

**ONLINE COURSE REVISION APPROVAL FORM
FORM E**

Date: _____ Course Name and Number: _____

Course Reviser(s): _____

The NOBTS Faculty Manual statement for online course revision:

“Editing and Changes: it is anticipated that the faculty member who designs the course will revise and improve the course frequently. If the professor who designed the course is no longer teaching it, another faculty member may in consultation with the appropriate Dean make changes in the course appropriate to his or her preferences.” Faculty Manual, Section 3, page 69. Revision and improvement entails major restructuring of a course, not merely adding, maintaining, or updating files.

Anticipated number of semesters the course will be taught annually: _____

Length of time the current course has been in service: _____

Rationale for revising the course:

Names of at least two additional professors who might teach the revised course:

Approval Signatures/Initials:

Graduate Division Chair: _____ Online Assoc. Dean _____

Provost _____ Dean: _____

Date of Approval: _____