

**PATH5331 - Pastoral Ministry**  
**Saturday Hybrid – 8:00 – 11:50 am**

New Orleans Baptist Theological Seminary  
Division of Pastoral Ministries  
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## **Seminary Mission Statement**

The mission of the New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

## **Purpose of the Course**

The purpose of this course is to provide quality theological education for students in the discipline of pastoral ministries. This course will address the following NOBTS Core Values:

- ▶ *Doctrinal Integrity*
- ▶ *Spiritual Vitality*
- ▶ *Mission Focus*
- ▶ *Characteristic Excellence*
- ▶ *Servant Leadership*

**NOTE:** The Core Value emphasis for 2015-2016 is Mission Focus.

## **Course Description**

This course will aid students to develop competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

## **Student Learning Outcomes**

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, and supervisors), not all are involved in a pastoral ministry vocation or calling. Usually, students who take this course have a variety of ministry callings and pursue different academic degree programs. Therefore, student learning objectives will vary, as follows:

By the end of this course, students (such as pastors, church staff members, chaplains, missionaries, and church planters) with a pastoral ministry calling and in a related academic degree program will:

1. Apply pastoral ministry principles, concepts, methodologies, and resources to their ministry context in the scope of beginning and leading ministry in a church or in selected shepherding situations.
2. Value pastor-type shepherding as a vital part of their ministry calling and work.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as able to articulate a clear theology and philosophy of pastoral ministry, engage in effective pastoral care, administer the ordinances, perform weddings and premarital counseling, conduct

- funerals and ordinations, do pastoral [non-licensed] counseling, plan worship and preaching, manage some types of interpersonal conflict, do basic organizational problem-solving and planning, and manage time) with the aid of a professor or class resources.
4. Learn people-sensitive and task-focused leadership principles, models and methods related to pastoral ministry and shepherding.
  5. Develop a personal philosophy and theology of pastoral ministry, utilizing biblical principles and concepts.

### **Course Methods**

1. Lectures, classroom demonstrations, and other methods will be utilized to teach the course concepts and methodologies of shepherding God's people, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds. Resource persons will be used to share experiences, as time permits.
3. Class and BlackBoard discussion will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resource persons, seminary faculty members, and the course professor are encouraged during the duration of this class to facilitate such insights.
4. Conferences with the professor are invited and may be accomplished via telephone, email, or office visits. Even informal conferences can stimulate learning and application of course principles and concepts.

### **Course Textbooks**

#### **Required Textbooks:**

Bisagno, John. *The Pastor's Handbook*, Nashville, B&H Publishing Group, Inc. 2011.

Cauten, Joe H. and Jerry N. Barlow. *Equipped for Good Work*. Gretna, LA: Pelican Publishers, 2012

Henry, Jim. *A Minister's Treasury of Funeral and Memorial Messages*. Nashville: Broadman and Holman, 2003.

\_\_\_\_\_. *The Pastor's Wedding Manual*. Nashville: B&H Books, 1984.

McIntosh, Gary L. *One Size Doesn't Fit All: Bringing Out the Best in Any Size Church*. Grand Rapids: Revell, 1999.

#### **For Further Reading:**

Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.

Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.

- Cothen, Joe H. and Jerry N. Barlow. *Equipped for Good Work: A Guide for Pastors*. Gretna, LA: Pelican, 2002.
- Grudem, Wayne and Dennis Rainey, editors. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway Books, 2002.
- Laniak, Timothy S. *Shepherds After My Own Heart: Pastoral Traditions and Leadership in the Bible*. Downers Grove: Intervarsity Press, 2006.
- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.
- Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman, 2006.
- Prime, Derek and Alistair Begg. *On Being a Pastor*. Chicago: Moody, 2004.
- Poirier, Alfred. *The Peacemaking Pastor: A Biblical Guide to Resolving Church Conflict*. Grand Rapids: Baker Books, 2006.
- Swetland, Kenneth L. *Facing Messy Stuff in the Church: Case Studies for Pastors and Congregations*. Grand Rapids: Kregel, 2005.
- Thomas, Curtis D. *Practical Wisdom for Pastors*. Wheaton: Crossway Books, 2001.
- Thompson, James W. *Pastoral Ministry According to Paul*. Grand Rapids: Baker Academic, 2006.

## Course Requirements

1. Using Gary McIntosh, *One Size Doesn't Fit All* as a guide, develop a **Congregational Analysis** for the church where the student is currently serving either as pastor, church staff, or member. The Congregational Analysis is to follow the 12 chapter subjects, with no more than one page written on each topic. The length of the congregational analysis is to be no more than 12 pages, single-spaced. Documentations from the textbook are to be parenthetical references (see Turabian, chapter 10) like this example: "The future of any size church is the sum of its next moves." (McIntosh, 139). **The Congregational Analysis is due on BlackBoard at 8:00 a.m. September 19, 2015.**
2. Read the textbook *The Two Shall Become One: A Wedding Manual* by Henry and write a single-spaced **Response** involving the following components:
 

Part 1 – Wedding Plans: Write a one-paragraph response, to each "guideline", (a total of five paragraphs), discussing the significance of the guideline in the wedding planning process.

Part 2 – Wedding Ceremonies: Select any five (5) ceremonies and write a half-page response for each ceremony selected, answering the question "What are the main challenges in planning this kind of wedding ceremony?"

**The Wedding Manual Response is due on BlackBoard at 8:00 a.m. October 17, 2015**

3. Read the textbook *A Minister's Treasury of Funeral and Memorial Messages* by Henry and write a single-spaced **Response** involving the following components:

Part 1 – Guidelines: Using the guidelines listed, develop a one-page, single-spaced case study, describing in narrative form details of the deceased and the process of planning a funeral from the time of the death notice to the end of the graveside service.

Part 2 – Memorial Services: Select any five (5) funeral services and write a half – page response for each service selected, answering the question “What are the main challenges in planning this kind of funeral service?”

**The Funeral Manual Response is due on BlackBoard at 8:00 a.m. November 14, 2015.**

**ASSIGNMENTS ARE TO BE SUBMITTED VIA BLACKBOARD.**

4. There will be a **Mid-term Exam the week 10/23-10/30** and a **Final Exam the week of 12/4-12/11**. The Exams will be timed, on-line exams. The Mid-term Exam will cover class lectures and discussions as well as related chapters from *The Pastor's Handbook* and *The New Guidebook for Pastors*. The Final Exam will involve class lectures and discussions as well as related chapters from *The Pastor's Handbook* and *The New Guidebook for Pastors*. The professor will give instructions for preparing for the Mid-term and Final Exam.

*Note: This assignment is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus. Please complete the assignment according to the syllabus and this rubric.*

**Course Evaluation:**

Congregational Analysis	20%	<b>Due September 19</b>
Wedding Manual Assignment	15 %	<b>Due October 17</b>
Mid-Term Exam	20%	<b>Week of October 23</b>
Funeral Manual Assignment	15%	<b>Due November 14</b>
Final Exam	20%	<b>Week of December 4</b>
Class Participation/Dialogue	10%	

**Absences, Make-up Exams, and Late Assignments:**

Students should consult the current NOBTS Catalog for the Seminary policy on class absences. When emergencies exist, the student may petition the Academic Advisor for permission to remain in class with excessive absences.

Assignments turned in past the date and time due will incur a late penalty of **ten** points, which will be deducted from the assignment grade. **Assignments will not be accepted more than one week past the date due** without permission from the professor.

## Selected Bibliography

- Ammerman, Nancy T., Jackson W. Carroll, Carl S. Dudley, and William McKinney, eds. *Studying Congregations: A New Handbook*. Nashville: Abingdon Press, 1998.
- Anderson, Leith. *Dying for Change*. Minneapolis: Bethany House, 1990.
- Anthony, Michael J. And James Estep, Jr. *Management Essentials for Christian Ministries*. Nashville: Broadman and Holman, 2005.
- Armstrong, John H., ed. *Reforming Pastoral Ministry*. Wheaton: Crossway Books, 2001.
- Bailey, Robert W. *The Minister and Grief*. New York: Hawthorn Books, Inc., 1976.
- Barker, Joel Arthur. *Future Edge: Discovering the New Paradigms of Success*. New York: William Morrow and Company, 1992.
- Baxter, Richard. *The Reformed Pastor: A Pattern of Personal Growth and Ministry*. Regent College Pub., 2001.
- Bickers, Dennis. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.
- Bisagno, John. *Letter to Timothy: A Handbook for Pastors*. Nashville: Broadman and Holman, 2001.
- Brubaker, David R. *Promise and Peril: Understanding and Managing Change and Conflict in Congregations*. Herndon, VA: The Alban Institute, 2009.
- Bullard, George W., Jr. *Every Congregation Needs a Little Conflict*. St. Louis: Chalice Press, 2008.
- Callahan, Kennon L. *A New Beginning For Pastors and Congregations*. San Francisco: Jossey-Bass, 1999.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cothen, Joe H. *Equipped for Good Work*. Revised by Joe H. Cothen and Jerry N. Barlow. Gretna: Pelican, 2002.
- \_\_\_\_\_. *The Pulpit Is Waiting*. Gretna: Pelican, 1998.
- Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.
- Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
- Daman, Glenn. *Shepherding the Small Church*. Grand Rapids: Kregel, 2002.
- \_\_\_\_\_. *The Pastor's Guide for Growing a Christlike Church*. Kansas City: Beacon Hill Press, 2004.
- Duduit, Michael, ed. *Handbook of Contemporary Preaching*. Nashville: Broadman Press, 1992.
- Farris, Stephen. *Preaching that Matters*. Louisville: Westminster John Knox Press, 1998.
- Fisher, David. *The 21<sup>st</sup> Century Pastor*. Grand Rapids, MI: Zondervan Publishing House, 1996.

- Frye, John W. *Jesus: The Pastor*. Grand Rapids: Zondervan, 2000.
- Furlong, Gary T. *The Conflict Resolution Toolbox*. Ontario, Canada: Jossey-Bass, 2005.
- Gerkin, Charles V. *An Introduction to Pastoral Care*. Nashville: Abingdon Press, 1997.
- Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.
- Gruden, Wayne and Dennis Rainey, eds. *Pastoral Leadership for Manhood and Womanhood*. Wheaton: Crossway, 2002.
- Hellerman, Joseph H. *When the Church Was a Family*. Nashville: B & H Academic, 2009.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.
- Hemphill, Ken. *The Antioch Effect*. Nashville: Broadman & Holman, 1994.
- \_\_\_\_\_. *The Official Rule Book for the New Church Game*. Nashville: Broadman Press, 1990.
- Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Hobbs, J. R. *The Pastor's Manual*. Nashville: Broadman Press, 1962.
- Horrell, J. Scott. *From the Ground Up: New Testament Foundations for the 21<sup>st</sup> Century Church*. Grand Rapids: Kregel, 2004
- Howe, Leroy. *A Pastor in Every Pew*. Valley Forge: Judson Press, 2000.
- Hunter, Rodney J., ed. *Dictionary of Pastoral Care and Counseling*. Nashville: Abingdon, 1990.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.
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- Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.
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- McKenna, David L. *Never Blink in a Hailstorm and Other Lessons on Leadership*. Grand Rapids: Baker Books, 2005.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*, 2d ed. Grand Rapids: Baker Books, 1999.
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- Shawchuch, Norman, and Roger Heuser. *Leading the Congregation*. Nashville: Abingdon Press, 1993.
- Sphar, Asa, and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling*. New York: University Press of America, 2003.
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- White, James Emery. *Rethinking the Church*. Grand Rapids: Baker Books, 2003.
- Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.
- Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.
- Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*. Grand Rapids: Baker Books, 1999.

**Websites:**

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lazarusproject.org  
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