



**PATH5331 Pastoral Ministry**  
**New Orleans Baptist Theological Seminary**  
**Division of Church Ministry**  
**Fall 2020**

Dr. Mark Tolbert  
Director of the Caskey Center for Church Excellence  
Professor of Preaching and Pastoral Ministry  
mtolbert@nobts.edu  
504-282-4455 ext. 8227

Grader:  
Kyle Pieri  
tolbertgrader@gmail.com

**Mission Statement**

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

**Core Value Focus**

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value focus for this academic year is *Mission Focus*: Pastoral Ministry includes casting vision for the church to be on mission and equipping the saints for the work of ministry to building up the body of Christ.

**Curriculum Competencies**

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are:

- ▶ *Doctrinal Integrity*
- ▶ *Spiritual Vitality*
- ▶ *Mission Focus*
- ▶ *Characteristic Excellence*
- ▶ *Servant Leadership*

**Course Description**

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

**Student Learning Outcomes**

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, church staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related academic degree program will:

1. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, engage in effective pastoral care, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, do basic organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.
4. Learn people-sensitive and task-focused leadership principles, models and methods related to pastoral ministry and shepherding.
5. Develop a personal philosophy and theology of pastoral ministry, utilizing biblical principles and concepts.

### **Embedded Assignment**

The final exam will be a take-home, open-book exam, and questions will come from course presentations, required textbooks, and assignments. The exam will also include an individual assessment of the personal accomplishment of two student-selected learning outcomes in this syllabus.

*Note: The final exam is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus (p.16). Please complete the assignment according to the syllabus and this rubric.*

### **Textbooks**

#### **Required Textbooks:**

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Cauten, Joe H. and Jerry N. Barlow. *Equipped for Good Work*. Gretna, LA: Pelican Publishers, 2012

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*.  
Grand Rapids: Revell, 1999.

#### **For Further Reading:**

Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.

Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.

Cothen, Joe H. and Jerry N. Barlow. *Equipped for Good Work: A Guide for Pastors*. Gretna, LA: Pelican, 2002.

Grudem, Wayne and Dennis Rainey, editors. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway Books, 2002.

Laniak, Timothy S. *Shepherds After My Own Heart: Pastoral Traditions and Leadership in the Bible*. Downers Grove: Intervarsity Press, 2006.

MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.

Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman, 2006.

Prime, Derek and Alistair Begg. *On Being a Pastor*. Chicago: Moody, 2004.

Poirier, Alfred. *The Peacemaking Pastor: A Biblical Guide to Resolving Church Conflict*.

Grand Rapids: Baker Books, 2006.

Swetland, Kenneth L. Facing Messy Stuff in the Church: Case Studies for Pastors and Congregations. Grand Rapids: Kregel, 2005.

Thomas, Curtis D. Practical Wisdom for Pastors. Wheaton: Crossway Books, 2001.

Thompson, James W. Pastoral Ministry According to Paul. Grand Rapids: Baker Academic, 2006.

### **Course Teaching Methodology**

The course will involve the following methodologies:

1. Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding. This class is scheduled to meet Tuesday/Thursday 9:30-10:50 am. Due to the current COVID19 pandemic all courses for this semester are scheduled to be delivered on-line following Thanksgiving Break for the remainder of the semester. Students should be flexible if plans change.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Class and BlackBoard discussion will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

### **Course Requirements**

1. Using Gary McIntosh, One Size Doesn't Fit All as a guide, develop a Congregational Analysis for the church where the student is currently serving either as pastor, church staff, or member. The Congregational Analysis is to follow the 12 chapter subjects, with 1-2 pages (single-spaced) written on each topic. The length of the congregational analysis is to be 12-15 pages, single-spaced. Documentations from the textbook are to be parenthetical references (see Turabian, chapter 10) like this example: "The future of any size church is the sum of its next moves." (McIntosh 1999, 139). Congregational Analysis is due on BlackBoard September 22 by midnight.
2. Prepare a typed (single-spaced), 3-4 page theology of pastoral ministry (or shepherding), which gives biblical references (i.e., two to five references per topic) and discusses these topics: the calling to pastoral ministry (or to Christian ministry), the church, the office of pastor, the office of deacon, preaching, ordination, the ordinances, pastoral visitation and evangelism (or personal ministry visitation and evangelism), the pastor's (or Christian's) family and ministry priorities, servant leadership, and the pastor's (or Christian's) spiritual life and example. Format: each topic is to be taken in the order given herein and is to be listed as a heading followed by its respective biblical references and discussion. A cover page is to be used, but do not include an intervening blank page. Theology paper is due on BlackBoard October 27 by midnight.
3. Prepare a typed (single-spaced), 3-4 page philosophy of doing pastoral ministry with regard to: church revitalization, church worship (or personal worship), outreach/witnessing, discipleship, missions, ministries, stewardship, conflict management, time management, funerals, weddings, and church staff relationships (or ministry staff relationships). Note: if you are married, then your philosophy paper must conclude with a discussion of getting your family adjusted at a new church field (or in a new ministry area or church). Format: same as the theology paper, except that biblical references are not to be cited and discussed. A cover page is to be used, but do not include an intervening blank page. Philosophy paper is due on BlackBoard November 19 by midnight.
4. Select and complete a Major Ministry Assignment from one of the following options:
  - A. Option One: Documented Ministry Research Essay. Complete a topic-based essay of 15-20 double-spaced pages, using parenthetical references. The paper topic is to be entitled: "WHAT I NEEDED TO LEARN ABOUT

PASTORAL MINISTRY THIS SEMESTER” (or entitled: WHAT I NEEDED TO LEARN ABOUT MINISTRY SHEPHERDING THIS SEMESTER), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics discussed in class. Note: the selected bibliography of the essay must list a minimum of 8 print sources (books, journals, or periodicals) and a minimum of 2 Internet sources which have informed your knowledge of the topic researched. Please note: all bibliography entries must be cited in the essay as parenthetical references.

B. Option Two: Pastoral Ministry Handbook–specifications: Handbook assignments will include eight typed prayers, two wedding ceremonies, four funeral services with sermon briefs, a quarterly sample church calendar, a plan of preaching for four weeks (with sermon briefs), and eight orders of worship.

The Major Ministry Assignment is due on BlackBoard December 10 by midnight.

## EXAMS

There will be a Mid-term Exam October 15 9:30-10:50 am and a Final Exam December 17, 9:00-11:00 am. The Exams will be timed, Blackboard exams. The Mid-term Exam will cover class lectures and discussions as well as related chapters from The Pastor’s Handbook One Size Doesn’t Fit All and The New Guidebook for Pastors. The Final Exam will involve class lectures and discussions as well as related chapters from The Pastor’s Handbook and The New Guidebook for Pastors. The professor will give instructions for preparing for the Mid-term and Final Exam.

## Evaluation of Grade

Congregational Analysis	15%	Due September 22
Mid-Term Exam	15%	October 15
Theology Paper	15%	Due October 27
Philosophy Paper	15%	Due November 19
Major Ministry Assignment	20%	Due December 10
Final Exam	20%	December 17, 9:00-11:00

Participation in class is mandatory.

Absences, Make-up Exams, and Late Assignments:

Students should consult the current NOBTS Catalog for the Seminary policy on class absences. When emergencies exist, the student may petition the Academic Advisor for permission to remain in class with excessive absences.

Assignments turned in past the date and time due will incur a late penalty of ten points, per week, which will be deducted from the assignment grade. Assignments will not be accepted more than one week past the date due without permission from the professor. Assignments must be properly submitted on BlackBoard.

## Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

[Other items may be included, such as: expectations for reading assignments, policy on late assignments, academic honesty, classroom demeanor, extra credit]

## Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

## Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

### **Selected Bibliography**

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- Anthony, Michael J. And James Estep, Jr. *Management Essentials for Christian Ministries*. Nashville: Broadman and Holman, 2005.
- Armstrong, John H., ed. *Reforming Pastoral Ministry*. Wheaton: Crossway Books, 2001.
- Bailey, Robert W. *The Minister and Grief*. New York: Hawthorn Books, Inc., 1976.
- Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.
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- Brubaker, David R. *Promise and Peril: Understanding and Managing Change and Conflict in Congregations*. Herndon, VA: The Alban Institute, 2009.
- Bullard, George W., Jr. *Every Congregation Needs a Little Conflict*. St. Louis: Chalice Press, 2008.
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- Farris, Stephen. *Preaching that Matters*. Louisville: Westminster John Knox Press, 1998.
- Fisher, David. *The 21st Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.
- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
- Furlong, Gary T. *The Conflict Resolution Toolbox*. Ontario, Canada: Jossey-Bass, 2005.
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- Hellerman, Joseph H. *When the Church Was a Family*. Nashville: B & H Academic, 2009.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.
- Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.
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 New York: St. Martin's Press, 2005.
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- Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.
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- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.
- Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.
- McIntosh, Gary L. *One Size Doesn't Fit All*. Grand Rapids: Revell, 1999.
- McKenna, David L. *Never Blink in a Hailstorm and Other Lessons on Leadership*. Grand Rapids: Baker Books, 2005.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.  
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White, James Emery. *Rethinking the Church*. Grand Rapids: Baker Books, 2003.

Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.

Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.

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combackchurches.com  
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healthychurches.org  
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sbclife.com  
epicteam.org/resources  
nextlevel-leadership.com  
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## SERMON BRIEF

Name \_\_\_\_\_

**Title:** (A brief phrase or sentence reflecting the sermon subject.)

**Text:** (Bible passage.)

**Primary Audience:** (The primary target of the text; i.e., *Salvation, Fellowship, or General.*)

**C.I.T.:** (Central Idea of the Text: A 15-18 word past-tense statement interpreting what the text meant then.)

**Proposition:** (A 15-18 word present-tense application of the C.I.T.)

**Purpose:** (A brief statement of what the preacher wants the listeners to know or do in response to the message.)

**Outline:** (Two or more words, phrases, or sentences which describe the structure of the text. This will include *major divisions, sub-points, transitional statements, and conclusion statement*)

## PATH5331 Final Exam Grading Rubric

Note: this rubric is for faculty, adjunct faculty, graders, & students.

Student: \_\_\_\_\_

Total Points for the Assignment: \_\_\_\_\_

Late Submission Penalty Assessed: \_\_\_\_\_

Grade for the Assignment: \_\_\_\_\_

### Grading Rubric for the Final Exam Assignment of PATH5331 Pastoral Ministry

Criteria	Points Possible	Points Earned
Identified new & helpful content & concepts & discussed how helpful	20 points	
Discussed how the major ministry assignment option chosen helped the student's capability to shepherd others	20 points	
Described key characteristics of effective shepherding & discussed why they are key	30 points	
Selected two syllabus Student Learning Outcomes & discussed what course content helped the student to achieve the two outcomes	30 points	
		Total:

Grading Points Scale:

A: Exceptional insights & discussion

B: Meaningful insights & discussion

C: Average insights & discussion

D or F: Limited insights & discussion