

## **PATH5331 - Pastoral Ministry – Fall 2018**

**Tuesdays 2:00-4:50 pm**

New Orleans Baptist Theological Seminary

Division of Pastoral Ministries

Dr. Mark Tolbert

Director of the Caskey Center for Church Excellence

Professor of Preaching and Pastoral Ministry

[mtolbert@nobts.edu](mailto:mtolbert@nobts.edu) 504-282-4455 ext. 8227

### **Seminary Mission Statement**

The mission of the New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

### **Purpose of the Course**

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. This course will address the following NOBTS Core Values:

- ▶ *Doctrinal Integrity*
- ▶ *Spiritual Vitality*
- ▶ *Mission Focus*
- ▶ *Characteristic Excellence*
- ▶ *Servant Leadership*

**NOTE:** The Core Value emphasis for 2018-2019 is Doctrinal Integrity

### **Course Description**

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

### **Student Learning Outcomes**

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, church staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related academic degree program will:

1. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, engage in effective pastoral care, administer the ordinances, perform weddings and premarital counseling, conduct

funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, do basic organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.

4. Learn people-sensitive and task-focused leadership principles, models and methods related to pastoral ministry and shepherding.
5. Develop a personal philosophy and theology of pastoral ministry, utilizing biblical principles and concepts.

### **Course Methods**

1. Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Class and BlackBoard discussion will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

### **Course Textbooks**

#### **Required Textbooks:**

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Cauten, Joe H. and Jerry N. Barlow. *Equipped for Good Work*. Gretna, LA: Pelican Publishers, 2012

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*. Grand Rapids: Revell, 1999.

#### **For Further Reading:**

Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.

Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.

Cothen, Joe H. and Jerry N. Barlow. *Equipped for Good Work: A Guide for Pastors*. Gretna, LA: Pelican, 2002.

- Grudem, Wayne and Dennis Rainey, editors. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway Books, 2002.
- Laniak, Timothy S. *Shepherds After My Own Heart: Pastoral Traditions and Leadership in the Bible*. Downers Grove: Intervarsity Press, 2006.
- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.
- Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman, 2006.
- Prime, Derek and Alistair Begg. *On Being a Pastor*. Chicago: Moody, 2004.
- Poirier, Alfred. *The Peacemaking Pastor: A Biblical Guide to Resolving Church Conflict*. Grand Rapids: Baker Books, 2006.
- Swetland, Kenneth L. *Facing Messy Stuff in the Church: Case Studies for Pastors and Congregations*. Grand Rapids: Kregel, 2005.
- Thomas, Curtis D. *Practical Wisdom for Pastors*. Wheaton: Crossway Books, 2001.
- Thompson, James W. *Pastoral Ministry According to Paul*. Grand Rapids: Baker Academic, 2006.

## Course Requirements

1. Using Gary McIntosh, *One Size Doesn't Fit All* as a guide, develop a **Congregational Analysis** for the church where the student is currently serving either as pastor, church staff, or member. The Congregational Analysis is to follow the 12 chapter subjects, with one page (single-spaced) written on each topic. The length of the congregational analysis is to be 12-15 pages, single-spaced. Documentations from the textbook are to be parenthetical references (see Turabian, chapter 10) like this example: "The future of any size church is the sum of its next moves." (McIntosh 1999, 139).  
**The Congregational Analysis is due on BlackBoard September 18 at 8:00 a.m.**
2. Prepare a typed (single-spaced), **four-page** (or less) **theology of pastoral ministry (or shepherding)**, which gives **biblical** references (i.e., two to five references per topic) **and** discusses these topics: the calling to pastoral ministry (or to Christian ministry), the church, the office of pastor, the office of deacon, preaching, ordination, the ordinances, pastoral visitation and evangelism (or personal ministry visitation and evangelism), the pastor's (or Christian's) family and ministry priorities, servant leadership, and the pastor's (or Christian's) spiritual life and example. **Format:** each topic is to be taken **in the order** given herein and is to be listed as a heading followed by its respective **biblical references** and **discussion**. A cover page is to be **used**, but do not include an intervening blank page.  
**Theology paper is due on BlackBoard October 2 at 8:00 a.m.**

3. Prepare a typed (single-spaced), **four-page** (or less) **philosophy of doing pastoral ministry** with regard to: church revitalization, church worship (or personal worship), outreach/witnessing, discipleship, missions, ministries, stewardship, conflict management, time management, funerals, weddings, and church staff relationships (or ministry staff relationships). **Note:** if you are married, then your philosophy paper must conclude with a discussion of getting your family adjusted at a new church field (or in a new ministry area or church). **Format:** same as the theology paper, **except** that **biblical** references are **not** to be cited and discussed. A cover page is to be **used**, but do not include an intervening blank page.

**Philosophy paper is due on BlackBoard October 23 at 8:00 a.m.**

4. **Select and complete a Major Ministry Assignment** from one of the following options:
  - A. Option One: **Documented Ministry Research Essay.** Complete a topic-based essay of 15-20 double-spaced pages, using parenthetical references. The paper topic is to be **entitled:** "WHAT I NEEDED TO LEARN ABOUT PASTORAL MINISTRY THIS SEMESTER" (**or** entitled: WHAT I NEEDED TO LEARN ABOUT MINISTRY SHEPHERDING THIS SEMESTER), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics listed in the Course and Assignments Schedule in the syllabus. **Note:** the selected bibliography of the essay must list a minimum of 8 print sources (books, journals, or periodicals) and a minimum of 2 Internet sources which have informed your knowledge of the topic researched. Please note: all bibliography entries must be cited in the essay as parenthetical references.
  - B. Option Two: **Pastoral Ministry Handbook**—specifications: Handbook assignments will include eight typed prayers, two wedding ceremonies, four funeral services with sermon briefs, a quarterly sample church calendar, a plan of preaching for four weeks (with sermon briefs), and eight orders of worship.

**The Major Ministry Assignment is due on BlackBoard November 27 at 8:00 a.m.**

## **EXAMS**

There will be a **Mid-term Exam the week of October 8-12** and a **Final Exam the week of December 10-14.** The Exams will be take-home open-book format. The Mid-term Exam will cover class lectures and discussions as well as related chapters from *The Pastor's Handbook* and *The New Guidebook for Pastors*. The Final Exam will involve class lectures and discussions as well as related chapters from *The Pastor's Handbook* and *The New Guidebook for Pastors*. The professor will give instructions for preparing for the Mid-term and Final Exam.

## **EMBEDDED ASSIGNMENT:**

The final exam will be a take-home, open-book exam, and questions will come from course presentations, required textbooks, and assignments. The exam will also include an individual assessment of the personal accomplishment of two student-selected learning outcomes in this syllabus.

Note: *The final exam is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus (p.16). Please complete the assignment according to the syllabus and this rubric.*

### **Course Evaluation:**

Congregational Analysis	15%	<b>Due September 18</b>
Theology Paper	15%	<b>Due October 2</b>
Philosophy Paper	15%	<b>Due October 23</b>
Mid-Term Exam	15%	<b>Week of October 8-12</b>
Major Ministry Assignment	20%	<b>Due November 27</b>
Final Exam	20%	<b>Week of December 10-14</b>

**Participation in class, as well as weekly participation on Blackboard is mandatory.**

### **Absences, Make-up Exams, and Late Assignments:**

Students should consult the current NOBTS Catalog for the Seminary policy on class absences. When emergencies exist, the student may petition the Academic Advisor for permission to remain in class with excessive absences.

Assignments turned in past the date and time due will incur a late penalty of **ten** points, per week, which will be deducted from the assignment grade. **Assignments will not be accepted more than one week past the date due** without permission from the professor.

### **Selected Bibliography**

- Ammerman, Nancy T., Jackson W. Carroll, Carl S. Dudley, and William McKinney, eds. *Studying Congregations: A New Handbook*. Nashville: Abingdon Press, 1998.
- Anderson, Leith. *Dying for Change*. Minneapolis: Bethany House, 1990.
- Anthony, Michael J. And James Estep, Jr. *Management Essentials for Christian Ministries*. Nashville: Broadman and Holman, 2005.
- Armstrong, John H., ed. *Reforming Pastoral Ministry*. Wheaton: Crossway Books, 2001.
- Bailey, Robert W. *The Minister and Grief*. New York: Hawthorn Books, Inc., 1976.
- Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.

- Baxter, Richard. *The Reformed Pastor: A Pattern of Personal Growth and Ministry*. Regent College Pub., 2001.
- Bickers, Dennis. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.
- Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
- Brubaker, David R. *Promise and Peril: Understanding and Managing Change and Conflict in Congregations*. Herndon, VA: The Alban Institute, 2009.
- Bullard, George W., Jr. *Every Congregation Needs a Little Conflict*. St. Louis: Chalice Press, 2008.
- Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cothen, Joe H. *Equipped for Good Work*. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.
- \_\_\_\_\_. *The Pulpit Is Waiting*. Gretna: Pelican, 1998.
- Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.
- Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
- Daman, Glenn. *Shepherding the Small Church*. Grand Rapids: Kregel, 2002.
- \_\_\_\_\_. *The Pastor's Guide for Growing a Christlike Church*. Kansas City: Beacon Hill Press, 2004.
- Duduit, Michael, ed. *Handbook of Contemporary Preaching*. Nashville: Broadman Press, 1992.
- Farris, Stephen. *Preaching that Matters*. Louisville: Westminster John Knox Press, 1998.
- Fisher, David. *The 21<sup>st</sup> Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.
- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
- Furlong, Gary T. *The Conflict Resolution Toolbox*. Ontario, Canada: Jossey-Bass, 2005.
- Gerkin, Charles V. *An Introduction to Pastoral Care*. Nashville: Abingdon Press, 1997.
- Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.
- Gruden, Wayne and Dennis Rainey, eds. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway, 2002.
- Hellerman, Joseph H. *When the Church Was a Family*. Nashville: B & H Academic, 2009.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.

- Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.
- \_\_\_\_\_. *The Official Rule Book for the New Church Game*. Nashville: Broadman Press, 1990.
- Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Hobbs, J. R. *The Pastor's Manual*. Nashville: Broadman Press, 1962.
- Horrell, J. Scott. *From the Ground Up: New Testament Foundations for the 21<sup>st</sup> Century Church*. Grand Rapids: Kregel, 2004
- Howe, Leroy. *A Pastor in Every Pew*. Valley Forge: Judson Press, 2000.
- Hunter, Rodney J., ed. *Dictionary of Pastoral Care and Counseling*. Nashville: Abingdon, 1990.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.
- Kotter, John P. *A Sense of Urgency*. Boston: Harvard Business Press, 2008.
- \_\_\_\_\_. *Our Iceberg is Melting: Changing and Succeeding Under Any Circumstances*. New York: St. Martin's Press, 2005.
- Lawrence, Bill. *Effective Pastoring*. Nashville: Word Publishing, 1999.
- Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.
- London, H.B., Jr. and Neil B. Wiseman. *Pastors At Greater Risk*. Ventura, CA: Regal Books, 2003.
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- Lutzer, Erwin. *Pastor to Pastor: Tackling the Problems of Ministry*. Grand Rapids: Kregel Publications, 1998.
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- Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.
- McIntosh, Gary L. *One Size Doesn't Fit All*. Grand Rapids: Revell, 1999.
- McKenna, David L. *Never Blink in a Hailstorm and Other Lessons on Leadership*. Grand Rapids: Baker Books, 2005.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.
- \_\_\_\_\_. *Doing Church: A Biblical Guide for Leading Ministries through Change*. Grand Rapids: Kregel Publications, 1999.
- \_\_\_\_\_. *The Dynamics of Church Leadership*. Ministry Dynamics for a New Century. Grand Rapids: Baker Books, 1999.
- \_\_\_\_\_. *Ministry Nuts and Bolts: What They Don't Teach Pastors in Seminary*. Grand Rapids: Kregel Publications, 1997.

- Maxwell, John. *Developing the Leader Within You*. Nashville: Thomas Nelson, 1993.
- McCalep, George O., Jr. *Faithful Over a Few Things: Seven Critical Church Growth Principles*. Lithonia, GA: Orman Press, 1996.
- McCarty, Doran C. *Making the Most of Pastoral Leadership*. St. Augustine, FL: The McCarty Library, 2001.
- McIntosh, Gary L. *One Size Doesn't Fit All*. Grand Rapids: Revell, 1999.
- Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.
- Miller, Calvin. *The Empowered Communicator*. Nashville: Broadman & Holman, 1994.
- \_\_\_\_\_. *The Empowered Leader*. Nashville: Broadman and Holman, 1995.
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- Oden, Thomas C. *Pastoral Theology*. San Francisco: Harper, 1983.
- Olson, David T. *The American Church in Crisis*. Grand Rapids: Zondervan, 2008.
- Pearce, J. Winston. *Planning Your Preaching*. Nashville: Broadman Press, 1967.
- Purves, Andrew. *Pastoral Theology in the Classical Tradition*. Louisville: Westminster, 2001.
- Peterson, Eugene. *Five Smooth Stones for Pastoral Work*. Grand Rapids: Eerdmans Pub., 1980.
- \_\_\_\_\_. *The Contemplative Pastor*. Grand Rapids: Eerdmans Pub., 1989.
- Prime, Derek and Alistair Begg. *On Being a Pastor*. Chicago: Moody, 2004.
- Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel Publications, 1998.
- Rainer, Thom S. *Eating the Elephant*. Nashville: Broadman and Holman Publishers, 1994.
- Ramey Jr., Robert H. *The Pastor's Start-Up Manual*. Nashville: Abingdon, 1995.
- Rediger, G. Lloyd. *Fit to be Pastor*. Louisville: Westminster John Knox Press, 2000.
- Rendle, Gilbert. *Leading Change in the Congregation*. Herndon, VA: The Alban Institute, 1998.
- Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.
- Shawchuch, Norman, and Roger Heuser. *Leading the Congregation*. Nashville: Abingdon Press, 1993.
- Sphar, Asa, and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling*. New York: University Press of America, 2003.

- Stanfield, V.L. *The Christian Worshiping*. Nashville: Convention Press, 1965.
- Stevens, R. Paul. and Phil Collins. *The Equipping Pastor*. The Alban Institute, 1993.
- Stowell, Joseph M. *Shepherding the Church in the 21<sup>st</sup> Century*. Wheaton: Victor Books, 1994.
- Swetland, Kenneth L. *Facing Messy Stuff in the Church*. Grand Rapids: Kregel, 2005.
- Sweet, Leonard. *So Beautiful: Divine Design for Life and the Church*. Colorado Springs: David C. Cook, 2009.
- \_\_\_\_\_. *The Church of the Perfect Storm*. Nashville: Abingdon, 2008.
- \_\_\_\_\_. *A Cup of Coffee at the Soul Café*. Broadman and Holman Publishers, 1998.
- Tidball, Derek. *Ministry by the Book: New Testament Patterns for Pastoral Leadership*. Downers Grove, IL: IVP Academic, 2008.
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- Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.
- Welch, Robert H. *Church Administration*. Nashville: Broadman and Holman, 2005.
- White, James Emery. *Rethinking the Church*. Grand Rapids: Baker Books, 2003.
- Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.
- Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.
- Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*. Grand Rapids: Baker Books, 1999.

**Websites:**

futurechurch.com	sbclife.com
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parsonage.org/pastor/resources	nextlevel-leadership.com
lazarusproject.org	preaching.com
visionplanning.net	leaderlinks.com
christianitytoday.com	guidestone.org
buildingchurchleaders.com	emergingchurch.org
barna.org	imb.org
leonardsweet.com	namb.net
alban.org	sbc.net
combackchurches.com	lifeway.com
churchcentral.com	leavellcenter.com
healthychurches.org	churchfinancialservices.org
refocusing.org	theamericanchurch.org
pastors.com	christianitytoday.com

## PATH5331 Final Exam Grading Rubric

Note: this rubric is for faculty, adjunct faculty, graders, & students.

Student: \_\_\_\_\_

Total Points for the Assignment: \_\_\_\_\_

Late Submission Penalty Assessed: \_\_\_\_\_

Grade for the Assignment: \_\_\_\_\_

### Grading Rubric for the Final Exam Assignment of PATH5331 Pastoral Ministry

Criteria	Points Possible	Points Earned
Identified new & helpful content & concepts & discussed how helpful	20 points	
Discussed how the major ministry assignment option chosen helped the student's capability to shepherd others	20 points	
Described key characteristics of effective shepherding & discussed why they are key	30 points	
Selected two syllabus Student Learning Outcomes & discussed what course content helped the student to achieve the two outcomes	30 points	
		Total:

Grading Points Scale:

A: Exceptional insights & discussion

B: Meaningful insights & discussion

C: Average insights & discussion

D or F: Limited insights & discussion