Program as a missionary and evangelistic tool;
7. To explore the opportunities for participating in the various ministries supported by the Cooperative Program.
8. To support the work of Southern Baptists through the Cooperative Program.

Textbooks

The text is provided to the student free of charge by the SBC Executive Committee and LifeWay Brand, Chad and David Hankins. *One Sacred Effort: The Cooperative Program of Southern Baptists*. Nashville: Broadman and Holman, 2005.

This text is available free in digital form. It can be used on the PC or on an i-Pad or i-Phone. To obtain your free digital copy, follow these steps:

1. Navigate in a browser to read.lifeway.com
2. If you do not have a Lifeway login, establish one with an email and password
3. Click on the “More” icon in the left hand navigation bar
4. Click on “Redeem Coupon” and enter the following code **TM1NUT5N6M**
5. Once downloaded, the book will show up in the “Library” area.
6. Click on “Library” in the left hand navigation bar to find the book and begin reading it.

This site also gives you access to multiple Bible translations and other study helps. There is no cost for this. A limited number of hard copies are also available free of charge in the Dean of Students Office.

Additional Recommended Materials

Cooperative Program web site. www.cpmmissions.net/

Your state convention web site for help with Assignment 3. www.sbc.net/stateconventionsearch/

Sullivan, James L. *Baptist Polity CAs I See It*. Rev. ed. Nashville: Broadman & Holman, 1998.

_____. *Rope of Sand with Strength of Steel*. Nashville: Convention Press, 1974.

Vestal, Daniel and Robert A. Baker. *Pulling Together! A Practical Guide to the Cooperative Program*. Nashville: Broadman Press, 1987.

Course Teaching Methodology

Web-based courses are, by nature, a different kind of learning experience than courses taught in the traditional classroom. Because of this structure, this web-based course is more reading and writing intensive than traditional classroom courses. Rigorous study of the deep things of God can be a rewarding experience for anyone who participates in it, but it also calls for extra diligence and integrity in completing the work. This reality does not mean that a web-based course cannot be successful in equipping you, the student, for effective, God-honoring ministry. It simply means utilizing a different strategy. Internet courses allow room for independent learners to thrive—to work at a responsible pace, to engage in student-led discussions, and to take ownership of the learning of course content. Note that your instructors are praying for your success.

Course Requirements

CP Survey

Students will take a brief survey (2-3 minutes) about the Cooperative Program as soon as possible after entering the course. The survey helps us know how familiar students are with the Cooperative Program when they enter NOBTS. There is no deadline for this assignment, but it is **best completed by 11:59 pm Central Standard Time, on August 30, 2021**. However, the survey must be completed in order to gain access to the rest of the course material. There is no grade for completing this survey.

Book Review

Students will read and write a review of the book *One Sacred Effort*. The assignment should consist of:

- (a) a Turabian/NOBTS style **cover page** (find a sample in blackboard under “Assignment 2 – Book Review”, then click on Book Review Instructions),
- (b) a one paragraph **summary** for each chapter of the book, describing the primary points and/or major ideas of the chapter (information from chapters covering similar material can be combined into one descriptive paragraph),
- (c) a concluding **assessment** describing how the book expanded and enhanced the student’s understanding of the Cooperative Program.

The summary and assessment combined are to be between 1200 and 1500 words, typed single-spaced in Times New Roman (12 pt.). Citations from *One Sacred Effort* may be done with parenthetical references—just the page number in parentheses. See below for deadline and instructions on how to submit the assignment. A sample book review is available in Blackboard.

Tips for writing

Writing the summary:

- ★ Read the book, highlighting the major point(s) of the chapter
- ★ Compile notes for each chapter and note only the main points
- ★ Summarize the main points into a few sentences
- ★ One paragraph per chapter (however, similar material from several chapters can be combined into one paragraph)
- ★ When shifting between main themes, include page numbers in parenthetical
- ★ Parenthetical notations consist of only the page number inside parentheses (12), not (p. 12)
- ★ Use direct quotations sparingly and only when unavoidable
- ★ Like all formal writing, do not use first person or contractions

Writing the personal assessment

- ★ For this part of the assignment first person is allowed and encouraged
- ★ Describe how the book expanded and enhanced your understanding of the Cooperative Program This is not a critique of the book but what you learned about the Cooperative Program.

The summary and personal assessment are to fall between 1200 and 1500 words.

The paper is worth **70 points** and will be evaluated according to the following manner:

Summary	45 pts
Assessment	15 pts
Grammar	5 pts
Style	5 pts

Deadline for completion of the book review is by **11:59 pm, Central Standard Time, September 20, 2021**. This is a firm deadline. **NO** late papers will be accepted, but can be turned in before the deadline, so plan early to avoid computer problems and unexpected conflicts.

Follow the CP Dollar Spreadsheet

Prepare a three-page (or three-tab) “Follow the CP Dollar” spreadsheet showing how your contribution of \$100, given to your home congregation, is used in joint ministry through the Cooperative Program. The spreadsheet is worth **30 points**. Examples of each page are provided in Blackboard.

Section 1 will be a summary of your home congregation’s budget (1-page minimum). Use general categories (personnel, facilities) and subcategories (missions: CP, local, association) for clarity. A detailed budget is not necessary. List both the percentage of the budget and the dollar amount for each area (see example of Calvary Baptist, New Orleans in Blackboard). Note how much of your \$100 is forwarded for ministry through the Cooperative Program.

Section 2 will be a 1-page summary of your home state convention’s budget. List all the major areas where state CP dollars are spent. General categories and subcategories may be used for clarity. Include the percentage of CP dollars used by the state convention and what percentage are forward on to SBC ministries. Note the amount of your contribution used in each area. (A good example is the Louisiana Baptist Convention budget—see example in Blackboard. See your state convention web site. www.sbc.net/stateconventionsearch/)

Section 3 will be a 1-page summary of the SBC’s budget showing how the portion of CP giving forwarded to the SBC is allocated. Under “Theological Education Ministries,” note the percentages that each seminary will receive based upon the most recent SBC budget (the percentages vary from year to year). This will help you see how your home congregation used your tithe, how your home state uses your Cooperative Program dollar and how much of it eventually goes toward missions and to subsidizing your education.

******If you are not a Southern Baptist** or are not attending a Southern Baptist church, use the budget from the church you are attending to complete page 1. Combine the amounts your church gives for church planting and international missions. Consider this amount to be the Cooperative Program portion, then use the Southern Baptist state convention where you live and the SBC budget to complete the assignment as if you were part of the SBC.

Deadline for completion of the CP Dollar spreadsheet is by **11:59 pm, Central Standard Time**,

October 25, 2021. This is a firm deadline. No late papers will be accepted, but can be turned in before the deadline, so plan early to avoid computer problems and unexpected conflicts.

MinistrySafe

NOBTS requires that all degree-seeking students complete MinistrySafe Sexual Abuse

Awareness Training. Sexual abuse of children and youth in our churches and other places of ministry happens all too often, and their protection must be a task we approach with characteristic excellence as we train in seminary and as we lead in the church. We are confident in the quality of MinistrySafe's training and in the Christian commitment and professional excellence of its founders and staff. This training is the beginning of a conversation that will continue throughout your time at NOBTS in your different class contexts. The training is free, completed online, and on your own schedule.

In order to complete the MinistrySafe awareness training, click on “Assignment 4 – MinistrySafe.” Read the instructions and follow the link to the MinistrySafe training site.

When you get to the MinistrySafe training site, you will create an account by following these steps:

- ★ Provide your first name, last name, and email address.
- ★ Select “Volunteer.”
- ★ Select the tag which reflects your academic level.
- ★ Select “Sexual Abuse Awareness Training.”

Once you have registered, you will have access to the awareness training videos. The training consists of nine videos which take approximately 1 hour and 15 minutes to complete from start to finish. You do not have to watch all of the videos in one sitting. The longest video is approximately 25 minutes long, so feel free to watch the videos at your own pace. After you have watched the videos, you may take the accompanying exam.

You must pass the training exam with a score of 70% or better. A passing score will generate a certificate of completion. **You must download your certificate of completion and upload the certificate to the Blackboard submission link.** You will want to keep this certificate in your records as it may be beneficial to you in future ministry endeavors. If you already have a certificate of completion for *this specific MinistrySafe training* product from a church or other organization, you may upload that certificate and do not have to complete this assignment. If you have completed this training at a previous time, but you do not have the certificate of completion, you will need to take the training exam again.

After you have submitted your certificate, a new question will appear on the assignment page asking if you submitted your certificate. Answer this question, and you will satisfy the requirements for this assignment. Completing this assignment is necessary to make the Notes and Final Exam available. If you have any difficulty with the process, please contact Conner Hinton, Director of Student Engagement, at chinton@nobts.edu. There is not hard deadline for this assignment, but completion of the training is best done by **11:59 pm, Central Standard Time, November 15, 2021.**

Final Exam

Students are required to take the final examination for this course on the Blackboard course pages. The Exam will not become available until after you have completed the MinistrySafe assignment. The final exam is comprehensive and is based upon the materials required for the course. Click on “Assignment 5 – Final Exam” to find the notes and the exam. Students are expected to answer appropriately and correctly all questions on the exam within the **1 hour** allotted for the exam. The exam is “**open book**,” so you may have your notes in front of you. However, once the exam is started, it must be completed within an hour’s time and it cannot be retaken. Final exams will be accessed and administered on the NOBTS electronic Blackboard system, and the grade will be posted in the Blackboard gradebook for the class. The exam is worth **100 points**.

Deadline for completion of the exam is **11:59 pm, Central Standard Time, December 6, 2020**.
Failure to complete the exam by this date will result in failing grade for the course.

Grading

Students must successfully complete all course requirements in order to receive a passing grade. Grades will be assessed on a “Pass” or “Fail” basis, so an average of 70 percent over all three assignments is necessary to pass the course. Students may complete the course requirements any time prior to the deadline. Students are strongly encouraged to complete the course requirements and submit them **BEFORE** the deadline to avoid last minute internet problems.

Grades will be posted in “My Grades” in Blackboard as they become available. Grading of the book review and CP spreadsheet will begin after a sufficient number have been received, usually at or near the due date.

Please note that **NO LATE PAPERS or EXAMS will be accepted**. However, you may work ahead and complete assignments before the due date.

Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. Selfserve@nobts.edu - Email for technical questions/support requests with the Selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)
2. BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com.
3. ITCSupport@nobts.edu - Email for general technical questions/support requests.
4. www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.

A copy of the approved NOBTS Style Guide can be found in the course Blackboard shell, or can be located online at the Writing Center’s page on the seminary website at:

<https://www.nobts.edu/resources/pdf/writing/StyleGuide.pdf>

Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Emergency Plan

In case of hurricane or any other emergency, go to the seminary web site for information: www.nobts.edu. The administration will communicate information that relates to the seminary: the nature of the emergency, instructions for responses, evacuation, contingency plans, duration of the emergency, and plans to return to campus and/or resume the schedule.

In addition, check Blackboard for instructions related to this class. Because this class is available on Blackboard, there should be minimal disruption unless the emergency affects electrical power and connection to the Internet.

In any emergency, communication is important, and our best means of staying connected is through the seminary’s web site and Blackboard.

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