



## **Introduction to Women's Ministry**

### **CEWM 5360**

Christian Education Division

Fall 2016 Hybrid

Emily Dean, Ph.D.

Adjunct Professor

New Orleans Baptist Theological Seminary

emilywdean@gmail.com

---

*The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church.*

---

#### **Purpose of the Course**

This course will aid students in gaining the skills needed for beginning and developing a ministry for women in the local church setting.

#### **Core Value Focus**

This seminary has five core values. The focal core value for 2016-2017 is Characteristic Excellence. This course supports the five core values of the seminary.

*Characteristic Excellence:* What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ.

#### **Curriculum Competencies Addressed**

NOBTS faculty members realize that all ministers need to develop specific competencies if they are going to have an effective ministry. To increase the likelihood of NOBTS graduates having an effective ministry, the faculty developed a competency-based curriculum after identifying seven essential competencies necessary for effective ministry. All graduates are expected to have at least a minimum level of competency in all of the following seven areas:

*Biblical Exposition:* To interpret and communicate the Bible accurately.

*Christian Theological Heritage:* To understand and interpret Christian theological heritage and Baptist polity for the church.

*Disciple Making:* To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.

*Interpersonal Skills:* To perform pastoral care effectively, with skills in communication and conflict management.

*Servant Leadership:* To serve churches effectively through team ministry.

*Spiritual and Character Formation:* To provide moral leadership by modeling and mentoring Christian character and devotion.

The curriculum competencies addressing in this course are: Disciple Making, Servant Leadership, and Spiritual and Character Formation.

### **Course Catalog Description**

This course is designed to provide the understanding and skills necessary to begin and implement women's ministry in the local church. Special attention will be given to the purpose, philosophy, planning, programming, and potential leader development of women's ministry

### **Student Learning Outcomes**

By the completion of the course, each student will be able to:

1. Articulate clearly the purpose and philosophy of women's ministry in the local church.
2. Demonstrate skills in planning and programming for women in a local church setting.
3. Value the effectiveness of leadership development and training.

### **Textbooks**

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

#### **Required Texts**

Adams, Chris, ed. *Women Reaching Women: Beginning and Building a Growing Women's Ministry, rev. and exp.* Nashville, TN: LifeWay Press, 2005.

Duncan, J. Ligon and Susan Hunt. *Women's Ministry in the Local Church.* Wheaton: Crossway Books, 2006.

#### **Optional Textbook**

Porter, Carol and Mike Hamel. *Women's Ministry Handbook: A Comprehensive Guide to Reaching, Teaching and Training Women in the Local Church.* Wheaton, IL: Victor Books, 1992.

### **Course Teaching Methodology**

**Units of Study.** Topics will include:

1. Purpose of Women's Ministry
2. Generations/Stages of Adulthood
3. Equipped for Ministry / Spiritual Gifts

4. Beginning a Women's Ministry
5. Balancing a Women's Ministry
6. Staffing a Women's Ministry
7. Leadership Training
8. *Women's Ministry in the Local Church (Part 1)*
9. *Women's Ministry in the Local Church (Part 2)*
10. Ministry Programs
11. Special Events/ Conferences & Retreats
12. Missions' Programs and More
13. Publicity and Promotion/Recreation in Women's Events
14. Rewriting the Chapter on Resources

**Teaching Method.** This course will utilize lecture and interactive discovery-learning. It will be delivered this semester in the hybrid format.

### Course Requirements

1. **Reading Contract.** You are expected to complete the ongoing reading assignments in preparation for each class day, and then submit a signed statement at the end of the course, indicating what percentage of the textbooks you have read. **Due: December 5**  
You also will lead a discussion of an assigned chapter in the Ligon/Hunt book. **Due: October 10**

You should complete all weekly assignments as instructed on Blackboard. Online participation is determined by completion of threaded discussions and other unit assignments. Threaded discussions should be timely and thought provoking, referencing reading content and making real-life application.

Classroom participation is determined by attendance, completion of all reading assignments prior to the scheduled class time, and active participation in classroom discussions and activities.

2. **Program Area Presentation.** You and your team (as assigned on Blackboard) will present a programming resource area for women in the local church (*see course schedule for possible options*). The presentation will be 15-20 minutes and should be an interactive time, rather than a lecture. In your presentation, be sure to address (1) the purpose of the program; (2) what this program has to offer a local church women's ministry as well as individual participants; and (3) if applicable, how a local church women's ministry can work with this program. A handout is required (this can be a minimal outline page or an elaborate collection of information about and/or from relevant organizations). Research for this should begin immediately to ensure adequate time to collect significant data and possible giveaways. **Due: September 19**

3. **Mission Area Presentation.** You will present a mission resource area for women in the local church (*see course schedule for possible options*). The presentation will be 10-15 minutes and should be an interactive time, rather than a lecture. In your presentation, be sure to address (1) the purpose of the program; (2) what this program has to offer a local church women's ministry as well as individual participants; and (3) if applicable, how a local church women's ministry can

work with this program. A handout is required (this can be a minimal outline page or an elaborate collection of information about and/or from the organization). Research for this should begin immediately to ensure adequate time to collect significant data and possible giveaways. **Due: November 7.**

#### 4. *Events and Interviews.*

a) Attend at least two women's ministry events this semester (church-based, regional, or seminary). Write a one-page paper for each event, briefly describing the event but spending more time reflecting on the value of the event in an attendee's life.

b) Conduct two interviews with leaders of women's ministries (one local church paid staff and one local church volunteer layperson). Submit a typed summary of your findings from the interviews which should include but is not limited to: (1) the leader's philosophy of ministry; (2) hints/guidelines this leader uses in program planning; (3) ways this leader develops leaders within her ministry; and (4) your 'take-away' or highlight of the interview. Follow current Turabian guidelines for title page and format. **Due: December 5**

5. *Calendar.* You will develop a year-long calendar of ministry with women based in a local church. This programming should reflect content from the textbooks, discussions from class, information from the interviews you have conducted, and your own ideas about planning for women. You will begin with a paragraph or two summarizing your philosophy of women's ministry. Continue by presenting a theme for the year and a scripture focus, and then develop programming and special events to support all of this. When you name an event or program, explain why you are including it as well as its target audience. What will be the content focus of the event or program (for example: name specific Bible studies you will use with rationale for their inclusion)? Include a women's retreat or conference as well as at least two other special events spaced throughout the year. **Due: December 12**

#### **Evaluation**

|              |       |                           |
|--------------|-------|---------------------------|
| A = 93-100   | 20% = | Reading Contract          |
| B = 85-92    | 20% = | Events & Interviews       |
| C = 77-84    | 20% = | Program Area Presentation |
| D = 70-76    | 20% = | Mission Area Presentation |
| F = Below 70 | 20% = | Calendar                  |

Requirements must be received by the end of each semester or you will receive a course grade of an "F". You may request an incomplete in the course in case of emergency. Please see the Graduate catalog for details about the request process.

#### **Course Policies**

#### **Help for Writing Papers at "The Write Stuff"**

This is the official NOBTS Writing Center online help site for writing academic papers and essays. <http://www.nobts.edu/writing/default.html> You will discover writing guides, tips, and valuable information to help you become a better writer. Go here for Turabian and APA style helps and guidelines. You will also find language fonts for Greek and Hebrew.

## **Academic Honesty Policy**

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

## **Plagiarism on Written Assignments**

NOBTS has a no tolerance policy for plagiarism. Please be aware that plagiarism in certain cases may result in expulsion from the seminary. Refer to the NOBTS Student Handbook [http://www.nobts.edu/\\_resources/pdf/studentservices/NOBTSHandboko.pdf](http://www.nobts.edu/_resources/pdf/studentservices/NOBTSHandboko.pdf) where the definition, penalties and policies associated with plagiarism are clearly defined.

## **Classroom Parameters**

Please arrive on time.

Turn off cell phones. Utilize laptops and other technology for class purposes only.

Respect the professor and other members of the class.

Maintain confidentiality when someone shares personal information.

Participate in class and group discussions.

## **Blackboard and ITC Technical Support**

Blackboard is the instructional platform used in this class. Please make sure that your contact information is accurate and up-to-date. If you need assistance, please contact the Information Technology Center (Hardin Student Center 290 or call **504.816.8180**). Here are other helpful links to ITC assistance. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support request for help with the site (Access to online registration, financial account, online transcript, etc.) [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard System. For Student Assistance in using Blackboard, visit: [Student Bb Help](#). [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - for general technical questions/support requests. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

## **Academic Policies**

Academic policies relate to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [New Orleans Baptist Theological Seminary Graduate Catalog](#).

## **Policy for Graduating Seniors**

Graduating Seniors are responsible for alerting the professor of your intention to graduate. All of your assignments must be completed by noon (12:00 PM) on the Wednesday prior to commencement exercises.

## **Netiquette**

Netiquette refers to appropriate online behavior in Blackboard or other online discussions. Each student is expected to demonstrate appropriate Christian behavior when working

online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

### Course Schedule

Note: WRW refers to textbook *Women Reaching Women* (Adams)

Week of August 22: On-Line and **On-Campus (8/22)**

Introductions; Syllabus Review

Foreword & Introduction (WRW 7-11); Purpose of Women's Ministry (WRW 20-27)

Week of August 29: On-Line

Generations/Stages of Adulthood (WRW 28-47)

Week of September 5: On-Line

Equipped for Ministry / Spiritual Gifts (WRW 12-19; 48-57)

Week of September 12: On-Line

Beginning a Women's Ministry (WRW 58-69)

Week of September 19: On-Line and **On-Campus (9/19)**

Programs (Student Presentations)

Bible Study; Prayer; Evangelism; Ministry to Mothers; Mentoring

Week of September 26: On-Line

Balancing a Women's Ministry (WRW 70-79)

Week of October 3: On-Line

Staffing a Women's Ministry (WRW 80-105)

Week of October 10: On-Line **On-Campus (10/10)**

*Women's Ministry in the Local Church* (Part I)

*Week of October 17: Fall Break!*

Week of October 24: On-Line

*Women's Ministry in the Local Church* (Part II)

Week of October 31: On-Line

Leadership Training (WRW 106-117)

Week of November 7: On-Line and **On-Campus (11/7)**

Missions' Programs and More

Week of November 14: On-Line  
Special Events (WRW 191-204)  
Conferences & Retreats (WRW 205-215)

*Week of November 21: Thanksgiving Holiday!*

Week of November 28: On-Line  
Publicity and Promotion (WRW 216-221)  
Recreation in Women's Ministry

Week of December 5: On-Line  
Rewriting the Chapter on Resources (WRW 222-225)

### **Selected Bibliography**

Adams, Chris, ed. *Transformed Lives: Taking Your Women's Enrichment Ministry to the Next Level, rev. and exp.* Nashville: LifeWay Press, 2011.

\_\_\_\_\_. *Women Reaching Women: Beginning and Building a Growing Women's Ministry (revised and expanded).* Nashville, TN: LifeWay Press, 2005.

\_\_\_\_\_. *Women Reaching Women in Crisis: Ministry Handbook, up. ed.* Nashville, LifeWay Press, 2014.

Barbour, Louise. *How To: WMU in Your Church.* Birmingham: WMU SBC, 2001.

Barnes, Emilie. *Things Happen When Women Care.* Eugene, OR: Harvest House, 1990.

Beougher, Sharon and Mary Dorsett. *Women and Evangelism: An Evangelistic Lifestyle from a Woman's Perspective.* Wheaton, IL: Billy Graham Center, 1994.

Beougher, Tim and Alvin Reid. *Evangelism for a Changing World.* Wheaton, IL: Harold Shaw, 1995.

Biehl, Bob. *Mentoring.* Nashville: Broadman and Holman, 1996.

Blackaby, Henry and Kerry Skinner. *Called and Accountable: God's Purpose for Every Believer.* Birmingham: New Hope Publishers, 2002.

Brestin, Dee. *The Joy of Women's Friendships.* Wheaton, IL: Victor Books, 1993.

Bright, Vonette. *The Joy of Hospitality.* Orlando, FL: New Life Publications, 1996.

Briscoe, Jill and Laurie Katz McIntyre. *Designing Effective Women's Ministries.* Grand Rapids: Zondervan, 1995.

- Burdett, Nora and Karen Keller. *A Patchwork of Programs for Women's Ministries*. Kansas City, MO: Beach Hill Press, 1994.
- Burroughs, Esther. *A Garden Path to Mentoring*. Birmingham: New Hope Publishers, 1997.
- Butler, Cathy. *I Can Do That! 100+ Ways to Be on Mission*. Birmingham: New Hope Publishers, 1999.
- Dahlman, Dorothy. *A Designer's Guide for Creative Women's Ministries*. Arlington Heights, IL: Harvest Publications, 1998.
- Edwards, Sue & Barbara Neumann. *Organic Mentoring: A Mentor's Guide to Relationships with Next Generation Women*. Grand Rapids, MI: Kregel Publications, 2014.
- Edwards, Sue & Kelley Matthews. *Leading Women Who Wound: Strategies for an Effective Ministry*. Chicago: Moody Press, 2009.
- \_\_\_\_\_. *New Doors in Ministry to Women: Fresh Model for Transforming Your Church, Campus, or Mission Field*. Grand Rapids, MI: Kregel Publications, 2002.
- Ellison, Edna and Tricia Scribner. *Woman to Woman: Preparing Yourself to Mentor*. Birmingham: New Hope Publishers, 1999.
- \_\_\_\_\_. *Seeking Wisdom: Preparing Yourself to Be Mentored*. Birmingham: New Hope Publishers, 2001.
- Furman, Gloria & Kathleen Nielson, eds. *Word-Filled Women's Ministry: Loving and Serving the Church*. Wheaton, IL: Crossway, 2015.
- Hamblin, Madlyn and Cari Haus. *Successful Women's Events*. Hagerstown, MD: Review and Herald Publishing Association, 1993.
- Hanks, Billie, Jr. *A Call to Joy: Encouraging the Growing Believer*. Waco: Word Ministry Resources, 1994.
- \_\_\_\_\_. *A Call to Joy: Discippler's Guide*. Waco: Word Ministry Resources, 1994.
- \_\_\_\_\_. *A Call to Growth: Timothy's Guide*. Waco: Word Ministry Resources, 1993.
- \_\_\_\_\_. *A Call to Growth: Discippler's Guide*. Waco: Word Ministry Resources, 1993.
- Hepburn, Daisy. *How to Grow a Women's Minis-Tree*. Ventura, CA: Regal Books, 1986.
- Hunt, Susan. *Resource Guide for Women's Ministries*. Nashville: Broadman Press, 1990.

- \_\_\_\_\_. *Spiritual Mothering: The Titus 2 Model for Women Mentoring Women*. Wheaton, IL: Crossway Books, 1993.
- Ireland, Ginny Bridges. *How To: Women on Mission*. Birmingham: WMU SBC, 2001.
- Kelley Rhonda. *Life Lessons from Women in the Bible*. Nashville: LifeWay Christian Resources, 1998.
- Kelley, Rhonda and Monica Rose Brennan. *Talking Is a Gift: Communication Skills for Women*. Nashville: B & H Academic, 2014.
- Kraft, Vickie. *Women Mentoring Women: Ways to Start, Maintain, and Expand a Biblical Women's Ministry*. Chicago: Moody Press, 2003.
- \_\_\_\_\_. *The Influential Woman: How Every Woman Can Make a Dynamic Difference in Other Women's Lives*. Dallas: Word Books, 1992.
- MacMillan, Pat. *The Performance Factor: Unlocking the Secrets of Teamwork*. Nashville: Broadman and Holman Publishers, 2001.
- McGinn, Linda. *Resource Guide for Women's Ministries*. Nashville: Broadman Press, 1990.
- Martin, Jaye. *HeartCall: Women Sharing God's Heart*. Atlanta: North American Mission Board, 1999.
- \_\_\_\_\_. *HeartCall: The Call to Prayer*. Atlanta: North American Mission Board, 1999.
- \_\_\_\_\_. *HeartTalk Leader Guide*. Atlanta: North American Mission Board, 1999.
- \_\_\_\_\_. *HeartTalk Tract*. Atlanta: North American Mission Board, 1999.
- Mitchell, Joyce. *Soul Spa: Spiritual Therapy for Women in Leadership*. Birmingham, AL: New Hope Publishers, 2009.
- Otto, Donna. *Between Women of God: The Gentle Art of Mentoring*. Eugene, OR: Harvest House, 1995.
- Patterson, Dorothy ed. *The Woman's Study Bible*. Nashville: Thomas Nelson, 1995.
- Patterson, Dorothy Kelley & Rhonda Harrington Kelley, eds. *The Study Bible for Women*. Nashville: B & H Publishing, 2014.
- \_\_\_\_\_. *Women's Evangelical Commentary: Old Testament*. Nashville: B & H Publishing, 2011.

- \_\_\_\_\_. *Women's Evangelical Commentary: New Testament*. Nashville: B & H Publishing, 2011.
- Piper, John. *Let the Nations Be Glad! The Supremacy of God in Missions*. Grand Rapids: Baker Books, 1993.
- Pippert, Rebecca Manley. *Out of the Salt Shaker and Into the World: Evangelism as a Way of Life*. Downers Grove, IL: InterVarsity Press, 1999.
- Prather, Judy Henderson, *Seeking Sabbath: A Planning Guide for Women's Retreats*. Birmingham: New Hope Publishers, 1997.
- Porter, Carol and Mike Hammel. *Women's Ministry Handbook: A Comprehensive Guide to Reaching, Teaching, and Training Women in the Local Church*. Wheaton, IL: Victor Books, 1992.
- Rankin, Jerry. *A Journey of Faith and Sacrifice: Retracing the Steps of Lottie Moon*. Birmingham: New Hope Publishers, 1996
- Reccord, Cheryl and Linda Ebert. *Freedom From Fear: The HeartCall Series*. Atlanta: North American Mission Board, 2001.
- Reid, Alvin and David Wheeler. *Servanthood Evangelism Manual*. Atlanta: North American Mission Board, 2000.
- Robinson, Darrell W. *People Sharing Jesus*. Nashville: Thomas Nelson Publishers, 1995.
- Sherrer, Quin and Laura Watson. *A Christian Woman's Guide to Hospitality*. Ann Arbor, MI: Servant Publications, 1993.
- Sjogren, Bob. *Unveiled: God's Heart for His People*. Birmingham: New Hope Publishers, 2000.
- Sprinkle, Randy. *Follow Me: Lessons for Becoming a Prayerwalker*. Birmingham: New Hope Publishers, 2001.
- VanCise, Martha. *Successful Mission Teams: A Guide for Volunteers*. Birmingham: Women's Missionary Union, 1998.

## Student Services

*This is a partial list of NOBTS student services available to all students, no matter your delivery system or location. If you have questions or do not see what you need here, please refer to [www.nobts.edu/student-services](http://www.nobts.edu/student-services), email us at [studentservices@nobts.edu](mailto:studentservices@nobts.edu), or call the Dean of Students office at 800-662-8701, ext. 3283. We are glad to assist you!*

| Need  | Email  | Phone                 | Web Page   |
|---|--|-----------------------|--|
| Advising – Graduate Program                   | <a href="mailto:studentservices@nobts.edu">studentservices@nobts.edu</a>       | 504.282.4455<br>x3312 | <a href="http://www.nobts.edu/registrar/default.html#advising">www.nobts.edu/registrar/default.html#advising</a>                     |
| Advising – Undergraduate Program              | <a href="mailto:lcadminasst@nobts.edu">lcadminasst@nobts.edu</a>               | 504.816.8590          | <a href="http://www.nobts.edu/LeavellCollege">www.nobts.edu/LeavellCollege</a>   |
| Church Minister Relations (for ministry jobs) | <a href="mailto:cmr@nobts.edu">cmr@nobts.edu</a>                               | 504.282.4455<br>x3291 | <a href="http://www.nobts.edu/CMR">www.nobts.edu/CMR</a>   |
| Financial Aid                                 | <a href="mailto:financialaid@nobts.edu">financialaid@nobts.edu</a>             | 504.282.4455<br>x3348 | <a href="http://www.nobts.edu/financialaid">www.nobts.edu/financialaid</a>   |
| PREP (help to avoid student debt)             | <a href="mailto:Prepassistant1@nobts.edu">Prepassistant1@nobts.edu</a>         | 504.816.8091          | <a href="http://www.nobts.edu/prep">www.nobts.edu/prep</a>   |
| Gatekeeper NOBTS news                         | <a href="mailto:pr@nobts.edu">pr@nobts.edu</a>                                 | 504.816.8003          | <a href="http://nobtsgatekeeper.wordpress.com">nobtsgatekeeper.wordpress.com</a>   |
| Information Technology Center                 | <a href="mailto:itcsupport@nobts.edu">itcsupport@nobts.edu</a>                 | 504.816.8180          | <a href="http://selfserve.nobts.edu">selfserve.nobts.edu</a>   |
| Help with Blackboard                          | <a href="mailto:blackboardhelpdesk@nobts.edu">blackboardhelpdesk@nobts.edu</a> | 504.816.8180          | <a href="http://nobts.blackboard.com">nobts.blackboard.com</a>   |
| Library                                       | <a href="mailto:library@nobts.edu">library@nobts.edu</a>                       | 504.816.8018          | <a href="http://www.nobts.edu/Library">www.nobts.edu/Library</a>   |
| Online library resources                      | <a href="mailto:library@nobts.edu">library@nobts.edu</a>                       | 504.816.8018          | <a href="http://www.nobts.edu/research-links/default.html">http://www.nobts.edu/research-links/default.html</a>                      |
| Writing and Turabian style help               | <a href="mailto:library@nobts.edu">library@nobts.edu</a>                       | 504.816.8018          | <a href="http://www.nobts.edu/writing/default.html">http://www.nobts.edu/writing/default.html</a>                                    |
| Guest Housing (Providence Guest House)        | <a href="mailto:ph@nobts.edu">ph@nobts.edu</a>                                 | 504.282.4455<br>x4455 | <a href="http://www.provhouse.com">www.provhouse.com</a>   |
| Student Counseling                            | <a href="mailto:lmccc@nobts.edu">lmccc@nobts.edu</a>                           | 504.816.8004          | <a href="http://www.nobts.edu/student-services/counseling-services.html">www.nobts.edu/student-services/counseling-services.html</a> |
| Women’s Programs                              | <a href="mailto:womensacademic@nobts.edu">womensacademic@nobts.edu</a>         | 504.282.4455<br>x3334 | <a href="http://www.nobts.edu/women">www.nobts.edu/women</a>   |

For additional library resources in your state, check <http://www.nobts.edu/library/interlibrary-loan.html>

- GALILEO for Georgia students
- LALINC for Louisiana students
- Florida Virtual Library (<http://www.flelibrary.org/>) for Florida students
- Interact with us online at –



TWITTER.COM/NOBTS



INSTAGRAM.COM/NOBTS



FACEBOOK.COM/NOBTS