



PATH6230 or EVAN6230 Supervised Ministry 2
New Orleans Baptist Theological Seminary
Division of Pastoral Ministries
Fall 2016 (Class meets 8/23, 9/6, 10/11, 11/15, 12/6)

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Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus

The seminary has five core values.

- 1. Doctrinal Integrity:** Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. This course addresses Doctrinal Integrity specifically by preparing students to grow in understanding and interpreting of the Bible.
- 2. Spiritual Vitality:** We are a worshiping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. Spiritual Vitality is addressed by reminding students that a dynamic relationship with God is vital for effective ministry.
- 3. Mission Focus:** We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries. This course addresses Mission Focus by helping students understand the biblical foundations for fulfilling the Great Commission and the Great Commandments.
- 4. Characteristic Excellence:** What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ. Characteristic Excellence is addressed by preparing students to excel in their ability to interpret Scripture, which is foundational to effective ministry.

5. **Servant Leadership:** We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us. Servant Leadership is modeled by classroom department.

The core value focus for this academic year is **Characteristic Excellence**.

Curriculum Competencies

NOBTS faculty members realize that all ministers need to develop specific competencies if they are going to have an effective ministry. To increase the likelihood of NOBTS graduates having an effective ministry, the faculty developed a competency-based curriculum after identifying seven essential competencies necessary for effective ministry. All graduates are expected to have at least a minimum level of competency in all of the following areas:

1. **Biblical Exposition:** to interpret and communicate the Bible accurately.
2. **Christian Theological Heritage:** To understand and interpret Christian theological heritage and Baptist polity for the church.
3. **Disciple Making:** To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.
4. **Interpersonal Skills:** To perform pastoral care effectively, with skills in communication and conflict management.
5. **Servant Leadership:** To serve churches effectively through team ministry.
6. **Spiritual and Character Formation:** To provide moral leadership by modeling and mentoring Christian character and devotion.
7. **Worship Leadership:** To facilitate worship effectively.

The curriculum competencies addressed in this course is: Discipleship Making and Servant Leadership

COURSE DESCRIPTION

This course is designed to guide each student in a ministerial internship compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor and with the professor.

STUDENTS LEARNING OUTCOMES

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

COURSE METHODOLOGY

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.

3. Students will read assigned materials and write book summaries and book reviews.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

COURSE REQUIREMENTS

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning **Sept. 5**. Students will submit a **Project Approval Form** by **Sept. 6** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors before Sept. 6 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The video and PowerPoint Presentation is on the NOBTS website at:

<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>

2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues.

***Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.

4. **Case studies:** All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted by October 11 and December 6.**

5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **September 5**. The **first report** (Weeks 1-6) is to be submitted by **October 11**. The **second report** (Weeks 7-12) is to be submitted by **December 6**.

6. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by December 6**.

7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages **single spaced** in length and **submitted by December 6.**

8. Textbooks:

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach.* Nashville: Broadman and Holman, 1995.

Hillman Jr., George M. *Preparing for Ministry: A Practical Guide to Theological Field Education.* Grand Rapids: Kregel Publications, 2008.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures.* Grand Rapids: Baker Books, 1997. Rev. ed. 2007.

a. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** by **September 6.** The summary should be approximately 2 to 3 double spaced pages in length.

b. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** by **October 11.** The summary should be approximately 2 to 3 pages double spaced in length.

c. All students must submit a **book review** of the **Hillman book** due by **November 15.** The review should be 4-5 pages double spaced in length. **Students are not required to read or review Part 5: Chapters 17 and 18.**

d. All students must submit a **book review** of the **McIntosh and Rima book** due by **December 6.** The review should be 4-5 pages double spaced in length.

9. Students are expected to participate in class discussion.

Unit	Assignment
Unit 1 (Aug.22 – Sep.5)	Introductions; Discussion Board Assignment; Project Approval Form; First Outline/Summary of Pyle & Seals; Mentor Training Video (Both Sessions); Mentor Verification Form
Unit 2 (Sep. 6 – Oct.10)	Second Outline/Summary of Pyle & Seals; First Case Study; Weekly Report Form (1-6); and Discussion Board Assignment
Unit 3 (Oct.11 – Nov.14)	Hillman Book Review and Discussion Board Assignment

Unit 4 (Nov.15 – Dec.5)	McIntosh & Rima Book Review; Second Case Study; Weekly Report Form (7-12); Supervisor's Evaluation Form; Personal Evaluation
Unit 5 (Dec.6 – 13)	Finals – make sure all assignments are in to pass!

SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **September 6**. Basic requirements for an assignment are:

- a. Done with a supervisor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

Assignments may be chosen in the following areas:

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music, Minister of Youth, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

Qualifications of a Mentor:

A Masters degree from an accredited theological seminary (Required).

- Being on the ministerial staff of a church, denomination, or parachurch ministry.
- Having been ordained or licensed by a Baptist church.
- At least three years of leadership experience in ministry.

(At least one of these three qualifications should be met.)

NOTE: This is a pass/fail course. To pass this course, students must satisfactorily complete **all** assignments. Assignments should be turned in when due.

PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230

Name of Field Supervisor

Name of Student

Name of Ministry

Student's Ministry Position

Address

Address

City, State, Zip

City, State, Zip

Phone (Include Area Code)

Phone (Include Area Code)

Field Supervisor's E-mail

Student's E-mail

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

- I. It is my understanding that my responsibilities include:
1. Supervise the involvement of the student in the various aspects of this ministry.
 2. Meet with the student each week to discuss his/her experience in this ministry.
 3. Help the student discover his/her strengths as well as lesser strengths.
 4. Make a final evaluation report to the Supervised Ministry Office.
 5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.
- II. The student's responsibilities will include:
- 1.
 - 2.
 - 3.
 4. Others...(use back if necessary)

Field Supervisor

Date

Please retain a copy of this form for your personal file.

**SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE**

NAME OF STUDENT: _____ **DATE:** _____

PLACE OF ASSIGNMENT: _____

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance: **GOOD** _____ **FAIR** _____ **POOR** _____

Number of hours completed at your ministry site [**48 hours minimum**] _____

Supervisor's Signature _____

Student's Signature _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

Supervised Ministry 2 PATH6230 or EVAN6230

Weekly Report Form (1-6)

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

Supervised Ministry 2 PATH6230 or EVAN6230

Weekly Report Form (7-12)

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY
FOR SUPERVISORS OF STUDENTS
IN SUPERVISED MINISTRY 2
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

_____ Location	_____ Date	_____ Signature of Field Supervisor
_____ Title	_____ Name of Church or Ministry	
_____ Address	_____ City, State, and Zip	
_____ E-mail	_____ Phone	
_____ Student	_____ Student's Ministry Position	

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